

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD  
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JANUARY 10, 2011 AT 5:45 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by Chair Tebon at 5:45 pm. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Nathan Paoli, Derek Anderson, Jon Cameron of Ruckert-Mielke and Warren Myers of Town & Country Engineering.

## **CONSENT AGENDA**

Motion by Tebon, second by Frutiger to approve the January 10, 2011 agenda as presented. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM DECEMBER 13, 2010**

Motion by Schreiber, second by Tebon to approve the December 13, 2010 minutes as presented. All ayes, Frutiger abstained, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

### **1. PRESENTATION FROM JON CAMERON, RUEKERT-MIELKE ON STORMWATER UTILITIES**

Jon Cameron informed the committee of Ruckert-Mielke's background and qualifications and explained the process to establish a Storm water utility and their approach to do so for Deerfield.

### **2. PRESENTATION FROM WARREN MYERS, TOWN & COUNTRY ENGINEERING ON STORMWATER UTILITIES**

Warren Myers also informed the committee of Town & Country's background and qualification and explained the process of establishing a storm water utility for the Village.

## **NEW BUSINESS**

### **A. RESOLUTIONS - NONE**

### **B. LICENSES & PERMITS - NONE**

### **C. REVIEW & ACTION**

#### **1. SEWER BILL FOREGIVENESS REQUEST – ROY AITCHISON, 6 LAKE STREET, DEERFIELD & HAZEL KELLER, 211 S MAIN STREET**

Roy Aitchison, 6 Lake Street submitted a letter requesting an adjustment to his sewer bill due to water usage circumstances out of his control. Public Works investigated the request and determined that the water did not enter the sewer system for processing. Tebon informed the committee that Aitchison's request meets all the requirements of the Village's policy for forgiveness and based on the average usage for 6 Lake Street 4,790 gallons totaling \$34.58 could be forgiven.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board forgiving 4,790 gallons of water that was not processed by the sewer utility system and to credit the corresponding amount of \$34.58 to Roy Aitchison's sewer utility bill at 6 Lake Street. All ayes, motion carried.

Hazel Keller, 211 S. Main Street submitted a letter requesting an adjustment to her sewer bill due to water usage circumstances out of her control. Public Works investigated the request and determined that the usage was due to a faulty hot water heater in Keller's basement which is dirt so the water did not enter the sewer system for processing. Tebon informed the committee that Keller's request meets all the necessary requirements of the Village's policy for forgiveness and based on the average usage a forgiveness of 70,078 sewer gallons totaling \$505.96 could be forgiven.

Motion by Frutiger, second by Tebon to approve and recommend to the Village Board forgiving 70,078 gallons of water that was not processed by the sewer utility system and to credit the corresponding amount of \$505.96 to Hazel Keller's sewer utility bill at 211 S. Main Street. All ayes, motion carried.

**2. ON-CALL PAY FOR PUBLIC WORKS EMPLOYEES**

Vander Sanden informed the committee that at the last Pubic Works meeting he was instructed to investigate the On-Call pay paid to Public Works employees for carrying the Village pager. Since then he has contacted other communities to find out if they have an on-call policy and if so how much they pay, discussed the issue with both John Doyle and Nathan Paoli and reviewed balances left in 2010 funds to see if there was enough to cover an increase in the amount paid. Based on these findings and discussions Vander Sanden feels that the weekly amount could be changed from \$80.00 to \$145.00 and he also suggested that Doyle be added on to the rotation. Motion by Schreiber, second by Frutiger to approve and recommend to the Village Board to increase the weekly On-Call pay from \$80.00 to \$145.00. All ayes, motion carried.

**3. PAVILLION IN FIREMAN’S PARK – UPDATE**

Vander Sanden stated that after polling the Board a unanimous okay was given for Don Tierney to start construction of the pavilion in the Firemen’s park. Frutiger stated that he went by the park today and the four corner posts are up.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**ADJOURN**

Motion by Tebon, second by Frutiger to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer