

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY, JUNE 11, 2012 AT 6:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order 6:03 pm by Chair Tebon. Roll Call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator, Patrick Vander Sanden, Mark Barden from Town & County Engineering, Wilma and Jim Herwig and Fritz and Judy Dorshorst.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the June 11, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 14, 2012

Motion by Frutiger, second by Schreiber to approve the minutes from May 14, 2012 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. CONCRETE IN VILLAGE DRAINAGE DITCH – DORSHORST

The committee questioned Dorshorst about the removal of the concrete that they put in the Village's drainage ditch. Fritz agreed that some of the larger concrete pieces should be removed and will do so if the Village wants him but the reason they put the concrete in the ditch was to help stop the erosion that is occurring at the east end of the ditch. Over the years the washout has created a 4' drop. Dorshorst stated that per the easement agreement made between Betty Mickelson and the Village, in 1991, it is the Village's responsibility to maintain the easement and questions what the Village was going to do about the drop-off. The Committee agreed to have Dorshorst remove 2 or 3 of the larger pieces of concrete and the Village will look into the easement agreement and bring this issue back to the next public works meeting.

2. ENGINEER'S UPDATE – 2012 STREET & UTILITY PROJECT

Barden gave the committee an update on the 2012 street & utility projects.

Greenwood Street:

- Water main is installed from Main Street to Bue St.
- Installation of a tee at the intersection of Greenwood and S. Main Street was not needed
- Storm sewer needs to be connected at the alley

Legreid Street:

- 8" ductile iron water main was installed from Kleine Street to S. Main Street. It was necessary to replace the water main at the east end of Legreid due to the lack of cover over the existing pipe and the history of freezing water services in this area.
- Installation of a tee at the intersection of Legreid Street and S. Main Street was not needed
- Some water services need to be adjusted
- Sanitary Sewer is installed
- Storm Sewer is installed

Alley between Liberty Street and Greenwood Street:

- Supplemental items for 6" sanitary sewer wyes and 6" sanitary service laterals were used for 6" laterals that were not shown on the plans.
- The conflict between a utility vault on Liberty Street and the proposed storm sewer lead to the need for a new 6 x 6 manhole being installed at a more easterly location on Liberty Street as well as a 5 foot diameter manhole being installed in the alley. This will result in the Village having to obtain a storm sewer easement agreement from the property owners at 101 S. Main Street. The cost of the manholes will appear on the next pay request as a change order.
- A 4 foot diameter manhole along with 9 feet of 12 inch reinforced concrete pipe and an apron end wall was designed to help drain the low property at 207 S. Main Street. This was contingent on the property owner (Wayne Keller) signing a deed restriction. Mr. Keller has not signed the restriction and has requested a 12 inch diameter pipe with a valve be installed in place of the apron end wall. Due to the expense of the valve Barden recommended installing the manhole as designed and extending a capped PVC pipe with the end buried. Mr. Keller would then have the option of installing a valve at the end of that pipe in the future, at his risk and expense without the need to sign a deed.
- The removal of unsuitable backfill material (clay) and replacement of compactable granular material was required

(A-S2 and A-S3 under supplemental bid items of pay request #1)

- Both Alliant and Frontier need to complete work

N. Washington Street:

- It needs to be determined if an 8” ductile iron water main exists on Washington Street and, if not it will need to be replaced.
- There has been a delay in acquiring an easement, required by the DNR, for the installation of section of storm sewer from the north side of S. Industrial Park Road to the bike path. A representative from the DNR has informed the Village that it could take three (3) to six (6) months to get the easement. Due to this delay Barden is recommending that the storm sewer pipe dead end at the manhole on S. Industrial Park Rd. until such easement is received. This would allow B.R. Amon to complete their work without having to be called back in.

Barden stated that B.R. Amon will be in this week to start contact B, which includes concrete, asphalt and restoration work on all of the projects.

3. PAY REQUEST – S&L UNDERGROUND – 2012 STREET & UTILITY PROJECT

Barden recommended payment of \$205,508.75 for pay request #1 to S & L Underground.

Motion by Schreiber, second by Frutiger to approve and recommend to the Village Board payment of pay request #1 to S & L Underground for \$205,508.75. All ayes, motion carried.

NEW BUSINESS

RESOLUTIONS

LICENSES & PERMITS

REVIEW & ACTION

1. PARKING/NO PARKING ON LEGREID STREET

Currently, the Village only allows parking on the north side of Legreid Street. The Herwigs are requesting that this be changed so that parking would only be on the south side. Vander Sanden recommended that a public meeting be held, involving all the property owners on Legreid Street, to discuss the parking issue. Vander Sanden also informed the committee that the Public Works Director is requesting that if the parking is moved to the south side of the road that no parking be allowed at the bottom of each intersection. The committee agreed that having a meeting to discuss the parking was a good idea and instructed Vander Sanden to proceed.

2. MUNICIPAL ASSESSMENT POLICIES

Vander Sanden informed the committee that review of the Village’s assessment policies came out due to recommendations from Warren Myers, the Village’s Engineer, due to recent actions, with the Street Projects, regarding how sidewalks and curb & gutter are assessed. Included in the packet are examples of policies from other neighboring communities for the committee to review. The Committee agreed to bring this issue back to the next Public Works meeting for further discussion.

3. ALLOWING PARKING ON S. INDUSTRIAL PARK ROAD FOR DEERFIELD DAYS BASEBALL TOURNAMENT, JULY 13-15, 2012

Anne Aplin, the Deerfield Community Center Sports Coordinator, is requesting the use of the Community Park pavilion and concession area on July 13, 14 and 15 for the Deerfield Days Baseball Tournament. She is also requesting to bag all the “No Parking” signs on S. Industrial Park Road near the Community Park for the entire weekend. The committee noted that this is an annual request and that there have been no problems in the past.

Motion by Tebon, second by Schreiber to approve allowing parking on S. Industrial Park Road July 13-15, 2012 for the Community Center’s Deerfield Days Baseball tournament. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:45 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer