

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, FEBRUARY 8, 2016 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Evensen, Wilkinson, Reichert, McMullen, Tebon and Frutiger. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Wilkinson and seconded by Evensen to approve the February 8, 2016 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JANUARY 25, 2016

Motion by Evensen and seconded by Wilkinson to approve the minutes from January 25, 2016 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers submitted and approved for payment by the Finance Committee.

Motion by Tebon and seconded by McMullen to approve payment of check #50571 to #50610 totaling \$70,483.68. All ayes, motion carried.

C. COMMITTEE REPORTS

1. COMMUNITY CENTER 01/27/16

Evensen reported that the Community Center has purchased 1 S. Main Street for \$240,000.00 with a \$50,000.00 down payment and \$190,000.00 financed. The Community Center had also been looking into purchasing property at Liberty Commons and received \$500,000.00 for the building and for an another \$16,000.00 addition green space could be obtained. The Community Center Board has received donations for \$250,000.00 which if used towards the purchase of the Liberty Commons property the cost for both properties would be comparable. The Board has instructed Tom Bush, the Community Center's Director, to prepare a comparison of the two properties, within 30 days, on an apple to apple basis, and to work out options showing which of the properties the better option for the price is.

2. DCCVA 01/27/16

Frutiger reported that DCCVA discussed the vacant position on CARPC and their By-laws.

3. JOINT INTERACTIVE 02/01/16

Wilkinson reported that the School will be sending out a survey regarding going out for referendum at the November 2016 election and that they are looking into replacing their phone system.

4. CABLE 02/03/16

Lemke reported that the Cable Board discussed the submittal of a DCDTF grant and their general operations.

5. DCDTF 02/08/16

Wilkinson reported that the DCDTF committee reviewed 16 grant applications totaling \$19,056.81 with only \$8,465.81 available. Of the applications received three (3) were disqualified and \$8,400.00 was distributed between 8 applicants. Final approval of the grants will be made at the next board meeting.

6. PUBLIC WORKS 02/08/16

Frutiger reported that the Public Works committee discussed the plowing on Liberty and London Road and heard updates on a watermain break and the High Street watermain replacement project.

7. FINANCE 02/08/16

Frutiger reported that the Finance Committee approved Resolution R2016-02 and payment of the vouchers.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2016-02 A RESOLUTION AMENDING RESOLUTION R2016-01

McCredie explained that resolution R2016-01 approved carrying forward \$11,675.00 of unspent funds from 2015 to 2016. These unused funds had been allocated to pay bills from Municode and Attorney fees associated with Municode changes. Included in the January 25, 2016 bill run was a bill from Municode, for work performed in 2015 in the amount of \$3,240.00, and the auditor is recommending that this bill be reallocated to a 2015 expense. This means that the amount to carry over is now reduced to \$8,435.00 which resolution R2016-02 is accounting for.

Motion by McMullen and seconded by Tebon to approve resolution R2016-02 amending resolution R2016-01. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. APPOINTMENT TO VACANT TRUSTEE POSITION

Past Board member, Dalton Schreiber, has moved out of the Village disqualifying him from being a Board member and created a vacant trustee position. A local resident, Gary Wieczorek has agreed to fill the position until the April 2016 election.

Motion by Evensen and seconded by McMullen to appoint Gary Wieczorek to fill the vacant trustee position until the April 2016 election. All ayes, motion carried.

Frutiger thanked Wieczorek for volunteering.

2. NEEDS ASSESSMENT FOR FUTURE DEVELOPMENT – McMullen

McMullen explained that there has been previously discussion of EMS using the Ag building for their station and recommended that the Village look at having a total needs assessment done to see what other options might be considered.

3. DGEMS AMBULANCE CHASSIS PURCHASES – McMullen

McMullen explained that DGEMS currently has 2 (two) ambulances, the Lifeline and the Horton, and based on the replacement plan a new one needs to be purchased in 2017. The Ambulance Committee, after extensive research into the purchasing a new ambulance are proposing that 2 (two) a new ambulances be purchased instead of one. Preliminary figures show that the cost for 2 (two) ambulances would come to around \$435,000 but after deducting the trade-in value of the Lifeline at \$85,000, funds from undesignated DGEMS at \$100,000 and a discount for purchasing 2 the final amount would be \$250,000. DGEMS is currently waiting for the audit report to determine the amount available in their undesignated fund but if everything stays fairly close to what is anticipated the Village of Deerfield's portion would be approximately \$43,000.

Motion by Evensen and seconded by Tebon to approve the concept of DGEMS purchasing 2 (two) new ambulances and retaining the Horton but waiting until their audit is finalized before any formal motion is taken. All ayes, motion carried.

4. EXTRA-TERRITORIAL JURISDICTION ZONING AMENDMENT – 961 NULAND RD

The Village is in receipt of a proposed certified survey map application at 961 Nuland Road, which is in the Village's extra-territorial jurisdiction. Dane County Planning & Development is asking the Village to review the proposal and comment no later than February 12, 2016.

Motion by Tebon and seconded by Evensen to consent to the proposed certified survey map application #9835 for 961 Nuland Road. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

1. REQUEST FROM WESTERN SURETY COMPANY FOR CLAIM PRESENTED AGAINST GRADE-TECH PAVERS BOND

McCredie informed the Board that the Village received a request from Western Surety Company acting as surety in behalf of Grade-Tech Pavers, Inc. for the pulverizing and overlay of asphalt pavement: Golf Road, Interpane Lane, Enterprise Drive and Firemen's Park parking lot, 2013 Street Improvement Project, for \$57,500.00 paid to Tri County Paving. The request has been turned over to the Village insurance carrier Attorney.

2. DEERFIELD LIONS CLUB DISTINGUISHED CITIZEN

McCredie informed the Board that the Deerfield Lions Club is in the process of selecting the 2016 Deerfield Distinguished Citizen and to contact Dale Couey or Alan Mikkelson with questions.

ADJOURN

Motion by Evensen and seconded by McMullen to adjourn at 7:47 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer