

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
JUNE 04, 2014 AT 5:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:02 pm by President Frutiger. Roll call: Tebon, Schreiber and Frutiger present. Also present: Village Engineer, Mark Barden and Public Works Director, John Doyle.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the revised June 4, 2014 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 12, 2014

Motion by Tebon, second by Schreiber to approve the minutes from May 12, 2014 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2013 PROJECTS – PERFORM WALKTHROUGH OF THE 2013 PROJECTS (GOLF DRIVE, ENTERPRISE, INTERPANE LANE AND THE PARKING LOT AT FIREMEN’S PARK) AND RETURNING TO THE VILLAGE HALL AT APPROXIMATELY 6:30 PM TO DISCUSS

The Committee performed a walkthrough of the 2013 projects and returned to the Village hall for discussion. The committee instructed Barden to prepare a write up with the following recommendations and submit it to the Committee for review prior to submitting to Grade Tech Pavers:

- Golf Drive – replace the surface asphalt in the marked area of the intersection and to have Doyle obtain a cost to have the center joint of the entire road crack filled. The Village would then request that this amount be given in the form of a credit,
- Enterprise Drive – replace the surface asphalt in the marked area of the intersection and to Doyle obtain a price for crack filling the joints which will be requested in the form of a credit,
- Interpane Lane – live with the intersection but request a credit for future repair
- Parking lot – have Barden give Grade Tech the option of replacing the entire area or to give the Village credit for the entire amount.

2. CONSIDER BONDING OF LONDON ROAD, N. NELSON AND LIBERTY STREET – DEERFIELD CO-OP/YAHARA MATERIALS/K & S TRUCKING/MARY’S TRUCKING

The Committee reviewed the Village’s Chapter 9 pertaining to heavy traffic routes and agreed to revise the ordinance to include London and Liberty Roads under section 9.04.10(F) instructed McCredie to look into the special or seasonal weight limitations associated with Wis. Stats., sections 349.16 and 349.17, for agricultural allowances. The committee also requested that a letter be sent to MPI reminding them of the heavy truck routes on Grand Ave.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2014-06 COMPLIANCE MAINTENANCE ANNUAL REPORT

The Committee reviewed the 2013 Compliance Maintenance Annual Report (CMAR) and which showed a grade of “A” for every section of the report.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board acceptance of resolution R2014-06 for the 2013 Compliance Maintenance Annual Report. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. CONSIDER A REQUEST FOR AN ADJUSTMENT TO A UTILITY BILL – 641 MEADOW MIST COURT

The Committee reviewed a request from Tyler and Stephanie Peterson, owners of 641 Meadow Mist Court, to

have an adjustment made to their April utility bill. They were one of the residents who had been instructed to run their water to prevent their water lateral from freezing but somehow did not receive the Village's notification to stop doing so. The committee agreed that Peterson's should be given a credit and McCredie stated that if the same procedure that was used in February and March was applied, a credit of 28,200 gallons would be given to the Peterson's April bill resulting in a bill for 7,000 gallons.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board reducing Tyler and Stephanie Peterson, 641 Meadow Mist Court, April 2014 utility bill to 7,000 gallons. All ayes, motion carried.

2. REQUEST TO ALLOW NO PARKING ON THE WEST SIDE OF BUE STREET, JUNE 7, 2014 – ERIC NELSON

Eric Nelson submitted a request for the Village to allow him to bag the "No Parking" signs on the west side of Bue Street, June 7, 2014, to accommodate guests attending their daughter's graduation party. The committee was okay with granting the request as long as the Fire Chief was contacted to make sure the fire department was also okay with it.

Motion by Schreiber, second by Tebon to approve Eric Nelson's request to bag the "No Parking on the west side on Bue Street, June 7, 2014 as long as the Fire Department had no objections. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

1. NO PARKING ON THE SOUTH SIDE OF GOLF DRIVE FROM S. INDUSTRIAL PARK ROAD TO THE NORTH DRIVEWAY ENTRANCE OF BCP TRUCKING/1 GOLF DRIVE

McCredie noted that the addition of "No Parking on the south side of Golf Drive" had never been updated in the Village's parking ordinance and that she would work on getting it included. Doyle stated that Legreid Street had also been skipped and needed to be included. Doyle also informed the Committee that having the parking on the south side of Legreid was not working well for plowing purposes as cars are parked in the "No Parking" areas making it very dangerous for the people plowing snow. The Committee suggested having the police issue tickets to those individuals or towing their vehicles.

Doyle also informed the Committee that a letter had been mailed to the property owner of 101 S. Main Street informing him that the two (2) Silver Maples located on his property were a public nuisance and in violation of Village Ordinance Chapter 33, Urban Forestry. The letter also instructed the owner to treat, remove or otherwise control them in such a manner to abate such nuisance within 30 days from the date of the letter or the Village would have to. It has been 30 days since the letter was mailed and the property owner has neither abated the nuisance nor contacted Public Works so John will be contacting a tree service to have them taken care of.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 7:20 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer