

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JUNE 27, 2016 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:45 pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: Trustees Fry and Wieczorek.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the June 27, 2016 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 13, 2016

Motion by Wilkinson and seconded by Tebon to approve the minutes from June 13, 2016 as written. All ayes, Frutiger abstained, motion carried.

B. APPROVAL OF VOUCHERS

The Committee reviewed the list of vouchers submitted for payment.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board payment of check #50978 to #51029 totaling \$84,404.20. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

- 1. CONSIDER A REQUEST FOR AN OPERATOR’S LICENSE FOR THE PERIOD OF JULY 1, 2016 TO JUNE 30, 2017 FOR KARI D BROWN, LUCY R CUCCIA, JOSHUA W DOUGLAS, BRETT A. FANKHAUSER, RYAN D. FANKHAUSER, NICOLE T HAAG, JAMES M. HAAK, KERRI L. HEWITT, LARRY M. HEWITT AND MICHAEL L. SCHULZ**

The Committee reviewed the requests for an Operator’s license for the period of July 1, 2016 to June 30, 2017 and found no reasons for denial.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board issuance of an Operator’s license for the period of July 1, 2016 to June 30, 2017 for Kari D. Brown, Lucy R. Cuccia, Joshua W. Douglas, Brett A. Fankhauser, Ryan D. Fankhauser, Nicole T. Haag, James M. Haak, Kerri L. Hewitt, Larry M. Hewitt and Michael L. Schulz. All ayes, motion carried.

- 2. CONSIDER A REQUEST FOR A TEMPORARY CLASS “B” RETAILER’S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE ANDREA ROSE GARCIA MEMORIAL PISTOL SHOOT FOR SPECIAL OLYMPICS, JULY 17, 2016**

The Committee reviewed the request for a temporary Class “B” Retailer’s license to the Deerfield Volunteer Fire Department for the Andrea Rose Garcia Memorial Pistol Shoot for Special Olympics on July 17, 2016. McCredie informed the committee that the event will have a band again this year, which will perform from 2 p.m. – 6 p.m., as well as a D.J. service from 10 a.m. until the band starts and that no complaints have been received in previously years for this. The Committee found no reasons for denial.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board issuance of a temporary Class “B” Retailer’s license to the Deerfield Volunteer Fire Department for the Andrea Rose Garcia Memorial Pistol Shoot for Special Olympics on July 17, 2016. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER EXTENSION OF ENGAGEMENT LETTER WITH BAKER TILLY VIRCHOW KRAUSE, LLP

McCredie presented the committee with a copy of an extension to the engagement letter with Baker Tilly Virchow Krause for the years 2016, 2017 and 2018 which reflected minimal increases that can be easily absorbed into the General, Water, Sewer and TIF budgets.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board signing the Engagement Letter with Baker Tilly Virchow Krause, as independent accountants of the Village of Deerfield, for the years 2016, 2017 and 2018. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon and seconded by Frutiger to adjourn at 6:54 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer