

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, AUGUST 27, 2012 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by President Kiefer at 6:45 pm. Roll call: Schreiber and Kiefer present, Tebon absent. Also present: Village Administrator, Patrick Vander Sanden Village trustees Fritz, McMullen and Frutiger and Donna Davidson.

CONSENT AGENDA

Motion by Schreiber, second by Kiefer to approve the August 27, 2012 agenda as amended. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM AUGUST 13, 2012

Motion by Kiefer, second by Schreiber to approve the minutes from August 13, 2012 as presented. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The committee reviewed the list of vouchers presented for payment.

Motion by Schreiber, second by Kiefer to approve and recommend to the Village Board payment of check #46570 to #46629 totaling \$108,695.99. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. DISCUSS/APPROVE ISSUANCE OF A CIGARETTE LICENSE TO MOBIL ON MAIN/JEROME STOIKES, 216 S MAIN ST., FOR THE PERIOD OF AUGUST 29, 2012 TO JUNE 30, 2013 CONTINGENT UPON CLOSING

Susan Gullickson the owner of Mobil on Main is selling the business to Jerome Stoikes and Stoikes is requesting a cigarette license for the period of August 29, 2012 to June 30, 2013. The closing is scheduled for August 28, 2012 and Gullickson is requesting that the license be issued contingent upon the closing taking place.

Motion by Schreiber, second by Kiefer to approve and recommend to the Village Board issuance of a cigarette license to Mobil on Main/Jerome Stoikes, 216 S. Main Street for the period of August 29, 2012 to June 30, 2013 contingent upon closing. All ayes, motion carried.

2. DISCUSS/APPROVE ISSUANCE OF A CLASS “A” BEER AND “CLASS A” LIQUOR LICENSE TO JEROME STOIKES CO., LLC d.b.a. MOBIL ON MAIN, 216 S MAIN ST. FOR THE PERIOD OF AUGUST 29, 2012 TO JUNE 30, 2013, CONTINGENT UPON CLOSING

Clerk McCredie explained to the Committee that the cost of a Class “A” Beer and “Class A” Liquor for a full year is \$600.00 which per Village Ordinance is prorated, when the term of the license is less than one year, equal to one-twelfth of the full annual license fee for each month of the remaining part of the year. This amount is then eligible to be reimbursed, upon request, to the licensee who surrendered the license. Stoikes made a payment \$500.00 and Gullickson is requesting this amount be reimbursed. Gullickson is also requesting that the issuance of the license be contingent upon the closing.

Motion by Schreiber, second by Kiefer to approve and recommend to the Village Board issuance of a Class “A” Beer and a “Class A” Liquor license to Jerome Stoikes Co., LLC d.b.a. Mobil on Main, 216 S. Main Street for the period of August 29, 2012 to June 30, 2013 contingent upon closing. All ayes, motion carried.

3. CONSIDER REQUESTS FOR AN OPERATOR’S LICENSE FOR THE PERIOD OF AUGUST 27, 2012 TO JUNE 30, 2013 TO KRYSTINA M. BILSKY, ARYN J. BROWN, DONNA J. DAVIDSON, DEBRA L. GAGNER AND SHANNON R. HEIMAN

The committee reviewed the requests for an operator’s license. They had a couple of questions regarding Donna

Davidson's application which Davidson explained.

Motion by Kiefer, second by Schreiber to approve and recommend to the Village Board issuance of an Operator's license to Krystina M. Bilsky, Aryn J. Brown, Donna J. Davidson, Debra L. Gagner and Shannon R. Heiman for the period of August 27, 2012 to June 30, 2013. All ayes, motion carried.

C. REVIEW & ACTION:

COMMUNICATIONS

STAFF REPORTS

A. TREASURER'S REPORT JULY 2012

McCredie presented the July 2012 Treasurer's report to the Committee. The beginning balance in the checking account was \$6,404.64, deposits totaled \$387,721.68, checks totaled \$333,899.61 and other expenses for the month totaled \$46,517.18 leaving an ending balance of \$13,709.53. The ending balance in the Money Market account was \$435,538.69 and the SIP's was \$2,281,379.24, resulting in a total fund balance at the end of July 2012 of \$2,730,627.46.

Motion by Schreiber, second by Kiefer to approve the Treasurer's report for July 2012. All ayes, motion carried.

ADJOURN

Motion by Schreiber, second by Kiefer to adjourn at 6:55pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer