

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, DECEMBER 14, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:07 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, Reichert, McMullen, Evensen and Frutiger present. Also present: see sign-in-sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Schreiber and seconded by Tebon to approve the December 14, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 23, 2015

Motion by Wilkinson and seconded by McMullen to approve the minutes from November 23, 2015 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers submitted for payment which the Finance Committee had approved.

Motion by Evensen and seconded by Tebon to approve payment of check #50349 to #50401 totaling \$100,027.25. All ayes, motion carried.

C. TREASURER'S REPORT FOR NOVEMBER 2015

McCredie presented the November 2015 Treasurer report with the beginning balance in the checking account of \$3,615.43 deposits totaling \$230,515.17, checks totaling \$161,407.57 and the other expenses for the month totaling \$47,339.59 leaving an ending balance of \$25,383.44. The ending balance in the Money Market account was \$1,341,200.52 and the SIP's was \$1,801,345.18, resulting in a total fund balance at the end of November 2015 of \$3,167,929.14.

Motion by McMullen and second by Evensen to approve the November 2015 Treasurer's report as presented. All ayes, motion carried.

D. COMMITTEE REPORTS

1. CABLE 12/02/15

Lemke reported that Cable Board approved raising their fees slightly and that they are now receiving franchise fees from the Town of Deerfield which is due to some of the Town residents receiving Charter.

2. DEERFIELD CARES 12/03/15

Frutiger reported that Deerfield Cares will be meeting on December 15th.

3. JOINT INTERACTIVE 12/07/15

Wilkinson reported that the School is in the process of working on establishing an advisor group for a new referendum.

4. JOINT LAW ENFORCEMENT 12/08/15

This meeting was rescheduled to January 12, 2016.

5. FIRE COMMISSION 12/08/15

Frutiger reported that the production of the new truck is ahead of schedule and that the members will be paying for a grill, with lighting, and additional decals to go on it. The EMS contract between the Township and Village will remain as is. Chief Hewitt will look at what other Fire Departments are doing regarding re-inspections by the Fire Inspector. Another Fire Department is interested in purchasing Tanker #3

6. PLANNING COMMISSION 12/14/15

Tebon reported that everything the Commission acted on is also on the Board agenda except for two (2) extra-territorial zoning change requests.

7. PUBLIC WORKS 12/14/15

Frutiger reported that the Public Works Committee approved replacing the watermain on N. High Street which will be on the Board's January 11, 2016 agenda for final approval. The Committee also agreed to change the tree and brush collection dates back to the 2nd and 4th Thursdays of each month.

8. FINANCE 12/14/15

Frutiger reported that everything on the Finance agenda is also on the Board agenda and that they tabled the request for an Operator's license.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

County Supervisor, Bob Salov, came before the Board and asked if anyone had any questions of him. Salov informed the Board that the construction of the new county garage is going well and that there will be an open house when its completed.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2015-25 A RESOLUTION TO APPROVE THE 2016 FEES

Resolution R2015-25 was approved by the Finance Committee. The only changes made to the fees were the garbage/recycling rates which are based on our contract rates. The Finance Committee also noted that the EMS impact fees needs to be reevaluated.

Motion by Tebon and seconded by Evensen to approve Resolution R2015-25 approving the 2016 fees. All ayes, motion

carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF DECEMBER 15, 2015 TO JUNE 30, 2016 FOR NICHOLE J. ECKHOFF

The Finance Committee did not approve the issuance of this license and tabled it to their January 11, 2016 meeting.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER ZONING AMENDMENT - OUTLOT 4, MORNINGSIDE DRIVE, FROM PUD-RESIDENTIAL TO R-3 TWO-FAMILY RESIDENTIAL – DEER VALLEY CORP.

The Planning Commission held a public hearing on the zoning amendment for Outlot 4, Morningside Drive. The Commission approve the amendment contingent upon 4 conditions being met: 1) four (4) distinct plans/elevations are submitted, 2) the wetland delineation lines are updated on the CSM, 3) the lowest level does not conflict with the water table and 4) a landscaping plan is presented. The owner of the property was in attendance and he is okay with these conditions.

Motion by Tebon and seconded by Evensen to approve amending Outlot 4, Morningside Drive, from PUD – Residential to R-3 Two-Family Residential contingent upon the following four (4) conditions being met: 1) four (4) distinct plans/elevations are submitted, 2) the wetland delineation lines are updated on the CSM, 3) the lowest level does not conflict with the water table and 4) a landscaping plan is presented. All ayes, motion carried.

2. DISCUSS/CONSIDER CSM FOR OUTLOT 4, MORNINGSIDE DRIVE – DEER VALLEY CORP

This agenda item was tabled.

3. SITE PLAN FOR NEW TOWER/BUILDING - 601 WEDVICK RD

DaneCom is working with the owners of the WJJO radio tower, located at 601 Wedvick Rd., and they are looking for the Village's approval to do so. The Harris Corporation is interested in using this tower for the new DaneCom emergency management system but the existing tower will not support the additional equipment needed so a new tower must be built to accommodate this need. The new tower will be identical in height and will meet all FFA requirements but it will be located 10ft away from the existing one. Once the new tower is constructed and everything is working properly the old tower will be removed. A new building will also be constructed and a natural gas generator will be installed. The Planning Commission reviewed and approved this request.

Motion by Tebon and seconded by Evensen to approve the site plan, as provided, for a new tower/building at 601 Wedvick Rd. All ayes, motion carried.

4. STORMWATER MANAGEMENT PLAN REVIEW – BCP

BCP would like to add more gravel trailer parking on the north end of their property. Attorney Anderson reviewed the plans and outlined three (3) options for the Village. Option #1 would be to not allow the encroachment; option #2 would be to allow BCP to proceed with its plan provided the Village cannot see any future use of the 30 foot easement and option #3 has the Village granting a "license" or permission to encroach, but only as depicted on the site plan submitted. The Planning Commission approved and recommended using option #3 with two (2) contingencies. Number 1 being that the parking lot surface be impervious and number 2 being BCP pay for any Attorney costs associated with the license.

Motion by Tebon and seconded by Evensen to approve option #3 depicted in Attorney Anderson memo dated December 2, 2015 provided the parking lot surface be impervious and BCP paying for any Attorney costs associated with the license. All ayes, motion carried.

5. WRITE-OFF OF OUTSTANDING UTILITY AMOUNTS RELATING TO BANKRUPTCY – CARDIAC SCIENCE CORP

Cardiac Science filed for bankruptcy under Chapter 11 on October 20, 2015 and due to laws governing bankruptcy their outstanding utility bill in the amount of \$1,243.80 must be forgiven. The Finance Committee reviewed and approved the forgiveness.

Motion by Tebon and seconded by Evensen to write-off \$1,243.80 of Cardiac Science's outstanding utility amount relating to their bankruptcy. All ayes, motion carried.

6. APPOINTMENT OF ELECTION INSPECTORS FOR THE 2016/2017 TERM

Every two (2) years the Village is required to appoint election inspectors for the next term.

Motion by Wilkinson and seconded by McMullen to approve the appointment of the election inspectors listed for the 2016/2017 term. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

1. UPDATE ON HILLEQUE PROPETY

Ben Peotter, from Ayres Associates, contacted the Village to let us know that the SAG application has not been finalized but due to the holiday it has been delayed but it still appears we should qualify for a grant.

ADJOURN

Motion by McMullen and seconded by Evensen to adjourn at 7:37 pm. All ayes, motion carried.

/S/ Elizabeth McCredie Village Administrator/Clerk/Treasurer