

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
APRIL 22, 2013 AT 5:30 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 5:38 by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle, Dennis Smithback, Warren Myers, Mark Barden, Jerry McMullen and David Dinkel.

## **CONSENT AGENDA**

Motion by Tebon, second by Schreiber to approve the April 22, 2013 agenda as presented. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM MARCH 11, 2013**

Motion by Frutiger, second by Schreiber to approve the minutes from March 11, 2013 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

Dennis Smithback came before the committee regarding four (4) lots on N. High Street owned by the Westby's. Smithback informed the committee that he shot the elevation of N. High Street between E. Nelson and S. Industrial Park Rd. and believes that if the road is cut down five (5) or six (6) feet it would be easier to plow and it would allow laterals to be extended to the 4 lots. Doyle stated that the village's plan is to cul-de-sac the road at the top of the road which would access 2 of the lots and the 2 other lots would acquire their service from S. Industrial Park Road. Myers stated that a manhole by the alley would also need to be added.

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

### **1. DAWN OLSEN, 51 SAVANNAH PARKWAY, SNOW REMOVAL APPEAL**

Vander Sanden informed the committee that Dawn Olson, 51 Savannah Parkway, was issued invoice #26970 for snow removal. Olsen is contesting the invoice due to the fact that she is a new resident of the Village and was unaware of the rules regarding snow removal and that the Village should have made her aware of the ordinance. Doyle presented pictures to the committee showing the snow accumulation on the sidewalk and stated that that Olson had thought that the Village had driven on her sidewalk. Doyle informed her that that was incorrect and that in fact it had been the person she hired to plow her driveway who had dumped the snow on her sidewalk. Tebon stated that the Snow and Ice removal ordinance was very clear and questioned if Village employees had shoveled the sidewalk or if the Village had paid a contractor to do it. Doyle stated that he hired a contractor to remove the snow.

Motion by Tebon, second by Frutiger to deny the snow removal forgiveness request from Dawn Olson, 51 Savannah Parkway. All ayes, motion carried.

### **2. CORY PETERSON, REQUEST FOR SEWER ADJUSTMENT**

Cory Petersen, owner of 5 & 7 S. Grand Avenue, is requesting an adjustment to his February 2013 sewer bill. The committee reviewed the request and agreed that Peterson meets all the requirements of policy #2006-2 A-1 for adjustment to a sewer billing due to exceptional circumstances.

Motion by Tebon, second by Frutiger to approve the sewer adjustment request from Cory Petersen, owner of 5 & 7 S. Grand Ave., for 54,311 gallons totaling \$448.07. All ayes, motion carried.

### **3. AMON UPDATE**

Myers informed the committee that last year prior to B.R. Amon, starting work on the Village's street projects a formal lien waiver had been required from them. Currently, Amon still needs to finish the second coat of asphalt on all the streets included in the project, except for Liberty Street which has defects that need to be rectified. Myers stated that unfortunately Amon has now filed bankruptcy and that they are in receivership. Attorney Anderson has been in contact with the receiver regarding Deerfield's contract and is exploring the options. Myers explained that after June 1, 2013, which is the default date, the Village may wish to consider one of the following options:

- Terminate Amon's contract and rebid
- Use the Performance/Payment bond which can be a slow process, the work might not be done this year

and it would include legal fees

- Amon assign the project to someone else – which would be the ideal scenario but has only been discussed verbally at this point

**4. STORM WATER UTILITY UPDATE**

Myers informed the committee that all his measurements are done but he still needs an annual budget from the Village and the Village's 2012 total assessments by zoning categories.

**5. STREET WORK WITHIN BUSINESS PARK/TID #2**

Barden presented the committee with a cost breakdown for the 2013 street projects showing base and alternate bid amounts. The Base bid is for Golf and Interpane Road totaling \$155,735.80 and the Alternate bid includes the first 300' of Golf Rd, Enterprise Dr, North and South Industrial Park Rd, Firemen's Park and 2012 Streets totaling \$346,550.60. The committee requested that Vander Sanden to review the TID #2 project plan to see if roads leading into the TID could be TID eligible.

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION**

**1. PERMANENT COMPOST DROPOFF SITE – LONDON ROAD**

The committee discussed the land that Walt Olson owns on London for the Village's permanent compost site and their options for its preparation if the Village purchases it. Olson informed the committee that he would be willing to sell the property for \$12,000 an acre as is and he also made them aware of the fact that the surface water from the Town of Deerfield's dump is allowed to flow onto and through the property the Village is interested in.

**2. REQUEST TO CLOSE PUBLIC STREET: SAVANNAN PARKWAY FOR 2013 PARADE OF HOMES**

Don Tierney is requesting that the Village allow him to close a portion of Savannah Parkway, from June 8<sup>th</sup> through June 23<sup>rd</sup> for the 2013 Parade of Homes. The closure includes lots 41 and 54 – 59. Vander Sanden informed the committee that the Fire Department was okay with the closing as they would have access from the back. The committee instructed Vander Sanden to contact the property owner of lot 60, which is next to the Parade site, to make sure they are aware of the situation and that there are no objections.

Motion by Tebon, second by Frutiger to approve Tierney's request for a street closure from June 8<sup>th</sup> through June 23<sup>rd</sup> for the 2013 Parade of Homes contingent upon no objections from the property owner of lot 60. All ayes, motion carried.

**3. SLUDGE STORAGE TANK EQUIPMENT**

Doyle updated the committee on the repairs that need to be made to the sludge storage tank and informed them that the funds to pay for the repairs would come through the Sewer's replacement fund.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

Doyle reported that the Village's new temporary compost site will open this coming Wednesday and that citizens need to call and make arrangement to acquire access during the week and an attended will be present on Saturdays from 8 am to 1pm.

**ADJOURN**

Motion by Tebon, second by Frutiger to adjourn at 6:34 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk-Treasurer