

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD
HELD AT THE DEERFIELD COMMUNITY CENTER, 3 W. DEERFIELD STREET, DEERFIELD,
WISCONSIN ON MONDAY, JULY 9, 2012 AT 5:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order 5:30 pm by Chair Tebon. Roll Call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator, Patrick Vander Sanden, Mark Barden from Town & County Engineering, Public Works Director John Doyle, Wilma & Jim Herwig, Joe & Lisa Huston, Brian & Kathleen Miller, Jane Holland, Dave Lemke and Judy Hottman.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the July 9, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 11, 2012

Motion by Frutiger, second by Tebon to approve the minutes from June 11, 2012 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. ENGINEER'S UPDATE – 2012 VILLAGE STREET PROJECT

Barden gave an update on the status of the Village Street project. He said S&L Underground was essentially done with their work, with the exception of the area north of S. Industrial Drive, where a DNR easement was being finalized. He said there will likely be some change orders from S&L due to some additional valves and a hydrant requested by John Doyle. Amon is working on Liberty now, with new fill planned for much of that street section after the proof roll. The undercutting and prep work is already done on Greenwood, Legreid and Washington. The concrete workers are expected toward the end of this week and will begin stringing for the curb & gutter. Barden said concrete won't likely be poured until next week. The asphalt is probably a few weeks away yet. Barden was questioned on the planned width of Legreid, and he said Legreid and Greenwood would remain the same width. He also said the property pins placed along the street could be retained after the project was complete.

2. 2012 VILLAGE STREET PROJECT PAY REQUEST – AMON #1

Barden told the committee this was the first request under Contract B, and it include quantities included in work done on Greenwood, Legreid and the Alley. Motion by Tebon, second by Frutiger to approve the pay request of \$107,721.60 from Amon. All ayes, motion carried.

3.

CONCRETE IN VILLAGE DRAINAGE DITCH – DORSHORST

The committee questioned Dorshorst about the removal of the concrete that they put in the Village's drainage ditch. Fritz agreed that some of the larger concrete pieces should be removed and will do so if the Village wants him but the reason they put the concrete in the ditch was to help stop the erosion that is occurring at the east end of the ditch. Over the years the washout has created a 4' drop. Dorshorst stated that per the easement agreement made between Betty Mickelson and the Village, in 1991, it is the Village's responsibility to maintain the easement and questions what the Village was going to do about the drop-off. The Committee agreed to have Dorshorst remove 2 or 3 of the larger pieces of concrete and the Village will look into the easement agreement and bring this issue back to the next public works meeting.

NEW BUSINESS

RESOLUTIONS

LICENSES & PERMITS

REVIEW & ACTION

1. PARKING/NO PARKING ON LEGREID STREET

Kathleen Miller, 9 Legreid Street asked why we needed to make a change to the parking policy on Legreid. Tebon explained that through the analysis of the project, safety was raised as an issue. Per the document provided by Town & Country, we can see 3 additional parking spots if the parking was moved from the north to the south side. With the number of multi-family residences on the south side, perhaps it would also make sense to switch.

Wilma Brouwer-Herwig, 117 S. High Street said that she raised this issue because of the rampant parking in front of their home, which is adjacent to Legreid. She has tried to communicate her issues with those who parking in front of their mailbox, and their home, but those who park there don't listen, and sometimes become confrontational. Herwig said she conducted a poll of the property owners who are located on S. High Street, and they all (total of 4) support changing the

parking from north to south side.

Miller stated that to make the switch from north side to south side parking, you could create issues with the mail delivery and a safety issue with the south side of each intersection along the street. Most traffic on Legreid is going west to Main Street, why not have them just continue to park along the way they are traveling?

Barden explained his diagram showing the parking possibilities for the street. He accounted for 25 ft per space, which after taking out some of the length for no parking areas showed 31 spaces for the south side and 28 spaces for the north side.

Lisa Huston, 16 Legreid Street, asked how many people park on the street in a typical day, to which Brouwer-Herwig said there was at least 9-10 who park in front of her home, and a few more to the east. A thought was raised about just creating no parking on the north side turning radii at Washington and High Streets. Another suggestion was to have alternate side parking for the street and strictly enforce it. Brouwer-Herwig stated that alternate side parking is fine for the winter months, but something is needed for the summer.

The Committee felt this issue needed more review to look at some of the new alternatives raised at the meeting.

2. DORSHORST DRAINAGE DITCH

After further review and some site visits by the Committee members, it was determined that the concrete within the ditch needed to be removed or crushed as riprap. The Village holds the easement all the way to the creek, and the concrete was deposited there without telling the Village first. The Committee directed the Village to have the Dorshorsts remove the concrete, or crush it as riprap within the next 30 days or the Village would do the work and bill them for the costs.

4. REQUEST FOR SEWER FOREGIVENESS, CAROL DUNN, 12/14 S. MAIN STREET

After reviewing the case for potential sewer forgiveness, it was determined the request was too soon to consider the request because there wasn't a bill generated for the water consumption. The Committee agreed to table the item until their next meeting in August.

3. REAR-YARD/ALLEY CONSTRUCTION ISSUE – JUDY HOTTMAN, 105 S. MAIN STREET

Doyle explained how the issue came to be. The contractor had to dig up the rear yard of Judy Hottman for the alley construction. Judy Hottman, 105 S. Main Street, explained that she was disturbed by the removal of her rare hostas, but wanted to just try and resolve the issue of the land behind her garage. She would like a flat surface to park their truck and trailer and feel a retaining wall is necessary to do that. Judy was open to working with the Village on a modified plan to use the existing pavers to create a wall that would serve her needs. The Committee directed John Doyle and Mark Barden to work with Judy and come up with a reasonable solution. A report will be made at the next Public Works Committee meeting.

ORDINANCES – none.

COMMUNICATIONS – none.

STAFF REPORTS – none.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Patrick B. Vander Sanden
Village Administrator