

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MARCH 28, 2016 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:59 pm by President Frutiger. Roll call: Wilkinson and Frutiger present, Tebon absent.

CONSENT AGENDA

Motion by Wilkinson and seconded by Frutiger to approve the March 28, 2016 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 14, 2016

Motion by Frutiger and seconded by Wilkinson to approve the minutes from March 14, 2016 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Committee reviewed the list of vouchers submitted for payment

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board payment of check #50705 to #50753 totaling \$104,713.06. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. WRITE-OFF OF DELINQUENT PERSONAL PROPERTY TAXES

McCredie explained that per §74.421(1) Wis. Stats. the Village is allowed to charge back each jurisdiction their share of any unpaid Personal Property taxes if the entity has ceased operations, filed a petition for bankruptcy or has been removed from the next year's assessment roll. For 2014 Allen Kitchen & Bath was the only one entity that met these requirements. Letters were mailed to the other jurisdiction informing them of their portion of the tax and requesting reimbursement of their share. The Village portion is \$1,652.67 and this is the amount that needs to be written off.

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board writing off the Village's share of Allen Kitchen & Bath's 2014 delinquent Personal Property taxes in the amount of \$1,952.67.

All ayes, motion carried

**2. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85(1)(F) FOR THE
CONSIDERATION OF FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR
DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC
PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS
EXCEPT WHERE PAR. (B) APPLIES WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO
HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON
REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR
INVESTIGATIONS (DISCUSSION OF OPERATOR'S LICENSE APPLICATION)**

Motion by Frutiger and seconded by Wilkinson to move to closed session pursuant to Wis. Stat. 19.85 (1)(f) for the consideration of financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (discussion of Operator's license application). Roll call: Frutiger aye and Wilkinson aye, motion carried.

3. CONVENE IN OPEN SESSION TO PROVIDE UPDATE AND TAKE ACTION, IF ANY, RELATED TO CLOSED SESSION

Motion by Wilkinson and seconded by Frutiger to move to open session to provide update and take action, if any, related to closed session. Roll call: Frutiger aye and Wilkinson aye, motion carried.

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board issuance of an Operator's license for the period of March 29, 2016 to June 30, 2016 for April L. DeWar. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Wilkinson and seconded by Frutiger to adjourn at 7:08 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer