

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD  
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, AUGUST 8 2011 AT 5:30 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 5:30 by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle and Village Engineer Warren Myers.

## **CONSENT AGENDA**

Motion by Frutiger, second by Tebon to approve the August 8, 2011 agenda as presented. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM JULY 11, 2011**

Motion by Tebon, second by Frutiger to approve the minutes from July 11, 2011 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

### **1. WEED NOTICE PROPOSAL**

Vander Sanden informed the Committee that he conducted an informal survey of surrounding communities regarding fees that property owners are charged when either Village staff or hired-out services come in to mow lawns that do not comply with Village ordinances. The survey showed that most of the communities set a minimum charge plus a per hour rate. Vander Sanden felt Deerfield could use a minimum or administrative charge of \$100.00 along with a per hour rate of \$80.00. Vander Sanden stated that he contacted Attorney Anderson to get her input on the Village issuing only one notification per year, per property to inform owners that their property needs to be mowed. Attorney Anderson stated that an ordinance amendment would be required for this change and that she had concerns with only sending one notice. Anderson's recommendation was that we incorporate the use of a 24 hour door hanger notice into the procedure once the mailing had been done. The Committee instructed Vander Sanden to have Attorney Anderson proceed with amending the Village's weed ordinance so that only one notice, per property, per year will be required and to have a 24 hour notice incorporated into it. The Committee also recommended that the fees for both mowing and snow removal be changed to a \$100.00 minimum plus \$80.00 per hourly.

## **NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

#### **1. POTENTIAL 2012 PUBLIC WORKS PROJECTS**

Warren Myers presented the committee with a handout showing four (4) the possible street projects and the costs associated with each one. The first project is Greenwood Street from Main Street to Bue Street which will consist of curb & gutter, street improvements and water main replacements with a cost of approximately \$219,174.00. The next project is Legreid Street from Main Street to Kleine Street consisting of new curb & gutter only on the North side from Center Street to Main Street, street improvements, water main replacements and storm sewer improvements with a cost of approximately \$400,249.00. The third project is the West Central Storm Sewer project which consists of three (3) projects those being 1) Phase III Storm Sewer Completion at a cost of \$103,956.00; 2) Sanitary Sewer Associated with Phase III at a cost of \$70,323.00 and 3) Phase IV Storm Sewer at a cost of \$30,388.00. The three (3) projects will total approximately \$254,667.00. The final project is Washington Street with the North block from S. Industrial Park Road to Nelson Street consisting of curb & gutter, street improvements, water main replacements and storm sewer improvements at an approximate cost of \$234,641.00 and the South block from Nelson Street to E. Deerfield Street consisting of curb & gutter, street improvements and water main replacements with an approximate cost of \$225,866.00. Myers informed the committee that they will also need to discuss the insulation and/or replacement of sidewalks in each of the project.

**2. MOWING IN SAVANNAH PARKS**

Vander Sanden informed the Committee that Savannah Parks now belongs to the Village and that there are some concerns with mowing of the environmental corridor in the subdivision. It was suggested to the committee that the corridor have the weeds/grasses knocked down once a year and label the area as unmowable. The Committee requested to have this issue discussed at the next Public Works meeting.

**3. REQUEST TO DISCONTINUE GARBAGE/RECYCLING CHARGES FOR BRAD JACKSON, 4 GOODLAND AVE.**

Brad Jackson submitted a request to have the garbage and recycling charges for 4 Goodland Ave. forgiven due to the fact that he is moving out of Wisconsin as of August 3, 2011. Since this request does not comply with the Villages garbage/recycling forgiveness policy Vander Sanden is asking the committee to give their recommendation.

Motion by Tebon, second by Schreiber to discontinue the garbage/recycling charges for Brad Jackson at 4 Goodland Ave. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**ADJOURN**

Motion by Tebon, second by Schreiber to adjourn at 6:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer