

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MAY 12, 2014 AT 5:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:45 pm by Chair Frutiger. Roll call: Tebon, Schreiber and Frutiger present. Also present: Public Works Director, John Doyle, Village Engineer, Mark Barden, trustee Hasz and Grade-Tech Pavers representatives Paul Sauer and David Schmied.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the May 12, 2014 agenda with the addition of 2013 to item number one (1) under Unfinished Business. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 10, 2014

Motion by Tebon, second by Schreiber to approve the minutes from March 10, 2014 as amended. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2012/2013 STREET PROJECTS UPDATE AND HANOVER'S PROPOSED SCOPE OF REPAIR WORK SUBMITTAL

2012 Street Projects - Barden informed the Committee that on May 5, 2014, representatives from the Village, Hanover and Grade-Tech performed a walkthrough of the 2012 Street projects to determine what work needs to be corrected. Frank Alampi, from C Comm Solutions who is working for Hanover, prepared a proposed scope of repair work of which a copy is included in the meeting packet. The Committee discussed the proposed repair work and Barden's recommendation and instructed Barden to relay the following recommendations to Alampi/Hanover:

- Greenwood Street – remove and redo the entire road,
- Legreid Street – repair the intersection of Main, Center, S. Washington and High Streets and provide the Village with a \$2,000 credit for repairing the crack in the crown of the road,
- N. Washington Street – repair the intersection at S. Industrial Park Road but leave the intersection of Washington/E. Nelson St alone and provide the Village with a credit of \$1466.50 instead.

During the walkthrough Grade Tech was asked to prepare a quote to repair a section of road, 11' x 84', on S. Industrial Park road where it meets N. Washington Street. Grade-Tech submitted a quote of \$3,435.50. Barden will look at the quote and come back with his recommendation.

2013 Street/Parking Lot Projects - Barden met with the Grade Tech representatives to discuss what work needs to be corrected on the 2013 projects. The Committee discussed the repairs needed and agreed to schedule a meeting, in early June, to do a walkthrough of the 2013 road/parking lot work and to bring their recommendations to the Village Board meeting on June 9, 2014.

Motion by Tebon, second by Frutiger to authorize Barden to discuss, with Hanover, their recommendations listed above and to report back any decisions. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. CONSIDER BONDING OF LONDON ROAD, N. NELSON AND LIBERTY STREET – DEERFIELD CO-OP/YAHARA MATERIALS/K & S TRUCKING/MARY'S TRUCKING

The committee agreed that the Village should pursue the possibility of bonding various streets within the Village and instructed McCredie and Doyle to start working on this.

2. VILLAGE PROVIDING TV ACCESS AT PUBLIC WORKS GARAGE

Doyle is requesting that the Village provide TV access at the Public Works garage with the cost being split three ways. Previously the employees could watch TV but when Charter communication went digital it was no longer

available. Doyle felt that allowing the employees the ability to watch TV during their break and lunch periods helped create a good work environment. McCredie informed the committee that Charter had been contacted and they stated that it would cost the Village \$60/month to have TV. McCredie stated that she did not recommend this expense as it had not been budgeted for but recommended that a digital antenna be purchased, for a one-time fee, allowing the employees the ability to still watch TV. The committee instructed Doyle to pursue this option.

3. WIDTH OF DRIVEWAYS IN RESIDENTIAL DISTRICTS

The Committee was informed that currently there is nothing in the Village's ordinances that specify a maximum width allowed for driveways in residential districts. The Committee instructed McCredie to move forward with establishing standards.

4. 2013 CONSUMER CONFIDENCE REPORT (CCR)

The committee reviewed the 2013 CCR and found it to be in good order. Doyle informed the Committee that there were no violations.

5. STREET CLOSURE REQUEST FOR PHEASANT COURT FROM DEBRA GALLA

The committee reviewed the street closure request, for Pheasant Court, from Debra Galla. This is an annual request and there have not been any problems in the past. Doyle stated that Public Works would provide the barricades.

Motion by Schreiber, second Tebon to approve the request from Debra Galla to close Pheasant Court on Saturday, June 28, 2014. All ayes, motion carried.

6. STREET CLOSURE FOR FIREMEN'S FESTIVAL

The Deerfield Firemen's festival will be held June 6, 7 & 8, 2014 and they are again requesting that they be allowed to close various streets for its duration.

Motion by Schreiber, second by Tebon to approve the following street closures during the 2014 Firemen's Festival:

- ½ of Grand Avenue from W. Nelson Street to W. Deerfield Street
- ½ of Park Drive from W. Nelson Street to W. Deerfield Street
- W. Deerfield Street from S. Main Street to Park Drive
- The south side of W. Nelson from Park Drive to Grand Ave.

All ayes, motion carried.

7. REQUEST TO ALLOW THE KEEPING OF CHICKENS

A request was received, from a Village resident, to amend our ordinances to allow the keeping of chickens. The committee instructed McCredie to move with amend our ordinance to allow the keeping of 4 hens and no roosters.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 7:05 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer