

FINANCE COMMITTEE MINUTES

VILLAGE OF DEERFIELD

FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY, SEPTEMBER 28, 2015 AT 6:45 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:45 pm by Schreiber. Roll call: Tebon and Schreiber present, Frutiger absent. Also present: Trustees McMullen, Evensen and Wilkinson and Dave Lemke.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the September 28, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 14, 2015

Motion by Tebon, second by Schreiber to approve the minutes from September 14, 2015 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The committee reviewed the list of voucher submitted for payment which included a check to WI Mapping relating to the BCP project. Three of the items, totaling \$2,420 listed on the invoice, 1) road vacation map and legal description, 2) final certified survey map combining Village lot, Ryan Bros parcel and cul-de-sac design and 3) legal descriptions for access easement, lift station, gas and electric utility were not addressed in the Offer to Purchase. The committee agreed to split the total cost with BCP and the Village each paying \$1,215.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board payment of check #50144 to #50174 with check #50172, to Wisconsin Mapping, being voided and reissued in the amount of \$1,215.00 bringing the total to \$49,329.03. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 29, 2015 TO JUNE 30, 2016 FOR NATASHIA G. KROCAK

The committee reviewed the request for an Operator's license from Natasha G. Krocak. McCredie inform the committee that the background checks came back clean with no reasons for denial.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board issuance of an Operator's license for the period of September 29, 2015 to June 30, 2016 for Natasha G. Krocak . All ayes, motion carried.

C. REVIEW & ACTION:

1. WRITE-OFF OF SPECIAL ASSESSMENTS FROM 2002

Per State statutes, any unpaid special assessment shall be void 11 years following December 31 of the year in which such assessments were dated. This means any special assessments from 2002 need to be written off. In 2002 the Village had only one (1) parcel with unpaid specials in the amount of \$486.85 on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Crop.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board writing-off \$486.85 for unpaid special assessments from 2002 on parcel #0712-214-5672-1 owned by Hilleque Creative Laminates Crop.

All ayes, motion carried.

2. RESCHEDULING OF THE OCTOBER 12, 2015 FINANCE MEETING TO OCTOBER 19, 2015

At the last Finance meeting discussion was held on the need to reschedule the October 12, 2015 meeting to October 19, 2015.

Motion by Schreiber, second by Tebon to approve rescheduling the October 12, 2015 Finance meeting to October 19, 2015. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Schreiber, second by Tebon to adjourn at 6:51 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer