

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MAY 9, 2016 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:50 pm by Acting President Tebon. Roll call: Wilkinson and Tebon present, Frutiger absent. Also present: Attorney Connie Anderson and Attorney Jerod Smith.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the May 9, 2016 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM APRIL 25, 2016

Motion by Wilkinson and seconded by Tebon to approve the minutes from April 25, 2016 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The committee reviewed the list of vouchers submitted for payment.

Motion by Wilkinson and seconded by Tebon to approve to approve and recommend to the Village Board payment of check #50847 to #50880 totaling \$54,410.92. All ayes, motion carried.

PUBLIC APPEARANCES

1. INTRODUCTION OF JARED SMITH, ATTORNEY AT LAW, LAROWE GERLACH TAGGART LLP

Attorney Anderson introduced Jared Smith, Attorney At Law with LaRowe Gerlach Taggart LLP and gave her recommendation for Smith to be the next Attorney for the Village upon her retirement. Attorney Smith informed the committee that he is a general practice lawyer with emphasis in Municipal Law and, since 2016, has been the municipal attorney for the Village of Roxbury. Smith is associated with the law firm of LaRowe, Gerlach and Taggart since 2013 that represents the City of Wisconsin Dells and the Town of Madison.

PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. CONSIDER PURCHASE OF COMPUTER BACK-UP AND FIREWALL AT VILLAGE HALL

McCredie informed the Committee that there have been numerous problems with the Village Hall computer back-up system and that New Vision Networks, the Village's IT company, was contacted to see if it could be corrected. Upon investigation it was discovered that the back-up system is located on the Village's hard drive and that this configuration is not recommended. New Vision submitted quote #160502162626 for 2 Hard Drives, addition of a firewall and for its setup and backup reconfiguration at a total cost of \$1,941.00 which will be split between the General, Water and Sewer funds.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board the purchase of the computer equipment as quoted in New Vision Networks quote #160502162626 for \$1,941.00 with the cost being split between the General, Water and Sewer funds. All ayes, motion carried.

**2. CONSIDER PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA FOR
VILLAGE EMPLOYEE (6 MONTH PROBATION – PUBLIC WORKS EMPLOYEE)**

McCredie informed the committee that Bryon Schumacher has completed his 6 month probation and the Public Works Director, John Doyle, is recommending he be removed from probation and be given a 3% pay increase.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board removing Bryon Schumacher from probation and giving him a 3% increase. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon and seconded by Wilkinson to adjourn at 7:15 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer