

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, OCTOBER 26, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, McMullen, Evensen and Frutiger present, Reichert absent. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Tebon, second by Wilkinson to approve the October 26, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 19, 2015

Motion by Evensen, second by Tebon to approve the minutes from October 19, 2015 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers approved by the Finance committee and submitted for payment.

Motion by Evensen, second by Tebon to approve payment of check #50231 to #50265 totaling \$72,929.66. All ayes, motion carried.

C. COMMITTEE REPORTS

1. LIBRARY BOARD 10/23/15

Wilkinson reported that the Library Board approved their 2016 budget in the amount of \$139,800, which is a 2% increase over their 2015's. They agreed that there is no interest to go in with the Community Center's expansion but did discuss the future expansion at their current location.

2. PLANNING COMMISSION 10/26/15

Tebon reported that the Planning Commission heard a request for construction of self-storage units east of the auto sales lot, held a public hearing for a CUP from Jerome Stoikes/Mobil on Main which was tabled until November 9, 2015 and discussed a letter regarding an access off of Hwy 73 to the property south of the Deerfield Mall.

3. PERSONNEL 10/26/15

Frutiger reported that the Personnel Committee discussed and approved the employee's 2016 wages as listed on the "In Budget" worksheet.

4. FINANCE 10/26/15

Frutiger reported that the Finance Committee approved the vouchers.

PUBLIC APPEARANCES

A. DEERFIELD COMMUNITY CENTER – TOM BUSH

Tom Bush came before the Board to inform them that the Deerfield Community Center (DCC) has been working with a focus group, of about 30 people, regarding the Center's expansion needs. It has been narrowed down to three (3) following sites:

- Staying at their current location but taking over the entire building
- Relocation to a portion of the old Elementary School (Liberty Commons)
- Relocation to the donated land

Bush stated that whichever location is chosen additional funds will be needed and questioned if the Village was in favor of DCC moving forward with a referendum to get the communities input. Bush also stated that DCC would be responsible for any cost arising from the implementation of the non-binding referendum. The board informed Bush that they were receptive to the idea.

B. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2015-21 A RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

Resolution R2015-21 requests that the Village of Deerfield be exempt from payment of any tax for the support of the County Library Service. This resolution is done annually.

Motion by Wilkinson, second by Tebon to approve resolution R2015-21 requesting exemption from County Library tax. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER REQUEST FROM JEROME STOIKES/MOBIL ON MAIN FOR A CONDITIONAL USE PERMIT IN THE C-1 COMMUNITY BUSINESS ZONING TO ALLOW A 1,480 SQUARE FT. RETAIL SPACE ADDITION TO THE EXISTING BUILDING LOCATED AT 216 S MAIN ST AND TO PERFORM A SITE PLAN REVIEW OF THE ADDITION

This agenda item was tabled to November 9, 2015.

2. DISCUSS/CONSIDER REQUEST FROM THE DEERFIELD COMMUNITY SCHOOL DISTRICT TO USE THE FIREMEN'S PARK PAST THE ALLOWED HOURS

The Deerfield Community School District withdrew this request.

3. 2016 GENERAL BUDGET – FUND 100

The Board reviewed the preliminary 2016 General Fund budget. McCredie informed the Board that the Personnel Committee approved the wage amounts reflected in the budget but not the approved clothing allowance or Supplemental Health increases of approximately \$1,123. McCredie also informed the board that the Joint Law Enforcement Committee will be discussing the police/court budgets at their next meeting so there could be changes in these. A change was made to account #100-56130-400, for the mowing the greenspace in Savannah Parkway plat, from \$4,300 to \$2,800. The Board instructed McCredie to make these corrections and to divide the unused levy amount with half being allocated to the Debt fund and half to the Reserve fund.

Motion by Evensen, second by Tebon to approve the preliminary 2016 General Fund Budget with the changes to account #100-56130-400 and the fringe accounts affected by the increase to clothing allowance and Supplemental Health with the reserve amount being split equally between the Debt and Reserve funds. All ayes, motion carried.

4. 2016 WDF BUDGET – FUND 201

This agenda item was tabled to November 9, 2015.

5. 2016 DEBT SERVICE BUDGET – FUND 300

The Board reviewed the 2016 Debt Service fund budget.

Motion by Tebon, second by Evensen to approve the preliminary 2016 Debt budget. All ayes, motion carried.

6. 2016 TIF #2 BUDGET – FUND 402

This agenda item was tabled to November 9, 2015.

7. 2016 TIF #3 BUDGET – FUND 511

This agenda item was tabled to November 9, 2015.

8. 2016 TIF #4 BUDGET – FUND 512

This agenda item was tabled to November 9, 2015.

9. 2016 TIF #5 BUDGET – FUND 513

This agenda item was tabled to November 9, 2015.

10. 2016 WATER UTILITY BUDGET – FUND 601

This agenda item was tabled to November 9, 2015.

11. 2016 SEWER UTILITY BUDGET – FUND 602

The Board reviewed the 2016 Sewer Utility fund budget.

Motion by Evensen, second by /Tebon to approve the preliminary 2016 Sewer Utility budget. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie reported that she has not heard anything regarding the submittal of the SAG application to WEDC, the budgets tabled tonight will be back on the November 9, 2015 agenda and the public hearing for the General and Sewer funds will be November 30, 2015.

ADJOURN

Motion by Evensen, second by Wilkinson to adjourn at 7:45 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer