

**FINANCE COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, DECEMBER 14, 2015 AT 6:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:54 pm by President Frutiger. Roll call: Schreiber, Tebon and Frutiger present.

CONSENT AGENDA

Motion by Tebon and seconded by Frutiger to approve the December 14, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 23, 2015

Motion by Tebon and seconded by Frutiger to approve the minutes from November 23, 2015 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Committee reviewed the list of vouchers submitted for payment.

Motion by Tebon and seconded by Schreiber to approve and recommend to the Village Board payment of check #50349 to #50401 totaling \$100,027.25. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2015-25 A RESOLUTION APPROVING THE 2016 FEES

Resolution R2015-25 is an annual resolution that provides a list of fees charged for various items. McCredie stated that the only changes were the garbage and recycling fees. The committee reviewed the resolution and noted that the EMS fees need to be re-evaluated and added to the resolution.

Motion by Tebon and seconded by Schreiber to approved and recommend to the Village Board resolution R2015-25 approving the 2016 fees. All ayes, motion carried.

B. LICENSES & PERMITS

**1. CONSIDER A REQUEST FOR AN OPERATOR’S LICENSE FOR THE PERIOD OF DECEMBER 15,
2015 TO JUNE 30, 2016 FOR NICHOLE J. ECKHOFF**

The Committee reviewed the request for an Operator’s license from Nichole Eckhoff and agreed to table this agenda item to the next Finance meeting and that Eckhoff be in attendance.

B. REVIEW & ACTION:

**1. WRITE-OFF OF OUTSTANDING UTILITY AMOUNTS RELATING TO BANKRUPTCY – CARDIAC
SCIENCE CORP**

McCredie informed the Committee that on October 20, 2015 Cardiac Science Corp. filed bankruptcy under Chapter 11. Due to this bankruptcy the Village is required to forgive any outstanding utility charges prior to this date.

Motion by Schreiber and seconded by Tebon approve and recommend to the Village Board to write-off \$1,243.80 relating to Cardiac Science’s bankruptcy. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Frutiger and seconded by Tebon to adjourn at 7:04 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer