

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, APRIL 11, 2016 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Evensen, Wilkinson, Wieczorek, Reichert, McMullen, Tebon and Frutiger. Also present: see sign-in sheet on file in the Clerk's office.

**CONSENT AGENDA**

Motion by Evensen and seconded by Wilkinson to approve the April 11, 2016 agenda as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM MARCH 28, 2016**

This agenda item was tabled until the minutes are completed.

**B. APPROVAL OF VOUCHERS**

The Board members reviewed the vouchers submitted for payment and approved by the Finance Committee.

Motion by Wilkinson and seconded by McMullen to pay check #50754 to #50799 totaling \$82,018.32. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. PERSONNEL COMMITTEE 03/31/16**

Frutiger reported that the Personnel Committee reviewed and denied a request for family leave from Mary Seljan.

**2. JOINT INTERACTIVE 04/04/16**

Wilkinson reported that the School will be sending out a survey relating to a referendum and they are looking to replace the sign located in the boulevard on Simonson, which went down in the last storm, with an electronic one.

**3. CABLE 04/06/16**

Dave Lemke reported that the committee discussed the upcoming convention and upgrading their equipment to Windows 10. Lemke stated that all the committee members wish to remain on the committee for the next term.

**4. PUBLIC WORKS 04/11/16**

Frutiger reported that the Public Works Committee discussed an extra-territorial jurisdiction conditional use permit for 922 Zechzer Rd, repair of Liberty Road in 2017 /2018, Town & Country's response letter to WDNR regarding the copper levels in the Village's water, a request to encroach on the pedestrian crosswalks on Whitetail Way and Storm Sewer issues in the Business park. They also were given an update on the N. High Street project.

**5. FINANCE 04/11/16**

Frutiger stated that everything on the Finance agenda is also on the Board agenda for final approval.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Al Pulvermacher stated that he has been working with the Village's Building Inspector and commended his job performance.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**1. CONSIDER RENEWAL OF BUILDING INSPECTOR CONTRACT – SAFEUILT**

The Village's Building Inspectors contract expired on March 31, 2016. Safeuilt provided a copy of their current proposal which included a few changes. Safeuilt is currently working with the State in order to obtain certified Commercial status which will allow them to review Commercial permits, a copy of this fee schedule is also include in the proposal.

Motion by Evensen and seconded by Wilkinson to approve the Professional Services Agreement between the Village of Deerfield and Safeuilt Wisconsin, LLC. All ayes, motion carried.

**2. CONSIDER A REGUEST FROM THE DEERFIELD SCHOOL DISTRICT TO ERECT AN ELECTRONIC SIGN  
ON VILLAGE PROPERTY – S. MAIN STREET AND SIMONSON BLVD.**

The Deerfield School District is requesting that they be allowed to erect an Electronic Sign on Village Property located at S. Main Street and Simonson Blvd. The School has had a wooden sign at this location for several years but it blew down during a recent storm but in reviewing if the sign was allowed neither the School nor the Village could find any documentation allowing the school to use this area. The Board felt the biggest concern would be with the State of Wisconsin allowing the sign due to their required setbacks. McCredie recommended that if the Village allows the School to install the electronic sign a formal contract be drawn up by the Schools legal counsel and then reviewed by the Village's Attorney.

Motion by McMullen and seconded by Tebon to allow the Deerfield School District to erect an electronic sign on the property, owned by the Village, located at S. Main Street and Simonson Blvd. provided they comply with all Village and State zoning/set-back requirements and that a legal contract regarding the use of the property be drawn up. All ayes, motion carried.

- 3. CONSIDER A REQUEST FROM THE CAMBRIDGE COMMUNITY ACTIVITIES PROGRAM (CAP) TO HOLD THEIR ANNUAL BIKE RIDE THROUGH PORTIONS OF THE VILLAGE OF DEERFIELD ON JULY 30, 2016**  
The Cambridge Community Activities Program (CAP) is again requesting permission to travel through the Village for their annual bike ride which will take place on Saturday, July 30<sup>th</sup> between 9:00 am and 2:00 pm. This request was submitted last year and there were no complaints or problems.  
Motion by Tebon and seconded by Reichert to approve the request from the Cambridge CAP to hold their annual bike ride through portion of the Village on July 30, 2016. All ayes, motion carried.
- 4. APPOINTMENT OF VACANT FIRE COMMISSION MEMBER – FRUTIGER**  
Frutiger informed the Board that Alan Mikkelson has agreed to fill the vacant Fire Commission member position.  
Motion by Wilkinson and seconded by McMullen to appoint Alan Mikkelson, as a Village representative, to the Joint Deerfield Fire Commission. All ayes, motion carried.
- 5. COLLECTION OF DELINQUENT PP TAXES**  
The Finance Committee reviewed and approved the Village Attorney legally pursuing the collection of delinquent personal property taxes from 2014 and 2015.  
Motion by Tebon and seconded by McMullen to approve the Village Attorney legally pursuing the collection of delinquent personal property taxes from 2014 and 2015. All ayes, motion carried.

**ORDINANCES**  
**COMMUNICATIONS**

Bob Riege has been chosen as this years distinguished citizen and the banquet will be held April 30<sup>th</sup>.  
The first community meal went over very well and the next one is scheduled for May 15<sup>th</sup> and will be hosted by the Jensen Foundation.

A thank you card was received from Zach Bush for the Village donation towards his Community Park project.  
Frutiger thanked Tammy Reichert for her time on the Village Board.

**STAFF REPORTS**

**A. ADMINISTRATOR’S REPORT**

**1. HARRIS CORPORATION - WORK AT WJJO TOWER**

The Harris Corporation has begun working on the WJJO tower, located in the Business Park, for the erection of a larger tower that will contain the necessary equipment needed for DaneCom.

**2. ELECTION RESULTS**

McCredie reported that 954 Village residents voted and the results for the Village Board were David Wilkinson with 521 votes, Gary Wiczorek with 414, Arnie Evensen with 464 and for the School Board Tom Bush received 523 votes and Lisa Sigurslid received 550, with both races being uncontested. There were three (3) outstanding absentee ballots but only one (1) was received in a timely manner which was counted this morning.

**3. MOU WITH DANE CO/ASSESSED VALUE – 40 W NELSON**

McCredie informed the Board that Ayes Associates instructed her to hold off on submitted the MOU with Dane County to them until they finish the site assessment of the property. McCredie also informed the board that Gardiner Appraisal has set the value for 40 W. Nelson at \$42,100 which will not be effective until after the Board of Review and wanted to make sure that the Board still wished to continue with the property at the higher value which the Board agreed to.

**ADJOURN**

Motion by McMullen and seconded by Evensen to adjourn at 7:30 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer