

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, NOVEMBER 23, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Reichert, McMullen, Evensen and Frutiger present, Schreiber absent. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Wilkinson and seconded by Evensen to approve the November 23, 2015 agenda with the amount of the General Obligation notes being changed to \$1,090,000. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 9, 2015

Motion by Tebon and seconded by Evensen to approve the minutes from November 9, 2015 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers submitted for payment. The Finance Committee reviewed and recommended payment of all the vouchers.

Motion by Wilkinson and seconded by McMullen to approve payment of check #50296 to #50348 totaling \$91,141.91. All ayes, motion carried.

C. TREASURER'S REPORT FOR OCTOBER 2015

McCredie presented the October 2015 Treasurer report with the beginning balance in the checking account of \$7,219.90 deposits totaling \$225,384.85, checks totaling \$184,547.14 and the other expenses for the month totaling \$44,442.18 leaving an ending balance of \$3,615.43. The ending balance in the Money Market account was \$1,399,026.18 and the SIP's was \$1,651,084.37, resulting in a total fund balance at the end of October 2015 of \$3,053,725.98.

Motion by Tebon and second by Evensen to approve the October 2015 Treasurer's report as presented. All ayes, motion carried.

D. COMMITTEE REPORTS

1. EMS 11/19/15

Frutiger reported that the EMS approved their 2016 Budget and are currently waiting for the Union agreement.

2. DCCVA 11/18/15

McCredie reported that the DaneCom system will be taking the WJJO-FM tower and will be replaced with one that can accommodate the required equipment. DaneCom will also be working on its digital towers in Rockdale, Stoughton and DeForest.

3. DEERFIELD CARE 11/19/15

Frutiger reported that the book "How to Raise a Drug Free Child" and how to get it out to parents. The newspaper will be running an article on how Deerfield Cares originated.

4. LIBRARY 11/20/15

Wilkinson reported that the Library Board thanked the Village for the additional funds granted and that the tree lighting will be 12/11 which starts off the weekends scheduled festivities and ends on Sunday with a pancake breakfast at the Fire Station.

5. FINANCE 11/23/15

Frutiger reported that the Finance Committee approved the vouchers and an Operator's license both of which are on the Board agenda for final approval.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

B. PUBLIC HEARING - 2016 DEERFIELD GENERAL FUND BUDGET - FUND 100

Frutiger opened the public hearing for the 2016 Deerfield General Fund Budget at 7:09 pm and asked if anyone wished to speak on the subject. No one spoke and the hearing was closed at 7:09 pm.

C. PUBLIC HEARING – 2016 DEERFIELD SEWER UTILITY BUDGET AND RATES – FUND 602

Frutiger opened the public hearing for the 2016 Deerfield Sewer Utility Budget and Rates at 7:10 pm and asked if anyone wished to speak on the subject. No one spoke and the hearing was closed at 7:10 pm.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2015-22 A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,090,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015A

McCredie informed the Board that resolution R2015-22 was approved at the last board meeting but the approval was not done

by a roll call vote and that is the reason it is back on tonight's agenda.

Motion by Wilkinson and seconded by McMullen to approve resolution R2015-22 a resolution authorizing the issuance and sale of \$1,090,000.00 General Obligation Promissory Notes, series 2015A. Roll call vote: Wilkinson aye, Tebon aye, Reichert aye, McMullen aye, Evensen aye and Frutiger aye, motion carried.

2. RESOLUTION R2015-23: A RESOLUTION TO ADOPT THE 2016 BUDGET FOR THE VILLAGE OF DEERFIELD

Frutiger thanked everyone involved in finalizing the 2016 budget and was pleased that it allowed raises to be given to the employees.

Motion by Evensen and seconded by Tebon to approve Resolution R2015-23, a resolution adopting the 2016 Budget for the Village of Deerfield General Fund. All ayes, motion carried.

3. RESOLUTION R2015-24: A RESOLUTION TO ADOPT THE 2016 BUDGET AND RATES FOR THE DEERFIELD SEWER UTILITY

The Board members reviewed Resolution R2015-24 adopting the 2016 Budget and Rates for the Deerfield Sewer Utility.

McCredie stated that the rates for 2016 remained that same as in 2015.

Motion by McMullen and seconded by Tebon to approve Resolution R2015-24 adopting the 2016 Budget and Rates for the Deerfield Sewer Utility. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF NOVEMBER 24, 2015 TO JUNE 30, 2016 FOR JANELLE R. BUBLITZ

The Finance Committee reviewed and recommended approval of an Operator's license for Janelle R. Bublitz.

Motion by Tebon and seconded by Frutiger to approve the issuance of an Operator's license for the period of November 24, 2015 to June 30, 2016 for Janelle R. Bublitz. All ayes, motion carried.

C. REVIEW & ACTION:

1. 2016 TIF #2 BUDGET – FUND 402

The Board reviewed the 2016 TIF #2 Budget and found no reason for denial.

Motion by Evensen and second by Tebon to approve the 0216 TIF #2 budget as presented. All ayes, motion carried.

2. DISCUSS CANCELLATION OF DECEMBER 28, 2015 BOARD MEETING

The Board discussed the cancellation of the December 28, 2015 due to the holidays and with the Finance Committee being given authority to approve any vouchers submitted for payment.

Motion by McMullen and seconded by Evensen to cancel the December 28, 2015 Board meeting and to grant the Finance Committee the authority to approve any vouchers submitted for payment. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie reported that the time line for Grade Tech to contest our letter of denial expired and that on December 14, 2015 the Planning Commission/ Village Board will be discussing the rezoning for the PUD lot on Morningside, plans for the WJJO Tower and BCP's request to expand their parking lot. McCredie also informed the Board that Warren Myers has requested that he be on the January 11th Public Works meeting to discuss DNR requirements and that he would like about an hour to explain so the meeting will have to start at 5:45 pm.

ADJOURN

Motion by McMullen and seconded by Reichert to adjourn at 7:22 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer