

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MARCH 10, 2014 AT 6:15 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:15 pm by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Public Works Director, John Doyle and trustee Hasz.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the March 10, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JANUARY 13, 2014 AND FEBRUARY 10, 2014

Motion by Tebon, second by Frutiger to approve the minutes from January 13, 2014 as written. All ayes, motion carried.

Motion by Schreiber, second by Frutiger to approve the minutes from February 10, 2014 as written. All ayes, Tebon abstained, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. UPDATE ON NEW COMPOST SITE AND 2014 URBAN FORESTRY GRANT

Doyle inform the committee that the DNR permit for the new compost site is officially good to go and that he will be contacting fence companies to get quotes on installing a fence around the site.

2. SNOW AND ICE CONTROL/MAILBOX REPLACEMENT POLICY

The committee reviewed the Snow and Ice Control/Mailbox Replacement policy and agreed that the verbiage “with a Village approved mailbox” should replace “the mailbox” in the last paragraph on page 6. The committee also noted that annually an inspection of existing mailboxes be conducted to determine if there are any ones that are not in compliance and if so a letter will be sent to the property owner informing them of such.

Motion by Schreiber, second by Tebon to approve and recommend the Village of Deerfield, Department of Public Works, Snow and Ice Control Policy for 2014 with the correction of the verbiage in the last paragraph on page 6 being change to “with a Village approved mailbox”. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Michelle Jensen, the Superintendent for the Deerfield School District, sent a letter thanking John Doyle for all his help during their water break occurrence.

There were four (4) Village residents that experienced their water lateral freezing. A contract was entered into to thaw the laterals and all but one (1) have water. Doyle has purchased a piece of equipment, that is designed to thaw frozen laterals, which Public Works personnel will be using tomorrow see if the last property owner will be able to get water again.

STAFF REPORTS

A. CREATION OF STORMWATER UTILITY

Engineer, Warren Myers, will be contacted regarding the creation of the Stormwater utility.

ADJOURN

Motion by Tebon, second by Schreiber to adjourn at 6:40 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer