

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JUNE 14, 2010 AT 6:15 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by Chairman Tebon at 6:17 PM. Roll call: Frutiger and Tebon present, Schreiber absent. Also present Village Administrator Patrick Vander Sanden, Diane Wilkinson, Mary Kiefer and Public Works Director John Doyle.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the June 14, 2010 agenda as presented. All ayes, motion carried.

APPROVAL OF MINUTES FROM MAY 10, 2010

Motion by Frutiger second by Tebon to approve the minutes from May 10, 2010 as presented. All ayes, motion carried.

PUBLIC APPEARANCES - NONE

PUBLIC COMMENTS - NONE

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Vander Sanden informed the committee that there is only 1 (one) item that needs to be addressed relating to Well #4 and that is a request for disbursement for financial assistance in the amount of \$115,034.69. This amount is a combination of a pay request from Gilbank for \$93,100.00 and engineering fees of \$21,934.69.

Motion by Tebon, second by Frutiger approve and recommend to the Village Board submittal of request number 7 (seven) for disbursement of financial assistance through the Safe Drinking Water Loan program in the amount of \$115,034.69 and payment of request number 2 (should actually be no. 1) from Gilbank Construction for \$93,100.00. All ayes, motion carried.

2. N. INDUSTRIAL DRIVE ROAD REPAIR – BIKE INTERCEPTOR FUNDS

Vander Sanden informed the committee that he was expecting some information from Warren Myers about this issue but it hadn't arrived yet. Doyle received a quote from B.R. Amon & Sons for repairing N. Industrial Drive Road in the amount of \$50,587.65. This amount is higher than originally planned because the scope of the project was changed to include a larger area of under cutting. Doyle discovered that a large portion of N. Industrial Park Rd needs to be repaired when a water main break occurred at the location. The committee agreed that the cost of this project could now possibly be split between the Sewer Utility Bike Interceptor project, the Water Utility and TIF #2 due to the change in the scope of the project. The committee instructed Doyle to go out for bid on this project.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2010-11: COMPLIANCE MAINTENANCE ANNUAL REPORT

Tebon stated that a copy of the Compliance Maintenance Annual Report (CMR) is included in their Board Packet. The report looks great and the only items that need to be addressed are reviewing and/or revising the User Charge System and the Equipment Replacement Fund.

Motion by Tebon, second by Frutiger to approve resolution R2010-11: approving the submittal of the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report. All ayes, motion carried.

B. LICENSES & PERMITS – NONE

C. REVIEW & ACTION

1. PLAN FOR UNUSED SURPLUS PUBLIC WORKS EQUIPMENT

Vander Sanden stated that Doyle requested permission to sell until unused surplus public works equipment. Doyle stated that he'd like to sell a Calumet which was previously used to haul liquid waste, a 1999 Snapper zero turn riding mower and a booster pump. The committee instructed Doyle to place an ad in the Independent for these items.

2. PERRY SANROY – QUESTION REGARDING SEWER CHARGES FOR 245 STONE BRIDGE

Doyle stated that Sanoy contacted him requesting forgiveness of the sewer charges for 245 Stone Bridge. Sanoy stated that the usage came from watering sod so there was no reason for Doyle to investigate. Vander Sanden stated that Sanoy emailed the request for forgiveness. The committee reviewed the request and the policy for forgiveness and discovered that Sanoy did not meet all the requirements of the policy.

Motion by Tebon, second by Frutiger to deny the request from Perry Sanoy for 245 Stone Bridge due to the fact that he did not meet all the requirements of the forgiveness policy. All ayes, motion carried.

3. ELECTRIC VEHICLES IN THE VILLAGE

Vander Sanden stated that he was approached by Tom Gullickson requesting the Village to allow the use of electric vehicles, or NEV's (Neighborhood Electric Vehicles) within the village. Currently NEV's are not allowed on Village streets and in order to permit their usage an Ordinance would need to be passed. Many communities in Wisconsin have passed ordinances allowing their use and Vander Sanden stated that a couple of examples of these ordinances are in their packet for review. The committee agreed that the Village should move forward with creating an ordinance to allow NEV's.

4. 2009 CONSUMER CONFIDENCE REPORT (CCR)

Doyle informed the committee that CCR is an annual requirement for the water utility similar to the CMR for the Sewer Utility. The CCR shows that the Village's water quality levels are in the allowed parameters and that we have not received any violations. The CCR has been published in the Independent and a notice informing customers that the report is available at the Village will be on the June water bills.

Motion by Frutiger, second by Tebon to approve and recommend to the Village Board the 2009 Consumer Confidence Report. All ayes, motion carried.

ORDINANCES - NONE

COMMUNICATIONS

STAFF REPORTS

Vander Sanden stated that Ray Storlie contacted him regarding a water line running through his property but he did not mention anything about his proposal.

Doyle stated that the new plow truck arrived today and it will be a great improvement to the Village's fleet.

ADJOURN

Motion by Frutiger, second by Tebon to adjourn at 6:43 PM. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer