

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY, JANUARY 16, 2012 AT 5:30 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:30pm by Chair Tebon. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Trustee Smythe-Eagle, Public Works Director John Doyle, Jim Mann and Engineers Warren Myers and Eugene Laschinger.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the January 16, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 14, 2011

Motion by Frutiger, second by Tebon to approve the minutes from November 14, 2011 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. 2012 STREET & UTILITY INFRASTRUCTURE PROJECTS – GREENWOOD

STREET, LEGREID STREET, WASHINGTON STREET, WEST CENTRAL STORM SEWER

Warren Myers updated the committee on all the necessary infrastructures required for each of the four (4) 2012 Street and Water Main improvement projects and costs associated with each one. Myers recommended that the committee priority the projects and establish a base with alternates for the bids in order to create an even field for bidders. Myers felt the priority should be in the following order: Greenwood Street, the West Central Storm Sewer, Legreid Street, and then Washington Street. Doyle's priorities were: Greenwood Street, Legreid Street, the West Central Storm Sewer and then Washington Street. Vander Sanden reminded the committee that the cost of the Chipper, a riding lawn mower and the slurry sealing of Morningside Drive, Whitetail Way, Park View Road, Kleine Street and the Public Works building will also need to be included in the borrowed package.

2. POTENTIAL BORROWING FOR 2012 PROJECTS AND EQUIPMENT PURCHASES

Jim Mann presented a handout and explained various options available to the Village for borrowing but recommended going with Notes at the 10 year option due to the fact that option ends up being basically free for the Village. Mann also recommended having financing be in place the day the bids are opened so that the borrowing can be approved the same night the contracts are awarded which will allow Ehlers to proceed immediately to acquire the necessary funding.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board borrowing for all of the 2012 projects and equipment purchases through 10 year term notes. All ayes, motion carried.

3. SANITARY SEWER RATE REVIEW AND DISCUSSION

Eugene Laschinger, from Town and Country, gave a presentation showing the current financial status of the Sewer Utility and how it relates to the Sewer rate review. The last sewer rate increase was done in January 2006 and in April 2006 that rate was reduced to the current rate that is currently in effect. In 2011 the Sewer Utilities' expenses exceeded its revenues by \$38,440. Laschinger also explained the need for the Sewer Utility to create a reserve fund which can be used to pay for sewer projects or Phosphorus removal in the future. The fund could be funded through some, or all, of the funds currently being held in a reserve account in the amount of \$115,720. This reserve fund was established through requirements of the 2001 Revenue Refunding Bonds borrowing. The 2001 Bonds will be paid in full in 2012, thus, relieving the Sewer's obligation to keep these funds restricted. The

program used in the presentation showed the committee how various combinations of rate increases could result in a positive outcome for the Sewer utility. Laschinger suggested that the Village proceed with a two (2) step rate increase and then reevaluated in the third year.

Laschinger also suggested that the Deerfield Sewer Use Ordinance (SUO) be revised as it is 30 years old. Myers suggested starting fresh and using current ordinances that they have created. Town and Country could perform this service for the Sewer Utility at a cost of \$2,000.00 to \$3,000.00.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

Doyle reported that the last snow storm clean up went well. There were some equipment problems but they have been fixed.

ADJOURN

Motion by Frutiger, second by Schreiber to adjourn at 8:05pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer