

**VILLAGE BOARD AGENDA
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 25, 2016 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Evensen, Wilkinson, Tebon and Frutiger present, Wieczorek, and McMullen absent. Also present: see sign-in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Evensen and seconded by Tebon to approve the April 25, 2016 agenda with item number C.1 being discussed after the Committee reports and the Finance and Community Center being added under Committee reports and under item V.B.3 to add the word "request and correct the spelling of the word temporary. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 28, 2016, APRIL 11, 2016 AND APRIL 19, 2016

Motion by Wilkinson and seconded by Evensen to approve the minutes from March 28, 2016 as amended. All ayes, Tebon abstained, motion carried.

The minutes from April 11, 2016 were tabled to the next Board agenda.

Motion by Evensen and seconded by Tebon to approve the minutes from April 19, 2016 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board members reviewed the vouchers submitted for payment and approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve payment of check #50800 to #50846 totaling \$91,743.69. All ayes, motion carried.

C. TREASURER'S REPORT FOR MARCH 2016

McCredie gave the March 2016 Treasurer report with the beginning balance in the checking account of \$21,477.17 deposits totaling \$211,836.18, checks totaling \$182,216.61 and the other expenses for the month totaling \$50,590.29 leaving an ending balance of \$506.45. The ending balance in the Money Market account was \$2,066,051.54 and the SIP's was \$2,209,566.51, resulting in a total fund balance at the end of March 2016 of \$4,276,124.50.

Motion by Tebon and second by Evensen to approve the March 2016 Treasurer's report as presented. All ayes, motion carried

D. COMMITTEE REPORTS

1. FIRE COMMISSION 04/12/2016

Mikkelson reported that the new Fire Truck is here but not in service yet.

2. LIBRARY 04/15/2016

No report available.

3. PARKS 04/18/2016

Evensen reported that the Park Committee discussed the bike path and the inability to create a new one, hour signage for the parks and the Splash pad, the use of port-a-potties and cameras, a volleyball court and dog park in the Community Park, the creation of a pitching practice area in Community Park and replacement of the bark at the Dream Park.

4. SPECIAL BOARD 04/19/2016

Frutiger reported that the Board discussed the 2016/2017 committee member composition and approved an additional \$2,500 for work to install approximately 120' of additional watermain on the N. High Street project.

5. JOINT EMS BOARD 04/21/16

Frutiger reported that at the Joint EMS Board approved the purchase of three (3) Toughbook computers, the purchase of safes for narcotic medications and two (2) ambulances. The purchase of the two (2) ambulances passed by the approval from the Town of Cottage Grove and the Village of Deerfield and the Village of Cottage Grove abstaining.

6. EMS 04/21/16

Frutiger reported that EMS approved the purchase of the Toughbook computers and ambulances.

7. FINANCE 04/25/2016

Frutiger reported that the Finance Committee approved an Operator's license request and a request for Temporary Class "B" Retailer's license for the Bucky Schmidt Memorial Softball tournament, the Deerfield Softball league and Deerfield Home Talent.

8. COMMUNITY CENTER 04/25/2016

Evensen reported that the Community Center approved their 2016 Budget with revenues of \$349,000 and expenses of \$347,000.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

B. 2015 AUDIT PRESENTATION – BAKER TILLY

Auditors Jodi Dobson and Jenni Steiner, representatives from Baker Tilly, came before the Board to present the Village's 2015 Audit and explain various sections in the report. A few items highlighted on were the need for Water rate increase, with the last one being done in 2000, and the deficits in TID #3 and the Debt Fund.

C. ENFORCEMENT OF FIRE CODE – ALAN MIKKELSON & TIM REICHERT

Alan Mikkelson and Tim Reichert came before the Board to inform them of a dangerous situation at one of the businesses in the Business Park. Reichert stated that it so bad that if the Fire Department is called there they will not enter the building. Inspections reports have been sent to the address informing them of the problems that need to be rectified but they have not responded to them. Reichert requested that the Village do something with the ordinances in order to enforce the rules. Frutiger stated that this issue has been discussed with the Township and due to the fact that they do not have a court to enforce ordinances it was agreed upon that the establishment of a fee schedule should be referred back to the Fire Commission.

D. 2016 ARBOR DAY PROCLAMATION

President Frutiger presented the 2016 Arbor Day Proclamation proclaiming April 29, 2016 as Arbor Day in the Village of Deerfield and urged all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Motion by Wilkinson and seconded by Evensen to proclaim April 29, 2016 as Arbor Day in the Village of Deerfield. All ayes, motion carried.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2016-04 AN INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION REFUNDING BONDS IN AN AMOUNT NOT TO EXCEED \$1,465,000

Resolution R2016-04 is the initial resolution authorizing General Obligation Refunding Bonds in an amount not to exceed \$1,465,000. This amount is for the refinancing of the 2008 bonds.

Motion by Tebon and seconded by Evensen to approve resolution R2016-04 an initial resolution authorizing General Obligation Refunding Bonds in an amount not to exceed \$1,465,000. Roll call vote: Evensen aye, Wilkinson aye, Fry aye, Tebon aye and Frutiger aye. Motion carried.

2. RESOLUTION R2016-05 AN INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$45,000 FOR EQUIPMENT OF THE FIRE DEPARTMENT

Resolution R2016-05 04 is the initial resolution authorizing General Obligation Refunding Bonds in an amount not to exceed \$45,000 for the purchase of two (2) new ambulances. Frutiger informed the Board that the Village's share will probably be lower than the initial amount of \$45,000 and the Board agreed to reduce the amount to \$35,000.

Motion by Tebon and seconded by Evensen to approve resolution R2016-05 an initial resolution authorizing General Obligation Refunding Bonds in an amount not to exceed \$35,000. Roll call vote: Evensen aye, Wilkinson aye, Fry aye, Tebon aye and Frutiger aye. Motion carried.

3. RESOLUTION R2016-06 A RESOLUTION PROVIDING FOR THE SALE OF \$1,510,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS

Resolution R2016-06 is a resolution providing for the sale of \$1,510,000 General Obligation Corporate Purpose Bonds but due to the reduction in the amount needed for the ambulances this amount was reduced to \$1,500,000.

Motion by Tebon and seconded by Evensen to approve resolution R2016-06 a resolution providing for the sale of \$1,510,000 General Obligation Corporate Purpose Bonds. Roll call vote: Evensen aye, Wilkinson aye, Fry aye, Tebon aye and Frutiger aye. Motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF APRIL 26, 2016 TO JUNE 30, 2016 FOR KAYLEEN E ACHESON

The Finance Committee reviewed the request for an Operator's license for the period of April 26, 2016 to June 30, 2016 for Kayleen Acheson and found not reasons for denial and recommends its issuance.

Motion by Tebon and seconded by Evensen to approve the issuance of an Operator's license for the period of April 26, 2016 to June 30, 2016 for Kayleen E Acheson. All ayes, motion carried.

2. CONSIDER A REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE FOR THE BUCKY SCHMIDT MEMORIAL SOFTBALL TOURNAMENT, MAY 6, 2016 TO MAY 8, 2016

The Finance Committee reviewed the request from the Deerfield Softball League for the Bucky Schmidt memorial softball tournament and recommended its issuance.

Motion by Tebon and seconded by Evensen to approve the issuance of a Temporary Class "B" Retailer's license to the Deerfield Softball League for the Bucky Schmidt memorial Softball Tournament, May 6, 2016 to May 8, 2016. All ayes, motion carried.

3. CONSIDER A REQUEST FOR A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD SOFTBALL LEAGUE AND DEERFIELD HOME TALENT BASEBALL FOR THE PERIOD OF MAY 1, 2016 TO OCTOBER 30, 2016

The Finance Committee reviewed the request from the Deerfield Softball League and Deerfield Home Talent Baseball and recommended its issuance.

Motion by Tebon and seconded by Wilkinson to approve the issuance of a Temporary Class "B" Retailer's license to the Deerfield Softball League and Deerfield Home Talent Baseball for the period of May 1, 2016 to October 30, 2016. All ayes, motion carried

C. REVIEW & ACTION:

1. CONSIDER/APPROVE APPOINTMENT OF VACANT BOARD OF TRUSTEE POSITION

Frutiger stated that Fred Fry has agreed to fill the 2016/2017 vacant Board of Trustee position.

Motion by Frutiger and seconded by Evensen to appoint Fred Fry to fill the 2016/2017 vacant Board of Trustee position. All ayes, motion carried.

2. CONSIDER/APPROVE APPOINTMENT OF 2016/2017 COMMITTEE MEMBERS

The list of the 2016/2017 Committee members was reviewed and approved.

Motion by Frutiger and seconded by Evensen to approve the appointment of the 2016/2017 committee members as presented.

All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motion by Evensen and seconded by Tebon to adjourn at 8:03 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer