

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JULY 11, 2016 AT 7:00 P.M.**

**I. CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00pm by President Fruitger. Roll call: Evensen, McMullen, Wilkinson, Fry, Tebon, Wiczorek and Frutiger present. Also present: see sign-in-sheet on file in the Clerk's office.

**A. CONSENT AGENDA**

Motion by Tebon and seconded by Evensen to amend the consent agenda and add a Personnel Committee report to the Consent Agenda for tonight's meeting. All ayes, motion carried.

**B. APPROVAL OF MINUTES FROM JUNE 27, 2016**

Motion by Tebon and seconded by Wilkinson to approve the minutes from the June 27, 2016 meeting as written. All ayes, motion carried.

**C. APPROVAL OF VOUCHERS**

The board reviewed the vouchers submitted for payment and approved by the Finance Committee. Motion by Wilkinson and seconded by Tebon to approve payment of checks #51030-51057 totaling \$124,451.19. All ayes, motion carried.

**D. COMMITTEE REPORTS**

**1. CABLE 07/06/16**

Fry reported he met with Jim Mead from UW Whitewater regarding purchasing equipment. They supplied some partial recommendations regarding system building; however WDEE doesn't have the staff to keep their system going. Fry reported it would be better to have a fully automated system due to the limited staff. Tomorrow, some staff from WDEE will meet with AVI, a business out of Madison. They have dealt with components of and install this type of system; plus they will talk about compatibility with the components we have now. The next meeting is August 3<sup>rd</sup> and there will be much more to report then.

**2. PLANNING COMMISSION 07/11/16**

Tebon reported the commission met earlier this evening and approve a CUP for a Garage and an ETZ item as well both of which are on the Board agenda.

**3. PUBLIC WORKS 07/11/16**

Fruitger reported the committee met earlier this evening and everything that was on the Public Works agenda is currently on tonight's Village Board agenda.

**4. FINANCE 07/11/16**

Fruitger reported the committee met earlier this evening and everything that was on the Finance Agenda is currently on tonight's Village Board agenda.

**5. PERSONNEL 07/11/16**

The Personnel Committee met and approved the hiring of a temporary employee for the Village Office and to start the process of hiring a new employee.

**II. PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Dave Lemke from WDEE reported he was having some issues with the camera at the beginning of the meeting so anyone watching from home, and the recording, will start during the Cable Report.

**III. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**IV. NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JULY 11, 2016 TO JUNE 30, 2017 FOR THOMAS E. LOHMILLER AND SHANE J. WILKINSON**

The Finance Committee reviewed the Operator's license applications for Thomas Lohmiller and Shane Wilkinson. Motion by Wilkinson and seconded by Tebon to approve the license for Thomas E. Lohmiller and deny the license for Shane J. Wilkinson. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER CUP #2016-02 TO ALLOW A PRE-EXISTING GARAGE THAT EXCEED THE PERMITTED USE REQUIREMENTS – PETER WETZEL, 101 S. MAIN STREET**

Tebon reported the Plan Commission reviewed this item tonight and gave an update on the progress and plans for the site. The Plan Commission did not have any objections. Motion by Tebon and seconded by McMullen to approve CUP #2016-02. All ayes, motion carried.

**2. DISCUSS/CONSIDER A SEWER ADJUSTMENT REQUEST – TROY & LAURA DOBRZYNSKI, 413 MEADOW TRACE**

Frutiger reported the Public Works Committee approved the request since there was no leak found by the Public Works Department. Public Works Director Doyle also reaffirmed there was no leak found upon inspection. Motion by Tebon and seconded by Fry to adjust the sewer bill accordingly. All ayes, motion approved.

**3. DISCUSS/CONSIDER A REQUEST TO CLOSE BUE STREET BETWEEN LIBERTY STREET AND STATE STREET ON JULY 16, 2016 FROM 11:00 AM TO 12:00 PM**

The Public Works Committee approved the request, however the committee communicated to the event organizers that the Village's noise ordinance starts at 10:00pm and the noise should start to quiet down at that time. The event can continue on until Midnight. Motion by Tebon and seconded by Evensen to approve the request to close Bue Street with the mentioned conditions. All ayes, motion carried.

**4. CONSIDER USE OF VILLAGE FUNDS TO PURCHASE FOOD/WATER FOR VOLUNTEERS WORKING AT THE DREAM DEPOT**

Public Works Director John Doyle was in attendance to give background regarding this item. All of the wood is going to be resealed, and volunteers from the community are helping with that. With the heat of the summer, the Village should supply Water and Gatorade and once the project is complete, Director Doyle would like to purchase subs from a local sub shop and have a lunch as a thank you to all the Volunteers. To volunteer, contact John at 764.5497. Motion by Tebon and seconded by McMullen to approve the request from Public Works to purchase beverages for the volunteers working at the Dream Depot and to have a luncheon at the conclusion of the project. All ayes, motion carried.

**5. DISCUSS/CONSIDER A REQUEST FROM CARDIAC SCIENCE TO MODIFY THEIR CHAPTER 11 PLAN**

Motion by McMullen and seconded by Tebon to table the request from Cardiac Science to modify their Chapter 11 Plan. All ayes, motion carried.

**6. DISCUSS/CONSIDER ENGAGEMENT LETTER WITH BAKER TILLY VIRCHOW KRAUSE, LLP FOR WATER RATE STUDY**

Tebon reported the money was already budgeted for this rate study. Motion by Tebon and seconded by Evensen to approve the engagement letter. All ayes, motion carried.

**V. ORDINANCES**

**VI. COMMUNICATIONS**

**VII. STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

The RFP for Trash and Recycling is getting sent out soon, and the Town of Deerfield is also discussing this at their next meeting. It will also be published in the local newspaper. The current contract with Advanced Disposal expires at the end of 2016. Ben from Ayers Associates spoke with Administrator Liz McCredie on Friday regarding 40 West Nelson. The DNR had some concerns as far as residential buildings being built at the property, but Liz assured them this would not be the case. It's possible a Developer's Agreement will be needed and the potential for leasing the property to someone.

**VIII. ADJOURN**

Motion by McMullen and seconded by Evensen to adjourn. All ayes, motion carried. The meeting adjourned at 7:19pm.

/S/ Chris Astrella, WCPC  
Deputy Clerk/Treasurer