

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JANUARY 11, 2016 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Reichert, McMullen, Evensen and Frutiger present. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Evensen and seconded by Wilkinson to approve the January 11, 2016 agenda with the addition of a BID meeting under Committee Reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM DECEMBER 14, 2015

Motion by Evensen and seconded by Wilkinson to approval the minutes from December 14, 2015 as amended. All ayes, motion carried.

B. TREASURER'S REPORT FOR DECEMBER 2015

Frutiger read the December 2015 Treasurer report with the beginning balance in the checking account of \$25,383.44 deposits totaling \$190,531.90, checks totaling \$148,414.20 and the other expenses for the month totaling \$63,443.13 leaving an ending balance of \$4,058.01. The ending balance in the Money Market account was \$3,727,967.66 and the SIP's was \$2,181,437.52, resulting in a total fund balance at the end of December 2015 of \$5,913,463.19.

Motion by Tebon and second by Evensen to approve the October 2015 Treasurer's report as presented. All ayes, motion carried.

C. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers submitted for payment which were also approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve payment of check #50432 to #50479 totaling \$1,554,605.32. All ayes, motion carried.

D. COMMITTEE REPORTS

1. DEERFIELD CARES 12/15/15

Frutiger reported that they discuss the book "How to Raise a Drug Free Child" and holding additional Open Houses on different topics.

2. EMS 12/17/15

Frutiger reported that they are 72 calls ahead of last year, 5 new volunteers coming on and that the Union agreement has been signed.

3. LIBRARY 12/18/15

Wilkinson reported that Dane County will be presenting the Library with \$50,197.00 for 2016.

4. CABLE 01/06/16

Lemke reported that the Weather Bug Camera needs repair due to a power outage and that they are still working on upgrading their cameras and programming.

5. PUBLIC WORKS 01/11/16

Frutiger reported that everything on the Public Works agenda is also on the Board agenda for discussion.

6. FINANCE 01/11/16

Frutiger reported that everything on the Finance agenda is also on the Board agenda for discussion.

7. BID 01/05/16

Wilkinson reported that the BID Board approved a grant to Jerry Brown, Brown Heating & Air Conditioning, in the amount of \$846.50 for a new awning and also reconfirmed a 2012 business grant to the Deerfield Grocery Co-op for \$1,500.00 to be used towards a feasibility study.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JANUARY 12, 2016 TO JUNE 30, 2016 FOR NICHOLE J. ECKHOFF AND ABBEY E. OLSON

The Finance Committee reviewed and approved the requests from Nichole Eckhoff and Abbey Olson for an Operator's license.

Motion by Tebon and seconded by McMullen to approve the issuance of an Operator's license for the period of January 12, 2016 to June 30, 2016 for Nicole J. Eckhoff and Abbey E. Olson. All ayes, motion carried.

C. REVIEW & ACTION:

1. APPOINTMENT OF VACANT TRUSTEE POSITION

The agenda item was tabled.

2. RE-APPOINTMENT OF COMMITTEE MEMBERS

The Board members discussed who would fill Schreiber's vacant committee positions.

Motion by Tebon and seconded by Evensen to approve the following appointments:

Board of Appeals #1 Alt – McMullen

Board of Review – McMullen

Community Center – Evensen

Finance – Wilkinson

Personnel - leave vacant

Public Works - Wilkinson

Urban Forestry – Tebon

President Pro-Term – Tebon.

All ayes, motion carried.

3. WATER DISTRIBUTION SYSTEM – COPPER COMPLIANCE INVESTIGATION

Tebon stated that Town & Country attended the Public Works meeting and discussed the Village's Copper compliance parameters. In July 2015 DNR testing was performed on 20 homes in the Village and two (2) exceeded the allowed copper limits. This level is lower than the amount in a multi-vitamin, that can be taken every day, but it was higher than the DNR threshold. Public Works has performed a number of follow-up requirements, requested by the DNR, but the final item that needs to be completed is the corrosion control/treatment implementation to minimize the amount of copper going through the water system. The DNR code has three (3) corrosion control strategies and they are 1) Alkalinity and pH adjustment, 2) Calcium hardness adjustment and 3) Addition of phosphate or silicate for corrosion control. Unfortunately these remedies do not apply to our situation so we will need to do addition investigation, testing and analyzing to see what is causing our problem. The first thing that needs to be done is to send a letter to the DNR informing them of what we have done and what we have in place and explain why their three (3) units of correction won't satisfy our issues. The Public Works committee recommended that Town & County move forward with doing Phase I for further analysis and testing on the system at a cost of \$24,500.00 which will allow them to plan the most effective strategy to decrease our copper levels. These costs will affect the 2017 Water Utility budget so it can be properly accounted for.

Motion by McMullen and seconded by Tebon to approve Town & Country proceeding with the Copper Compliance investigation at a cost not to exceed \$24,500.00. All ayes, motion carried.

4. WATER MAIN REPLACEMENT – N HIGH STREET

During the process of abandoning the services to the homes purchased by the Village, on N. High Street, it was discovered that the water main on N. High Street was in need of replacement. The main is over 50 years old, made of asbestos and it is not suitable for the Fire Department to tap on to for fire protection. Town & County will prepare a plan to submit to the DNR, Public Works will order the 8" pipe and a contractor will be hired to perform the installation.

Motion by Tebon and seconded by McMullen to approve hiring Town & Country to move forward with the N. High Street watermain replacement plan and specs report to be submitted to the DNR, at a cost not to exceed \$1,200.00, for Public Works to order the 8 inch watermain at a cost of \$14,000.00 and to contract out the installation of the watermain at a cost not to exceed \$15,000.00. All ayes, motion carried.

**ORDINANCES
COMMUNICATIONS**

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

1. SAG APPLICATION UPDATE

Tabled to the January 25, 2016 Board meeting

2. DCDTF APPLICATIONS DUE FEBRUARY 2, 2016

Wilkinson reported that both he and another committee member will be gone from February 10th to March 3rd. It was agreed that the meeting should be scheduled for February 8th.

ADJOURN

Motion by Wilkinson and seconded by Reichert to adjourn at 7:25pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer