

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, AUGUST 12, 2013 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:47pm by President Frutiger. Roll call: Tebon, Schreiber and Frutiger present. Also present: trustees Wilkinson, McMullen and Hasz, Public Works Director, John Doyle and David Lemke.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the August 12, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JULY 22, 2013

Motion by Tebon, second by Frutiger to approve the minutes from July 22, 2013 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The committee reviewed the list of vouchers submitted for payment.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board payment of check #47728 to #47780 totaling \$81,560.13. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER REQUEST FOR A TEMPORARY CHANGE OF PREMISES LICENSE FOR CONSUMING ALCOHOLIC BEVERAGES TO HUMMER'S HIDEOUT FOR THE PERIOD OF AUGUST 17, 2013 TO AUGUST 18, 2013

The committee reviewed the temporary change of premises license from Ron Hommen for Hummer's Hideout, August 17, 2013 to August 18, 2013. Kristin Wild submitted a lettering giving Ron permission to use her property.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board issuance of a temporary change of premises license for consuming alcoholic beverages to Hummer's Hideout for the period of August 17, 2013 to August 18, 2013. All ayes, motion carried.

2. CONSIDER REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF AUGUST 12, 2013 TO JUNE 30, 2014 FOR CRYSTAL Y. OZUNA

The committee reviewed the request for an operator's license from Crystal Ozuna and had found no problems.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board issuance of an Operator's license for the period of August 12, 2013 to June 30, 2014 to Crystal Y. Ozuna. All ayes, motion carried.

C. REVIEW & ACTION:

1. AMEND 2013 BUDGET TO WRITE-OFF OUTSTANDING PECFA EXPENSE

The auditors are recommending that the ending 2012 PECFA fund balance in the amount of \$1,003.79 be written off and McCredie is recommending that the transfer be made from account #100-51430-100, Administrator Wage, to the PECFA fund.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board transferring \$1,003.79 from account #100-51430-100, Administrator Wage, to the PECFA fund to write-off the outstanding PECFA balance. All ayes, motion carried.

2. STA-RITE SETTLEMENT

Per the auditors recommendation Administrator McCredie is requesting the Village's permission to contact Sta-Rite Industries to remind them of their next installment of \$75,000 in November 2013. The committee had now problem with McCredie contacting Sta-Rite Industries.

3. LIQUOR LICENSE QUOTA

The Village eligibility to issue another “Class B” Reserve liquor license is when the Department of Administration determines that the population for the Village reaches 2, 366.

COMMUNICATIONS

STAFF REPORTS

1. 2013 WISCONSIN ACT 25

McCredie reported that 2013 Wisconsin Act 25 which was enacted July 5, 2013 requires that the Village obtain a “Content Form” from citizens prior to releasing “Customer Information”. The law will also affect how the utility bills are mailed.

2. HAUSMANN JOHNSON INSURANCE

John Erikson with Hausmann Johnson Insurance, Inc. contacted the Village regarding the possibility of submitted a bid for the Village’s 2014 insurance. The committee instructed the McCredie to acquire the quote for review at budget time.

ADJOURN

Motion by Tebon, second by Schreiber to adjourn at 7:03pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer