

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, SEPTEMBER 12, 2016 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order by President Frutiger at 7:00pm. Roll Call: Evensen, Wilkinson, Fry, McMullen, Wieczorek, and Frutiger present; Tebon absent. Also present: see sign in sheet on file in the Clerk's office.

**CONSENT AGENDA**

President Frutiger removed the Public Works Committee Report from the Consent agenda and Attorney Smith suggested removing the first 'amendment' from item IV, A, 2.

Motion by Evensen and seconded by McMullen to approve the September 12, 2016 agenda with the removal of the Public Works Committee report and removing the first 'amendment' from item IV, A, 2. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM AUGUST 22, 2016**

Motion by Evensen and seconded by Fry to approve the Board minutes from August 22, 2016 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Board reviewed the vouchers submitted for payment and approved by the Finance Committee. There will be one additional check for \$20,866.51 sent to the Dane County Treasurer for the Contract Police Amounts from Cambridge and the School District. These amounts were not included in with the check presented tonight and will show up on the voucher list at the next Board meeting.

Motion by McMullen and seconded by Wieczorek to approve payment of check #51200 to #51245 in the amount of \$194,582.51. All ayes, motion carries.

**C. COMMITTEE REPORTS**

**1. DEERFIELD CARES 08/25/16**

Frutiger reported no meeting was held.

**2. CABLE 09/07/16**

Fry reported the Commission determined how much money they had to spend on equipment. They decided they do not want to spend more than \$70,000 on all the equipment they wish to purchase. They received a bid from Conference Technologies that would encompass everything in one swoop. After some discussion with them, Conference Technologies was able to reduce their bid to \$65,800. The Commission will look at this at their next meeting and bring it back to the Board when they are finished. The next meeting will be October 5.

**3. PLANNING COMMISSION 09/12/16**

All items that were on the Plan Commission Agenda are on the Board agenda for tonight's meeting with one exception. There was an extra-territorial request from the Mancheski Family on London Road.

**4. FINANCE 09/12/16**

All items that were on the Finance Agenda are on the Board agenda for tonight's meeting with one exception. The Committee approved the purchase of a new sewer-jetter for Public Works.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

There were no Public Comments.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. DISCUSS/CONSIDER CELL TOWER AGREEMENT**

Attorney Smith was in attendance to speak to the agreement. American Tower, the owner of the tower, is in the business of having as many people as possible on the tower, so it may be worth it to open the contract up for negotiations. Additionally, the amounts in the agreement were proposed fifteen years ago so it may be worth it to open the agreement again.

Motion by McMullen and seconded by Evensen to allow Attorney Smith and Administrator McCredie to open negotiations with American Tower on a new cell tower agreement. All ayes motion carries.

**NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2016-13 A RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX**

Motion by Wilkinson and seconded by Evensen to approve resolution 2016-13 requesting exemption from County Library tax. All ayes, motion carries.

**2. RESOLUTION R2016-14 AUTHORIZING AMENDMENT TO FIRST AMENDED DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS FOR THE INDUSTRIAL PARK**

Frutiger reported this was discussed at Plan Commission and approved. Administrator McCredie and Attorney Smith also reported on the proposed changes this resolution would make, reducing the amount of covenants from three to one.

Motion by Evensen and seconded by McMullen to approve resolution 2016-13 authorizing amendment to the first amended Declaration of Covenants, Conditions and Restrictions for the Industrial Park. All ayes, motion carries.

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 13, 2016 TO JUNE 30, 2017 FOR DYLAN T CLARK, ANDREW J GROSVOLD, ALEXIS L. HOMMEN AND NICOLE B JENKINS**

Motion by Evensen and seconded by Wilkinson to approve an Operator's Licenses for the period of September 13, 2016 to June 30, 2017 for Dylan T. Clark, Andrew J. Grosvold, Alexis L. Hommen and Nicole B. Jenkins. All ayes, motion carries.

**1. CONSIDER A REQUEST FOR A TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE FOR THE PERIOD OF OCTOBER 8, 2016 FOR THE DEERFIELD LIONS CLUB CHILIFEST**

Motion by Fry and seconded by McMullen to approve the Temporary Class "B"/"Class B" license for the period of October 8, 2016 for the Deerfield Lions Club Chilifest. All ayes, motion carries.

**C. REVIEW & ACTION**

**1. DISCUSS/CONSIDER DEVELOPMENT INCENTIVE GRANT PAY REQUEST #2 – BCP**

Motion by Wilkinson and seconded by Evensen to approve Grant Pay Request #2 to BCP. All ayes, motion carries.

**2. DISCUSS/CONSIDER POSSIBLE ACTION ON GARBAGE/RECYCLING RFPs**

This item was moved to the end of the agenda to allow for a representative from Pellitteri Waste Systems to make the meeting. The board discussed all the proposals received and amounts quoted. Christmas tree and bulk item pick up was also discussed. It was noted when Rock Disposal was purchased by Advanced Disposal there were some services issues, but in recent weeks it seems as though they have been resolved. Motion by Evensen and seconded by McMullen to select the bid from Advanced Disposal. Trustee Wiczorek had a concern there was not an "out" clause contained in the bid in case there are service concerns. Wiczorek asked for an amendment to allow the Village's attorney to look at the agreement first, and include an "out" clause. The amendment was approved unanimously. All ayes on the motion, motion carries.

**ORDINANCES**

**1. ORDINANCE O-2016-05 AMENDING CHAPTER 24.29(4) TO CHANGE THE FRONT AND SIDE YARD REQUIREMENTS IN THE M-1 INDUSTRIAL ZONING DISTRICT**

President Frutiger reported on the changes that would be made as a result of this ordinance change.

Motion by Evensen and seconded by Wilkinson to approve Ordinance O-2016-05 amending Chapter 24.29 (4) changing the front and side yard set-back requirement in the M-1 Industrial Zoning district. All ayes, motion carries.

**COMMUNICATIONS**

Attorney Smith had a recordable document drafted that clarifies the First Amended Declaration of Covenants, Conditions and Restrictions for the Industrial Park in the Village. If anyone would like to see a copy of it, Administrator McCredie will be happy to forward a copy on.

Trustee Wiczorek reported he took his grandkids over to the splash pad, and reported it's a great facility, but noted there are a couple slippery spots (not due to water). Public Works Supervisor Doyle will check on it, and can be placed on a future Parks Commission Agenda.

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

Administrator McCredie informed the Board once ballots are received, early voting will occur during normal business hours in the Village Office. There will always be someone available to help with voting, so no extension of hours will be necessary. Also, the bid opening for the Hilleque Property will be at 2pm on Tuesday September 20 at the Village Hall.

**ADJOURN**

Motion by Evensen and seconded by Wilkinson to adjourn at 7:45pm. All ayes, motion carries.

Minutes written and submitted by:

Chris M. Astrella, WCPC  
Deputy Clerk/Treasurer  
Village of Deerfield