

PARKS COMMITTEE MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE VILLAGE PARKS COMMITTEE OF THE VILLAGE OF DEERFIELD
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, SEPTEMBER 26, 2011 AT 5:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:30 by Chair Wilkinson. Roll call: Schreiber, Smythe-Eagle, Schenkel and Wilkinson present, Wild, Fankhauser and Schulz absent. Also present: Village Administrator Patrick Vander Sanden.

CONSENT AGENDA

Motion by Schreiber, second by Smythe-Eagle to approve the September 26, 2011 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JULY 25, 2011

Motion by Wilkinson, second by Schenkel to approve the minutes from July 25, 2011 as presented. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DEERFIELD PARKS & OPEN SPACE PLAN – REVIEW CONSULTANT PROPOSALS

The Committee reviewed the proposals submitted by Vierbicher and Municipal Economics & Planning (a division of Ruckert/Mielke) to update the Village's Parks plan and to do a Park Impact Fee study. Vander Sanden stated that Ruckert/Mielke's proposal came in about \$3,000.00 less than Vierbicher's did and that due to hiring part-time help to do the Villages mowing, instead of outsourcing; the parks budget has some room to expend additional funds.

Motion by Schreiber, second by Smythe-Eagle to recommend to the Village Board approval of hiring Ruckert/Mielke to conduct a review of the Village's Parks and Open Space Plan and to do a Parks Impact Fee study. All ayes, motion carried.

2. SHELTER AT SAVANNAH PARK

The Committee discussed taking reservations and charging fees for the shelter at Savannah Park. After discussion the Committee agreed it would be a good idea to create a policy to enact these procedures.

Motion by Schenkel, second by Schreiber to approve creating a policy and procedures for taking reservation and charging fees, in 2012, for the shelter located at Savannah Park. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. 2012 DEERFIELD PARKS BUDGET

Vander Sanden asked the Committee to start thinking about what is needed in the parks for the 2012 budget.

Schreiber stated that the Community Center will not be taking the Community Park over but suggested that the Village look at having signage on the fences as a way of increasing revenue.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Smythe-Eagle, second by Schreiber to adjourn at 6:17 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer