

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 9, 2012 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:03 pm by Chair Tebon. Roll Call: Schreiber and Tebon present, Frutiger absent. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle, Warren Myers and Mark Barden from Town & Country Engineering, David Dinkel, Wilma Brouwer-Herwig, Brenda Ingersoll and JoAnn Delaney.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the April 9, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 15, 2012

Motion by Schreiber, second by Tebon to approve the minutes from March 15, 2012 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2012 STREET & UTILITY PROJECT UPDATE – RECOMMENDATION TO BOARD FOR AWARD OF CONTRACTS

Town & Country's letter, dated April 9, 2012, was read and entered into the record. The letter sets forth Myers analysis of the bids received on April 9, 2012 for the 2012 Street & Utility Improvements for the Greenwood, Legreid and Washington Streets projects. The project was split into two contracts with Contract A consisting of all the underground construction including water main replacement, sanitary sewer replacement and new storm sewer and Contract B being for the street reconstruction contract covering curb & gutter, sidewalk and street base course and pavement contract for the same sections of street as in Contract A. There were also Supplemental bid items for both contracts. The lowest bidder and the companies that Town & Country is recommending are S & L Underground & Trucking, Inc. for Contract A and BR Amon & Sons, Inc. for Contract B. A Class I notice, published 10 days prior to the public hearing is required and a preliminary resolution directing the preparation of an assessment report, which can be sent to the property owners, is also required. The Committee then discussed the possibility of eliminating the street and utility work planned for the southern portion of N. Washington Street and repairing Liberty Street instead.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board awarding Contract A to S & L Underground & Trucking, Inc. and Contract B to BR Amon & Sons, Inc. and to repair the road on Liberty Street instead of the street and utility work planned for the portion of S. Washington Street south of E. Nelson Street. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. STREET CLOSURE – SAVANNAH PARKWAY FOR 2012 PARADE OF HOMES

Don Tierney is requesting that the Village allow the partial closure of Savannah Parkway for the 2012 Parade of Homes. Public Works is okay with the closure and will provide barricades however the committee requested that the property owners on Savannah Pkwy. be contacted to see if they had any concerns with the closure.

Motion by Tebon, second by Schreiber to approve the partial closure of Savannah Parkway for the 2012 Parade of Homes, June 9th through the 24th, 2012, subject to an approval from the owner of 50 Savannah Parkway. All ayes, motion carried.

2. VILLAGE STORMWATER ISSUE – VILLAGE MAINTAINED DITCHES & SWALES

Vander Sanden informed the committee that Fritz and Judy Dorshorst, the owners of the property abutting the

Village's northern boundary, has been razing an old barn and in the course of doing so pushed the concrete foundation into a drainage ditch maintained by the Village. The concrete, which is in larger chunks, is blocking the outlet and both Myers and Doyle agreed that this is not a good situation. The committee requested that a letter be sent to Fritz and Judy Dorshorst, at the recommendation of Warren Myers, informing them that they need to remove the concrete from the ditch.

3. DNR GRANT – NON-POINT SOURCE PLANNING GRANT

Vander Sanden informed the committee that the Village was awarded a non-point source planning grant, from the DNR, and that as one of the requirements the Village must formally budget for its local share amount of \$3,150.00. The Board will be acting on this resolution and Town & Country will be doing the study.

ORDINANCES

COMMUNICATIONS

Brenda Ingersoll and Barb Hildreth questioned the Village's plan for the Legreid, High and Washington Street projects. They were not happy that they would be losing land and trees. The citizens were informed that the village is having Washington Street surveyed to determine the correct right-of-way and that Warren Myers will be talking to the citizens about the projects.

STAFF REPORTS

Doyle questioned when he could purchase the equipment included in the borrowing package. He was instructed to wait until the bonding was finalized.

Vander Sanden stated that he and Doyle have been conducting interviews, for the new public works position, and are very close to making a decision.

ADJOURN

Motion by Tebon, second by Schreiber to adjourn at 6:43 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer