

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MARCH 11, 2013 AT 6:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:30 pm by President Kiefer. Roll call: Tebon, Schreiber and Kiefer present. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle and trustees McMullen and Frutiger.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the March 11, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM FEBRUARY 25, 2013

Motion by Schreiber, second by Kiefer to approve the minutes from February 25, 2013 as written. All ayes, Tebon abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Committee reviewed the vouchers submitted.

Motion by Tebon, second by Kiefer to approve and recommend to the Village Board payment of check #47297 to #47339 totaling \$135,815.69. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. WRITE-OFF OF 2011 DELINQUENT PERSONAL PROPERTY TAXES

Kiefer stated that per state statues the Village is allowed to charge back each jurisdiction's share of the net delinquent Personal Property taxes leaving the Village's portion of \$118.91 to be written off.

Motion by Tebon, second by Kiefer to approve and recommend to the Village Board writing off the Village's portion of the 2011 delinquent personal property taxes in the amount of \$118.91. All ayes, motion carried.

2. WRITE-OFF OF REMAINING BALANCE OF CUDÁ CAFÉ ECONOMIC DEVELOPMENT LOAN

In 2012 legal action was taken by the Village to collect funds on the Cuda Café economic development loan. The auditors are asking that the remaining amount of \$22,482.77 that was not collectable to be written off.

Motion by Tebon, second by Kiefer to approve and recommend to the Village Board writing off the remaining balance of the Cuda Café economic development loan for \$22,482.77. All ayes, Schreiber abstained, motion carried.

3. WRITE-OFF OF ACCOUNTS RECIEVABLE INVOICES FROM 2009 AND PRIOR

The Finance Committee was presented with 5 (five) accounts receivable invoices that have been outstanding since 2009 and prior and discussed the reasons for not being able to collect on them.

Motion by Tebon, second by Kiefer to write-off invoice #26662, #26668, #26690, #26745 and #26746 totaling \$12,130.10. All ayes, motion carried.

4. DISCUSSION OF 2011 & 2012 DELINQUENT PERSONAL PROPERTY TAXES

McCredie informed the committee that starting with the 2011 delinquent personal property taxes the Village is only allowed to charge back to the other jurisdictions if one of the following conditions is valid:

- If the taxes are owed by an entity that has ceased operations;
- Or, filed a petition for bankruptcy;
- Or, are due on personal property that has been removed for the next assessment roll.

DATE:

Considering these facts the Village has three (3) 2011 delinquent personal property taxes that cannot be charged back and become the Village's sole responsibility. McCredie also presented a list of 2012 delinquent personal property taxes that have not been paid. The committee instructed McCredie to send letters to the taxpayers that are delinquent, instructing them to pay and after the due date to turn in any outstanding taxes to the Village Attorney for prosecution.

5. DISCUSSION OF POLICE 2012 OVERTIME CHARGES AT THE FIREMEN'S FESTIVAL

The Committee was asked how the breakdown for the police's 2012 overtime charges that occurred during the Firemen's Festival should be handled. The Committee felt that the cost should be handled in the same manner as the 2013 charges which is for the Village to pay for the overtime for the time period between the endings of the Festival to the closing of the bars and that the rest be shared with the Township. Kiefer asked for this information to be forwarded to the Fire Commission.

COMMUNICATIONS

STAFF REPORTS

Vander Sanden reported that he was contacted by a company regarding the possibility of them buying out the cell tower lease between the Village and Verizon. In the past Attorney Anderson has recommended not doing this as the lease we have now is more beneficial to the Village.

ADJOURN

Motion by Kiefer, second by Tebon to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer