

**VILLAGE BOARD AGENDA
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, OCTOBER 24, 2016 AT 7:00 P.M.**

CALL TO ORDER & NOTING OF ROLL BY CLERK/SIGN IN SHEET – The meeting was called to order by President Frutiger at 7pm. Roll Call: Frutiger, Tebon, Wilkinson, Fry and Wieczorek present; McMullen and Evensen absent but arrived at 7:31 pm. Also Present: see the sign-in sheet on file in the Clerk's Office.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 10, 2016

This item was tabled until the next meeting.

B. APPROVAL OF VOUCHERS

The Board reviewed the vouchers submitted and approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve check #51331 through #51374 totaling \$45,245.90. All ayes, motion carried.

C. TREASURER'S REPORT FOR SEPTEMBER 2016

Clerk/Treasurer/Administrator McCredie gave the September 2016 Treasurer report with the beginning balance in the checking account of \$14,670.61 deposits totaling \$328,370.99, checks totaling \$290,195.59 and the other expenses for the month totaling \$48,539.26 leaving an ending balance of \$430,607.51. The ending balance in the Money Market account was \$1,211,966.20 and the SIP's was \$2,035,473.17, resulting in a total fund balance at the end of September 2016 of \$3,251,746.12.

Motion by Tebon and seconded by Fry to accept the September 2016 Treasurer's report. All ayes, motion carried.

D. COMMITTEE REPORTS

1. FIRE COMMISSION 10/11

President Frutiger was in Canada while this meeting took place but is aware the budget was passed. C/T/A McCredie has the numbers from the budget.

2. EMS 10/20

There will no longer be a grant writer, assistance will be offered by someone from Sun Prairie. The new ambulances will be received in April and they will be 2017 models. The ambulances came in under budget. DaneCom will be live on November 1, and is already installed and working for County Public Works. The uniform safety policy and ballistic safety vests were also approved.

3. DEERFIELD CARES 10/20

There is potential for another movie in the park night, and the committee believes the heroin program should be moved to the schools because when it's put on at night, most of the people that attend are parents, not the students.

4. LIBRARY 10/21

Circulation is normally lower during summer, and it was in 2016. However, October is usually the highest month for circulation, so expect an uptick next month. The three main uses for the library are: children's programs, computer usage and reading the magazines. Leah the Library Director presented a strategic plan and the next meeting is November 18.

5. COMMUNITY CENTER 10/24

The Community Center is looking at moving forward with Liberty Commons, they are still waiting for more information to come in at this point.

6. FINANCE 10/24

Everything that was on the Finance Committee Agenda is also on the Board agenda.

7. SPECIAL BOARD 10/24

The special board meeting was a working session regarding the general budget and the public hearing for the budget will be on November 28.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Dave Lemke from WDEE reported the upgrade is progressing, but until it's complete WDEE will be dark.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

- 1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF OCTOBER 25, 2016 TO JUNE 30, 2017 FOR CHRISTOPHER A. CULLEN** – Motion by Tebon and seconded by Fry to approve the Operator's License for Christopher Cullen. All ayes, motion carried.

C. REVIEW & ACTION:

DISCUSS/CONSIDER SUBMITTAL OF YEAR 3 PHOSPHOROUS COMPLIANCE REPORT FOR THE WASTE WATER TREATMENT PLANT TO DNR – TOWN & COUNTRY ENGINEERING/AMY BARES AND EUGENE LASCHINGER – Eugene and Amy were in attendance to give an update on the Compliance report for the Water Treatment plant for the DNR.

The prepared memo is on file in the office, but the recommendations of their report are: to schedule a meeting with other parties that would be affected by a TMDL for Koshkonong Creek, including Cambridge-Oakland, Rockdale, and Sun Prairie; 1) Submit the Year 3 report to the DNR stating that the Village intends to pursue Adaptive management. A final decision will need to be made by next year at this time; Begin sampling of in-stream phosphorus concentrations in Mud Creek starting in May2017; 3) Plan to meet with Dane County in the near future to discuss Adaptive Management options and gauge interest. This would be the start of the Adaptive Management program. The Village may also want to meet with other communities in the Koshkonong Creek watershed, particularly Cambridge-Oakland, to discuss the possibility of partnering on Adaptive Management;4) Consider doing a pilot test of SorbX in 2017 or 2018 to see how well it can treat phosphorus at the plant, estimated cost of \$20,000 to \$25,000; 5) Review sewer user rates based on the projected costs for adaptive management and plant improvements. A 5-year schedule with estimated costs will be provided in a separate memo for planning and budgeting purposes; 6) Add automated valves and SCADA controls/programming to control air flow to the aeration basins, estimated cost at least \$30,000. These improvements could be paid for out of the replacement fund; 7) Install an industrial humidifier in the Sludge Building basement, estimated cost \$2,000 to \$5,000; 8) Further investigation is needed for flow metering inconsistency, particularly because the flows will affect the TMDL and phosphorus compliance options.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

The contract for the Hilleque property has been signed and should be started around the first of November with completion around Thanksgiving.

ADJOURN

Motion by Evensen and seconded by Tebon to adjourn at 8:30 pm. All ayes, motion carried.

Minutes Written and Submitted by:
Chris Astrella, WCPC
Deputy Clerk/Treasurer