

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD PUBLIC LIBRARY, 12 W. NELSON STREET, DEERFIELD, WISCONSIN ON  
THURSDAY, MARCH 15, 2012 AT 5:00 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 5:05 pm by Chair Tebon. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Engineer Warren Myers and Mark Barden with Town & County Engineering.

## **CONSENT AGENDA**

Motion by Frutiger, second by Tebon to approve the March 15, 2012 agenda as presented. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM FEBRUARY 13, 2012**

Motion by Frutiger, second by Tebon to approve the minutes from February 13, 2012 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

#### **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

##### **1. 2012 DEERFIELD STREET & UTILITY PROJECTS**

The committee began their walking tour and reviewed the preliminary hand out created by Town & Country Engineering for the proposed 2012 Street and Utility Improvements.

**Liberty Street and the alley between S. Main Street and Bue Street (sheet #7 of the handout)** - the first issue to be addressed is the abandonment of the storm sewer pipe that runs under Liberty Commons. Myers asked that Dinkel be contacted to find out if he utilizes the storm sewer and if so where the connection is. This information is needed in order to determine what kind of action needs to be taken to release the Village's liability.

**The alley between Liberty Street and State Street (sheet #6 of the handout)** - the alley has a 16' Right-of-Way (ROW) with storm sewer, sanitary sewer and Fiber optics running under it. Myers informed the committee that the fiber optic company was contacted when this project was first discussed and that he still has not heard anything back from them. The storm sewer line is not that deep so the Village might be able to work around it. Myers suggested that the property owner of 105 S. Main Street be contacted to discuss their two (2) trees, near the alleyway, that could be affected by the project and to see if there was a problem with removing them.

**The alley between State Street and Greenwood Street (sheet #4 of the handout)** - the major concern with this section is the property located at 207 S. Main Street. Myers stated that due to the slope of the storm sewer and the elevation of their garage that even after the storm sewer reconstruction this property will still have problems with water backing up after heavy rains. Due to this fact Myers recommended that a deed restriction be acquired from the property owners at 207 S. Main Street. The committee discussed the type of grates to be used and agreed that, due to their shape, the Village should use the bee hive type grates in this section to prevent them from getting plugged.

**Greenwood Street (sheet #3 of the handout)** - is schedule to have new curb and gutter, sidewalk, water main and street reconstruction done. The street will be 28' wide with parking on both sides and sidewalks on both sides. The committee discussed the fact that the standard width of sidewalks is 5' but decided to leave the ones on Greenwood Street at 4'. Most of the trees in the terrace way will also need to be removed. There was concern with the driveway for the property located at 215 S. Main Street which comes out on Greenwood Street. The driveway is currently to low for water to drain property to the storm sewer due to the elevation of the garage and it will remain this way even after the reconstruction. Myers stated he has already pulled the elevation of the road down as far as he could to help with the drainage. There will also be some additional curb and gutter reconstruction at 301 S. Main Street to relieve standing water at this intersection.

**Legreid Street (sheets #8, #9 & #10 of the handout)** - is scheduled to have new curb and gutter, sidewalk, water main, sanitary sewer, storm sewer and street reconstruction done. New curb and gutter will be installed on the entire north side of Legreid Street from S. Main Street to just past the first alley. The curb and gutter on the south

side of Legreid from S. Main Street to 9 Legreid will remain except for a small section on the Church's property that will have to be disturbed due to water main replacement. Myers asked the committee how they wanted to handle the responsibility for payment for this type of replacement. The committee agreed that sidewalk replacement would be the property owner's responsibility when complete restoration was done and the Village's responsibility for individual sections needing replacement due to water or storm sewer work. Myers also explained to the committee two (2) different ways to handle the construction of curb and gutter when alleys intersect with a street. One way is to treat the curb and gutter as if it was a driveway and the other is to treat it as if it was meeting another street. The committee agreed that all the alleys included in the 2012 projects that intersect with a street with curb and gutter, would be treated as if it was a driveway. New curb and gutter will also be installed on section of Legreid Street on both the north and south side from S. Washington Street to 225 Legreid Street. The width of High Street at the intersection of Legreid will also be widened. New storm sewer will be installed from the west side of Washington Street to the east side of High Street with a slotted vein drain being installed on both Washington Street and High Street in order to help control the directional flow of the storm water coming down. The committee reviewed the road condition from approximately 225 Legreid Street down to Kleine Street and agreed to extend the length of road repair for this area and to investigate the depth of the water main in this area to see if it needs to be lowered. Several trees will also be removed for this project.

**Washington Street (sheets #14 & #15 of the handout)** – all of Washington Street will be an alternate bid. Myers suggested that the Village have Dave Riesop survey the ROW starting with the driveway at 5 Washington Street in order to eliminate any question as to its correct location. If the ROW is where Myers thinks it is the property at 15 N. Washington will need a retaining wall built on Washington Street and connecting it to W Nelson St. New curb and gutter will be installed on the west side to High Street then both sides the rest of the way down. The committee agreed to sidewalk installed through Nelson's Park, which is Village property, to pull back the street by 10 N. Washington and to allow the sidewalk to go out to the curb and gutter as it is now which will save the tree at 14 N. Washington from being cut down. There is a 66' ROW for this section of Washington Street between W. Nelson and S. Industrial Park Road, which is scheduled to have new curb and gutter, water main, storm sewer, sidewalks on both sides of the street and street restoration. The storm sewer will continue from N. Washington Street and go between the Railhouse and Doug Storms property before connecting by the bike trail. Trees will be removed and a couple of retaining walls will be needed.

The committee agreed to not have the replacement of the trees come through the project but to have an allowance built in which will be used to pay the Village to purchase and install them, they agreed to not have any sumps or baskets installed in the storm drains and that the final coat of blacktop, except for the alleys and driveways, be completed in 2013.

## **NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

## **ORDINANCES**

## **COMMUNICATIONS**

## **STAFF REPORTS**

Doyle reported that he is currently in the process of tagging doors to inform property owners that the Village will be removing tree(s) on their property, asphalt plants will be opening next month, compost pick-up will start 6 weeks prior to Memorial weekend and currently the Village has received 33 applications for the Public Works position.

## **ADJOURN**

Motion by Tebon, second by Frutiger to adjourn at 7:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer