

**PUBLIC WORKS MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
JUNE 22, 2015 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00 pm by President Frutiger. Roll call: Tebon, Schreiber and Frutiger. Also present: Public Works Director, John Doyle.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the June 22, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MAY 11, 2015

Motion by Frutiger, second by Tebon to approve the minutes from May 11, 2015 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2015-16 A RESOLUTION APPROVING THE SUBMITTAL OF THE WI DNR NR 208 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR)

The Committee reviewed the 2014 Compliance Maintenance Annual Report (CMAR) and which showed a favorable grade point for every section of the report.

Motion by Tebon, second by Schreiber, to approve and recommend to the Village Board acceptance of resolution R2015-16 for the 2014 Compliance Maintenance Annual Report. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. PURCHASE OF NEW PHONE SYSTEM AT PUBLIC WORKS GARAGE AND SEWER PLANT

The phone systems at both the Public Works garage and Sewer plant have not been working properly. Quotes were obtained with the lowest one coming from Rhyme. The quote for the Public Works garage came in at \$2,348.85 and the one for the Sewer plant at \$1,996.38.

Motion by Tebon, second by Schreiber to approve the purchase of a new phone system at the Public Works garage for \$2,348.85 and the one for the Sewer plant for \$1,996.38. All ayes, motion carried.

2. STREET USE PERMIT APPLICATION – KARYN SAEMANN/TERRACE ROAD

Karyn Saeman submitted a Street Use Permit Application to have a neighborhood block party, on Terrace Road, Sunday, June 28th from 4 to 7 pm. This request has been made in previous years with no issues arising.

Motion by Schreiber, second by Tebon to approve the issuance of Street Use Permit to Karyn Saemann, for a neighborhood block party, on Terrace Road, Sunday, June 28th from 4 to 7 pm. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. UPDATE ON RETAINING WALL – 16 W. QUARRY

The committee was given an update on the status of the retaining wall at 16 W. Quarry.

B. DAMAGE TO FIRE HYDRANT AND STREET LIGHT POLE – S. MAIN STREET

Doyle informed the committee that a fire hydrant and street light pole, across from the Bank of Deerfield, were hit by a vehicle and will need to be replaced.

C. STREET PROJECT UPDATES

Doyle informed the committee that the street projects on E. Nelson Street and Central Ave. are completed. The cost for E. Nelson went over about \$1,000.00 due to problems on the north side of the road which required additional material and Public Works need to complete the restoration work on Central Ave.

Doyle also informed the committee that a part-time summer employee has been hire and that he will be working until the end of August.

ADJOURN

Motion by Tebon, second by Schreiber to adjourn at 6:26 pm. All ayes, motion carried

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer