

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY,  
JANUARY 11, 2010 AT 6:15 P.M.**

**I. CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by Chairman Tebon at 6:15 PM. Roll call: Schreiber, Frutiger and Tebon present.

Also present: Village Administrator, Patrick Vander Sanden, Warren Myers, John Doyle and Lori Allerson.

**II. CONSENT AGENDA**

Motion by Frutiger, second by Tebon to approve the January 11, 2010 agenda as presented.

**A. APPROVAL OF MINUTES FROM DECEMBER 21, 2009**

Motion by Schreiber, second by Frutiger to approve the December 21, 2009 minutes as corrected. All ayes, motion carried.

**III. PUBLIC APPEARANCES**

Lori Allerson of 213 Hjemdal Lane presented a letter to the Public Works committee members asking the Village to stop pushing snow onto her property and to remove the snow that is currently there. The Committee agreed this would be looked into and to contact her with their findings.

**A. PUBLIC COMMENTS - None**

**IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. NONE**

**V. NEW BUSINESS**

**A. RESOLUTIONS**

**1. NONE**

**B. LICENSES & PERMITS**

**1. NONE**

**C. REVIEW & ACTION**

**1. WELL #4 PAY REQUEST**

Myers requested that all future Public Works meetings be rescheduled from the third Monday of the month to the second Monday for the duration of the Well #4 construction and that every agenda include the wording "Well #4 Discussion and Action". This will allow the Committee to be able to discuss and approve any issues that might arise regarding Well #4.

Myers explained that Municipal Well & Pump, the company that was awarded the bid for drilling the well, is requesting payment for material purchased but not yet used. Myers recommends that the Committee approve the pay request with the conditions that any material purchased by Municipal Well & Pump be stored on site in a secured location and that the contractor provide lien waivers transferring ownership for the material purchased to the Village. Doyle stated that the material could be stored at the Waste Water Treatment Plant (WWTP) which has good access and is a secured location.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board payment to Municipal Well & Pump, for pay request #1, in the amount of \$8,174.75 and to approve future payments for material with the conditions that any material purchased by Municipal Well & Pump be stored at the WWTP and that the contractor provide lien waivers transferring ownership for the material to the Village. All ayes, motion carried.

Myers then updated the Committee on some changes relating to the sewer connection for Well #4. Previously it had been approved that the drainage at Well #4 would drain to day light but due to additional infrastructure being installed closer to the Well, in the Savannah Parkway development, Myers felt the Village should revisit the sewer connection issue. Myers received two (2) quotes for

the sewer connection, one from Forest Landscaping, who is a subcontract for Gilbank Construction, in the amount of \$20,371.50 and the other from LMS Construction for \$25,254.40. The funds for this project would fall under the contingency line item which currently has \$50,000.00 available however this amount could vary greatly depending on the outcome of any additional costs relating to the installation of the Well #4. Based on this information Myers is recommending that Well #4 be connected to the sewer main located in the Savannah Parkway development contingent upon enough funds being available in the “contingency” line item category. The Committee agreed.

**2. ACCEPTANCE OF IMPROVEMENTS IN THE SAVANNAH PARKS SUBDIVISION – FIRST 32 LOTS**

Tebon stated that the Village received a recommendation letter from Warren Myers which is in their Board packets. Myers is recommending acceptance and start of the one-year guarantee period for the curb & gutter, sidewalk and asphalt binder course of asphalt in the Savannah Parkway plat on Oak Ridge Trail, from Liberty Street to the north edge of Lot 23, Stone Bridge Circle and Savannah Parkway, from Liberty Road to the north edge of Lot 46, retroactive to November 1, 2009. A condition of Myers’ recommendation is for the Developer to submit lien waivers from the curb & gutter and sidewalk contractor, the street base course contractor and the asphalt pavement contractor.

Motion by Frutiger, second by Schreiber to approve/recommend the acceptance and start of the one-year guarantee period for the curb & gutter, sidewalk and asphalt binder course of asphalt in the Savannah Parkway plat on Oak Ridge Trail, from Liberty Street to the north edge of Lot 23, Stone Bridge Circle and Savannah Parkway, from Liberty Road to the north edge of Lot 46, retroactive to November 1, 2009 with the condition that the Developer submit lien waivers from the curb & gutter and sidewalk contractor, the street base course contractor and the asphalt pavement contractor as stated in Warren Myers letter dated January 8, 2010. All ayes, motion carried.

**3. PUBLIC WORKS COMMITTEE MEETINGS IN 2010**

As discussed under “Well #4 Pay Request” Myers suggested that the Public Works Committee meetings be rescheduled from the third Monday of the month to the second Monday for the duration of Well #4 construction. This would allow approval of pay requests to be handled in a timely fashion for the Village Board’s review and approval. The Committee agreed to have the Public Works Committee meetings rescheduled to the second Monday of each month for the duration of Well #4 construction.

**VI. ORDINANCES**

**A. NONE**

**VII. COMMUNICATIONS**

**A. None**

**VIII. STAFF REPORTS**

**A. None**

**IX. ADJOURN**

Motion by Schreiber, second by Frutiger to adjourn at 6:50 PM. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer