

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, NOVEMBER 28, 2011 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 7:00 pm by President Kiefer. Roll call: Wilkinson, Tebon, Smith, Frutiger, Smythe-Eagle, Schreiber and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, David Heagney, Tom and Sue Gullickson, Jana Weaver, Donald Olman and Dave and Sheri Lemke.

CONSENT AGENDA

Motion by Tebon, second by Wilkinson to approve the November 28, 2011 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 14, 2011

Motion by Frutiger, second by Smythe-Eagle to approve the minutes from November 14, 2011 as amended. All ayes, Schreiber abstained, motion carried.

B. APPROVAL OF VOUCHERS

Kiefer informed the Board members that the Finance committee reviewed and approved all the vouchers presented.

Motion by Kiefer, second by Tebon to approve payment of check #45646 to #45692 totaling \$43,077.97. All ayes, motion carried.

C. COMMITTEE REPORTS

1. EMS 11/17/11

EMS discussed the increased staffing level in Deerfield and their payroll going to in house through the Bank of Deerfield.

2. LIBRARY BOARD 11/18/11

The Library Board passed their 2012 budget, worked on their Personnel manual, a job description for the assistant director and discussed the change in their computer system. The Library is also planning a retirement party for Kaia Fry.

3. PLANNING COMMISSION 11/28/11

All the agenda items discussed at Planning Commission are also on this agenda and will be discussed at that point.

4. BOARD OF APPEALS 11/28/11

The Board of Appeals granted a variance to Barb and Doug Hildreth at 15 N. Washington Street for the addition of an 80 foot shed which will be screened by trees and shrubs on their property.

5. FINANCE 11/28/11

All the agenda items discussed at Finance are also on this agenda and will be discussed at that point.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Kiefer asked if anyone present wished to speak. Dave Heagney stated he would like to make a complaint about the people gathering signatures to recall Scott Walker who are on Washburn Road and Hwy 73. They have a yellow flashing light which Heagney felt was a potential for accidents, signs in the right-of-way which DOT does not allow and they have not been issued a permit allowing them to be there. Kiefer stated that this issue is listed on tonight's agenda, for discussion, under New Business, Review & Action and asked if the Board members wished to discuss the issue now.

Motion by Smythe-Eagle, second by Schreiber move the agenda item "Use of the Village Hall/Public Spaces for Organized Activities" to this part of the agenda for discussion. All ayes, motion carried.

Vander Sanden stated that he had been informed about the situation and that the police and Public Works Director were contacted to have them investigate. Vander Sanden also looked at the Village's ordinance and found out that it only addresses situations that cause unlawful assembly and he did not feel that this was the issue with this gathering.

Weaver stated that circulators are allowed to circulate freely in public and on public property and on private property with permission. The yellow flashing light that they are using is located on a truck which is parked on the frontage road and not on Hwy. 73 and according to the police is allowed. Weaver was volunteering on both days when and on the Friday when they were instructed to remove the signs they did so.

Sue Gullickson, owner of Mobil on Main, stated that circulators had come into her store asking permission to set up in her parking lot. Gullickson said she must remain neutral on the issue and requested the circulators not use her property.

Sheri Lemke asked if it was okay for them to go door to door and was informed that that was allowed.

Don Olman stated that he is involved in the recall and received a folder informing them what was allowed which stated that he could circulate on public property and requested that he use the Village Hall.

The Board discussed the issues presented and agreed that the Village Hall was not an appropriate location as it would cause a disruption to the normal work environment and suggested that the Library be contacted to see if they have a room available to use. The Board also agreed that within the Village's public right-of-ways circulators could carry signs but no signs could be placed in the terrace way and that circulators could use privately owned locations with the property owner's permission.

B. PUBLIC HEARING – 2012 DEERFIELD VILLAGE BUDGET

Kiefer opened the public hearing on the 2012 Deerfield Village budget and asked if anyone wished to ask a question or make a comment. No one present spoke. The General Fund budget includes the charges approved from the previous meetings resulting in a 0% increase in the levy which equates to a Mill rate of \$5.76. This means that a house assessed at \$150,000.00 will pay \$8.87 less in taxes than last year. The packet also includes the budget information for the TIDs, BID, Economic Development Loan, Community Development Trust Fund and the Parkland Dedication funds.

C. PUBLIC HEARING – 2012 DEERFIELD SEWER UTILITY BUDGET AND RATES

Kiefer opened the public hearing on the 2012 Deerfield Sewer Utility budget and rates and asked if anyone wished to ask a question or make a comment. No one present spoke. The Sewer rates included are the same as in 2011 pending the completion of the sewer rate study and the budget includes the addition of the GIS mapping software and the allocation of additional labor due to the DNR’s requirement for additional staffing.

Kiefer closed the Public Hearings for the 2012 Deerfield Village budget and the 2012 Sewer Utility budget and rates.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2011-12: A RESOLUTION TO ADOPT THE 2012 BUDGET FOR THE VILLAGE OF DEERFIELD

Motion by Tebon, second by Frutiger to approve resolution R2011-12 adopting the 2012 General Fund, TIDs Funds, Economic Development Loan Fund, Parkland Dedication Fund and the Community Development Trust Fund budgets as presented. All ayes, motion carried.

2. RESOLUTION R2011-13: A RESOLUTION TO ADOPT THE 2012 BUDGET AND RATES FOR THE DEERFIELD SEWER UTILITY

Motion by Tebon, second by Smith to approve resolution R2011-13 adopting the 2012 Deerfield Sewer utility budget and rates as presented. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. DORSHORST EXTRATERRITORIAL ZONING REQUEST

Dane County is in receipt of a proposed certified survey map (CSM) application, from Fritz and Judy Dorshorst, and is requesting the Village to review the proposal and inform them of any concerns the Village might have. The Planning Commission reviewed and approved the CSM application #9328 creating one (1) residential lot located just north of the Village’s boundary limit.

Motion by Tebon, second by Smythe-Eagle to approve the CSM application #9328 from Fritz and Judy Dorshorst as presented. All ayes, motion carried.

2. USE OF VILLAGE HALL/PUBLIC SPACES FOR ORGANIZED ACTIVITIES

See “Public Comments”

3. 2012 WATER UTILITY BUDGET AND RATES

The 2012 Water rates are the same as in 2011 and the budget includes the addition of purchasing GIS mapping software and an expense to have the water tower tank inspected.

Motion by Smith, second by Frutiger to approve the 2012 Water Utility and Rates as presented. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

A meeting of the Joint Interactive Committee was added to the December calendar on the 5th at 8:00 am at the Deerfield Village Hall and a Personnel Committee meeting is also being planned.

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

Vander Sanden reported that the Water Utility received a 2010 Water Fluoridation Quality Award for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months, December 1, 2011 is the first day that nomination papers can be circulated and that one of the next Board agenda items will be the cancellation of the second Board meeting in December.

ADJOURN

Motion by Wilkinson, second by Tebon to adjourn at 8:00 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer