

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 23, 2016 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by Acting President Tebon. Roll call: Evensen, Wilkinson, Fry and Tebon present, Frutiger, McMullen and Wieczorek absent. Also present: see sign-in-sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Tebon and seconded by Evensen to approve the May 23, 2016 agenda with the addition of Sarah L. Thompson to the requests for an Operator's license. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 9, 2016

Motion by Tebon and seconded by Evensen to approve the minutes from May 9, 2016 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board members reviewed the vouchers submitted for payment and approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve the payment of check #50881 to #50933 totaling \$436,481.19. All ayes, motion carried.

C. TREASURER'S REPORT FOR APRIL 2016

McCredie gave the April 2016 Treasurer report with the beginning balance in the checking account of \$506.45 deposits totaling \$226,057.89, checks totaling \$173,762.01 and the other expenses for the month totaling \$49,279.77 leaving an ending balance of \$3,522.56. The ending balance in the Money Market account was \$2,007,416.20 and the SIP's was \$2,236,375.17, resulting in a total fund balance at the end of April 2016 of \$4,247,313.93.

Motion by Tebon and second by Wilkinson to approve the April 2016 Treasurer's report as presented. All ayes, motion carried

D. COMMITTEE REPORTS

1. JOINT LAW ENFORCEMENT 05/10/16

Wilkinson reported that the election of officers took place and that he was elected to be chair for the committee. Police calls in March for Deerfield were 96 and Cambridge had 68 and for April Deerfield had 68 and Cambridge had 53. The increased amount of March calls, in Deerfield, was due to a large amount of car break-ins. The committee also discussed E-cigarettes which pertain to Cambridge only.

2. DCCVA 05/11/16

McCredie reported that the election of officers for the 2016-2017 term and appointment to external committees was held plus a legislative update was given.

3. EMS 05/16/16

No report available

4. LIBRARY 05/20/16

Fry reported that the meeting was run by Jenny Frickelton and Leah informed them that she will be on vacation June 10th through the 17th. The committee was informed that Library staff will be weeding out old books; the Library will be closed May 30th in observance Memorial Day and that circulation numbers are down. The committee also discussed a policy for animals in the Library

5. COMMUNITY CENTER 05/23/16

The meeting was rescheduled to June 1st due to a lack of a quorum.

6. FINANCE 05/23/16

The Finance Committee approved the vouchers, two (2) operator's licenses and the Fire Department's temporary picnic and gathering license for their annual festival.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MAY 24, 2016 TO JUNE 30, 2016 FOR CARL GRICE AND SARAH L. THOMPSON

The Finance Committee reviewed the requests for an Operator's license from Carl Grice and Sarah Thompson and found no reasons for denial and recommends their issuance.

Motion by Tebon and seconded by Wilkinson to approve the issuance of an Operator's license for the period of May 24, 2016 to June 30, 2016 for Carl Grice and Sarah L. Thompson. All ayes, motion carried.

2. CONSIDER A REQUEST FOR A TEMPORARY CLASS “B” RETAILER’S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT THE FIREMEN’S FESTIVAL, JUNE 10, 2016 TO JUNE 13, 2016

The Finance Committee reviewed the request from the Deerfield Volunteer Fire Department for the firemen’s festival and forwarded their recommended its issuance to the Village Board.

Motion by Tebon and seconded by Evensen to approve the issuance of a Temporary Class “B” Retailer’s license to the Deerfield Volunteer Fire Department for the Firemen’s Festival, June 10, 2016 to June 13, 2016. All ayes, motion carried

C. REVIEW & ACTION:

1. REPRESENTATION AGREEMENT – ATTORNEY JARED SMITH, LAROWE GERLACH TAGGART, LLP

Tebon informed the Board that included in their packet was a copy of the formal representation agreement approved at their May 9th Board meeting.

Motion by Evensen and seconded by Wilkinson to approve signing of the representation agreement between the Village and Attorney Jared Smith, LaRowe Gerlach Taggart, LLP. All ayes, motion carried.

2. STREET CLOSURE REQUEST FOR THE DEERFIELD FIREMEN’S FESTIVAL

The Deerfield Firemen’s Festival is scheduled for June 10, 11 & 12 and the Firemen are requesting that the following streets be closed during these dates:

- ½ of Grand Avenue from W. Nelson Street to W. Deerfield Street
- ½ of Park Drive from W. Nelson Street to W. Deerfield Street
- W. Deerfield Street from S. Main Street to Park Drive
- The south side of W. Nelson from Park Drive to Grand Ave.

Motion by Tebon and seconded by Fry to approve the street closure request from the Deerfield Volunteer Fire Department for the Firemen’s Festival June 10, 11 & 12, 2016. All ayes, motion carried.

ORDINANCES

1. ORDINANCE O-2016-04 AMENDING THE FLOODPLAIN ZONING ORDINANCE (CHAPTER 24.28) TO INCORPORATE UPDATED FLOOD INSURANCE STUDY (FIS) VOLUME NUMBERS FOR DANE COUNTY

Ordinance O-2016-04 amends the Floodplain zoning ordinance to incorporate the updated Flood Insurance Study (FIS) volume numbers for Dane County.

Motion by Tebon and seconded by Evensen to approve ordinance O-2016-04 amending the FIS volume numbers for Dane County. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR’S REPORT

1. JUNE 2016 CALENDAR

McCredie requested that the Board members review the June 2016 calendar and inform her of any changes/corrections.

2. LIQUOR LICENSE MEETING

McCredie reported that the annual liquor license was held earlier tonight and that the approval of the licenses will be on the next Finance and Board agendas.

ADJOURN

Motion by Evensen and seconded by Tebon to adjourn at 7:23 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer