

**FINANCE COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, SEPTEMBER 22, 2014 AT 6:30 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 8:38pm by President Frutiger. Roll call: Tebon, Schreiber and Frutiger present. Also present: Attorney Anderson, Trustees Fritz, Hasz and Wilkinson and Dave Lemke.

**CONSENT AGENDA**

Motion by Tebon, second by Schreiber to approve the agenda from September 22, 2014 as presented. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM SEPTEMBER 8, 2014**

Motion by Tebon, second by Schreiber to approve the minutes from September 8, 2014 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The committee reviewed the list of vouchers submitted for payment.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board payment of check #49053 to #49110 totaling \$85,713.87. All ayes, motion carried.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER REQUEST(S) FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 23, 2014 TO JUNE 30, 2015 FOR EMILY A. HAINES AND LAWRENCE W. MERKLING**

The committee reviewed the Operator's license application and found no issues for denial.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board issuance of an Operator's license for the period of September 23, 2014 to June 30, 2015 for Emily A. Haines and Lawrence W. Merklng.

All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. BUDGET – LEGAL**

Attorney Anderson informed the committee that she will be leaving Stafford Rosenbaum at the end of the year and will be going out on her own but would like to keep three/four municipalities that she has had long term relationships with and Deerfield is one of these. Anderson stated that the business would be run similar to when she was with Anderson/Kent and would continue using Stafford through an affiliation agreement with Stafford.

Motion by Frutiger, second by Tebon to approve and recommend to the Village Board to continue employment with Attorney Anderson as the Village Attorney when she leaves Stafford Rosenbaum. All ayes, motion carried.

**2. BUDGET – STORMWATER UTILITY**

Attorney Anderson explained to the committee that if the Village decided to create a Stormwater utility the Village's levy would be reduced by the amount transferred to the Stormwater Utility from the General Budget and that it would be a one-time occurrence. There was some concern with the School accounting for their share in their budget and Anderson stated that the Village can also decide when the implantation of the utility begins. Meaning, if the Village wished, its creation could start July 1 so it would coincide with school's budget timeframe. The committee requested that amounts the school would be responsible for paying be brought back to the next Public Work's meeting.

**3. WRITE-OFF OF SPECIAL ASSESSMENTS FROM 2001**

Per state statutes, special assessment placed on a property's tax bill shall be void 11 years following December 31

DATE:

of the year in which such assessments were dated. This means that assessments from 2001 need to be written-off this year with the only outstanding amount being on parcel #0712-214-5672-1 in the amount of \$604.37. Motion by Tebon, second by Schreiber to approve and recommend to the Village Board writing-off the outstanding special assessments from 2001 in the amount of \$604.37. All ayes, motion carried.

**COMMUNICATIONS**

**STAFF REPORTS**

**A. TREASURER’S REPORT FOR AUGUST 2014**

McCredie presented the Treasurer report for August 2014 to the Committee. The beginning balance in the checking account was \$18,284.66 deposits totaled \$198,669.54, checks totaled \$135,058.40 and the other expenses for the month totaled \$76,433.51 leaving an ending balance of \$5,462.29. The ending balance in the Money Market account was \$1,003,007.86 and the SIP’s was \$1,683,314.12, resulting in a total fund balance at the end of August 2014 of \$2,691,784.27.

Motion by Frutiger, second by Schreiber to approve the August 2014 Treasurer’s report as presented. All ayes, motion carried

**ADJOURN**

Motion by Schreiber, second by Tebon to adjourn at 7:02 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer