

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, NOVEMBER 14, 2011 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 6:00 pm. Roll call: Tebon, Smith and Kiefer present. Also present: Village Administrator Patrick Vander Sanden, Leah Fritsch, Greg Frutiger and Dalton Schreiber.

CONSENT AGENDA

Motion by Tebon, second by Smith to approve the November 14, 2011 agenda with the addition of Approval of Vouchers. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 9, 2011

Motion by Tebon, second by Smith to approve the minutes from November 9, 2011 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The committee reviewed the vouchers presented for November 14, 2011. Kiefer noted that included in the list of checks is a check to Johnson's Nursery for \$2,930.72 of which, the Lions Club has donated \$2,000.00 to off-set the cost of the tree purchased. The Community Center has also pledged to donate \$300.00.

Motion by Kiefer, second by Smith to approve and recommend to the Village Board payment of check #45621 to #45645 totaling \$30,470.78. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF NOVEMBER 14, 2011 TO JUNE 30, 2012 TO JOHN P. DALTON, TANYA L. DOESCHER AND JEFFREY J. SCHNEIDER

The committee reviewed the applications presented and had some concerns with the back ground check for John P. Dalton. They reviewed the form containing the parameters for denial of an Operator's license and agreed that he did not meet any of the disqualifications listed.

Motion by Smith, second by Tebon to approve and recommend, to the Village Board, the requests for an Operator's license for the period of November 14, 2011 to June 30, 2012 to John P. Dalton, Tanya L. Doescher and Jeffrey J. Schneider. All ayes, motion carried.

C. REVIEW & ACTION:

1. 2012 DEERFIELD BUDGET DISCUSSION

The committee reviewed the Library's revenues and expenditures for prior years. Fritsche explained that the Library has three (3) designated funds that have been set aside for specify purposes. One is for any additional cost in Automation, another is for medical reimbursement to retire employees and the last one is from donations in the building campaign fund that were not spent when the new Library was built. McCredie explained that the Library also has an undesignated account with approximately \$28,000.00 available which Fritsche explained was there to cover any addition cost not budgeted for. The committee informed Fritsche that due to budget restraints they would not be able to grant the Library a 3% increase but felt that the Library should have enough funds available through the savings in their wage category and with the employee's contribution to their retirement. Fritsch questioned if she needed to account for the \$1,500.00 Administrative fee. Vander Sanden stated that she did not have to as this fee was removed as revenue in the Village's budget.

Vander Sanden informed the committee that with the changes approved at the budget workshop meeting the

proposed budget presented to them tonight equates to the same levy limit set for 2011. Vander Sanden also stated that the budget's for the Water and Sewer Utilities, Cable, the TID's, the Community Development Trust Fund and BID are not in yet but will be distributed as soon as they are available.

Kiefer thanked everyone for all their hard work with preparing the budget.

Motion by Tebon, second by Smith to approve and recommend to the Village Board the 2012 General Fund budget presented to the Finance Committee on November 14, 2011 with a levy limit of \$988,821.00. All ayes, motion carried.

The Committee discussed the four (4) proposed street projects and the equipment replacement planned to be purchased through borrowing in 2012 and agreed that no decisions on the street projects could be made until bids have been received.

Vander Sanden informed the Committee that Warren Myers had asked him if it would be possible for Town & Country to start the preliminary design work for the street projects. The Village would not have to pay for this work until the borrowing was finalized. The Committee agreed that this issue should be addressed by the entire Board.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon, second by Smith to adjourn at 6:44 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer