

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JANUARY 25, 2016 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Reichert, Evensen and Frutiger present, Tebon and McMullen absent. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Evensen and seconded by Wilkinson to approve the January 25, 2016 agenda with the addition of "Deerfield Cares" under Committee Reports and changing the year for the approval of minutes to 2016. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JANUARY 11, 2015

Motion by Wilkinson and seconded by Reichert to approve the January 11, 2016 minutes as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers submitted for payment.

Motion by Evensen and seconded by Wilkinson to approve payment of check #50480 to #50570 totaling \$333,250.24 contingent upon Attorney Anderson's approval of BCP's pay request submission. All ayes, motion carried.

C. COMMITTEE REPORTS

1. JOINT LAW ENFORCEMENT COMMITTEE 01/12/2016

Wilkinson reported that the committee reviewed the police and court reports

2. LIBRARY BOARD 01/15/2016

Wilkinson reported that the Library Board discussed this year's trivia contest which will be held on February 27th.

3. EMS 01/21/2016

Frutiger reported that EMS approved the audit engagement letter and changes to the handbook. The Ambulance committee is looking at purchasing 2 (two) new ambulances, in 2017, and offsetting their cost with approximately \$100,000 of undesignated funds.

4. FINANCE 01/25/2016

Frutiger reported that everything on the Finance agenda is also on the Board agenda.

5. DEERFIELD CARES 01/14/16

Frutiger reported that the committee discussed using community meals as a way to promote community relations.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Penney VanDeventer came before the Board to express her concerns with the company that collects the Village's trash. They have not picked her trash up for the past 2 (two) weeks. McCredie stated that the Village has been in contact with Advanced Disposal and is working on resolving the problems.

Marilyn Wieczorek came before the Board to question an invoice they received for not shoveling the approach located on the corner of their property which they were not aware that the maintenance of the approach was their responsibility. Wieczorek also stated that the Village's snow removal ordinance states that the resident may be contacted prior to the Village performing the work and questioned why this didn't happen. Wieczorek was informed that the Village cleaned several properties 5 days after the snow event and that they didn't see the invoice being changed. Wieczorek was also informed that she could request this issue be put on the Public Works agenda to further discuss if so desired.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2016-01 A RESOLUTION TO CARRY FORWARD UNUSED LEVY LIMITS TO 2016 FROM 2015

The Finance Committee reviewed and recommended the approval of resolution R2016-01. Resolution R2016-01 allows unused levy limits from 2015 being carried forward to 2016. \$5,000 is from account #100-51611-300 and \$6,675 is from account #100-51410-400, both of which are related to the re-codification of the Village Ordinances.

Motion by Evensen and seconded by Wilkinson to approve Resolution R2016-01 a resolution to carry forward unused levy limits to 2016 from 2015. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JANUARY 26, 2016 TO JUNE 30, 2016 FOR CARLEEN A. BOHN

The Finance Committee reviewed and recommended the issuance of an Operator's license to Carleen A. Bohn.

Motion by Wilkinson and seconded by Reichert to approve the issuance of an Operator's license for the period of January 26, 2016 for Carleen A. Bohn. All ayes, motion carried.

C. REVIEW & ACTION:

1. CONSIDER DEVELOPMENT INCENTIVE GRANT PAY REQUEST #1 – BCP

BCP submitted lien waivers, invoices, and wire payment confirmations totaling \$2,983,262. This amount meets the requirements set for in the Development Incentive Grant the BCP has with Village in order to qualify for payment #1. Attorney Anderson had been contacted, to find out if she has any concerns with the documentation, but no reply has been received yet. The Finance Committee approved the payment contingent upon Attorney Anderson recommendation. Motion by Evensen and seconded by Wilkinson to approve disbursement of pay request #1 to BCP for \$200,000 contingent upon Attorney Anderson’s approval. All ayes, motion carried.

2. CONSIDER ADDITION CRIME COVERAGE INSURANCE POLICY FOR ELECTRONIC THEFT

The Village’s insurance company now provides an electronic theft policy this is available for an annual cost of approximately \$100.00 which provides \$100,000 in coverage. The Finance Committee approved payment of the additional coverage at a cost not to exceed \$125.00.

Motion by Wilkinson and seconded by Evensen to approve the purchase of an addition to the crime coverage insurance policy for electronic theft at a cost not to exceed \$125.00. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

1. DEERFIELD HIGH SCHOOL SENIOR PROJECT REQUEST – DISC GOLF COURSE

A request was received to fix some problems with the Frisbee golf course located in the JC Park for their senior project. Specifically, they want to increase the size of the island hole. The Board asked that this be put on a Park agenda

2. SAG APPLICATION UPDATE

The Village was awarded a Site Assessment Grant of up to \$127,397 to reimburse eligible expenditures for environmental site work at 40 W. Nelson St.

3. WJJO TIMELINE

The Village received a replacement timeline for the WJJO towner and a copy is in everyone’s Board packet.

4. FEBRUARY 2016 CALENDAR

The Joint Law Enforcement meeting was moved to March 8th and Deerfield Cares was added to February 25th.

ADJOURN

Motion by Evensen and seconded by Wilkinson to adjourn at 7:35 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer