

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD  
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
AUGUST 13, 2012 AT 6:00 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:00 by Chair Tebon. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator, Patrick Vander Sanden, Public Works Director, John Doyle, Mary Chadwick-Kiefer, Village President, Trustees Fritz and McMullen, Mark Barden Village Engineer, Wilma Brouwer-Herwig and Jim Herwig.

## **CONSENT AGENDA**

Motion by Frutiger, second by Tebon to approve the August 13, 2012 agenda with the addition of item number 4b. Street Closure Request from Liberty Street to W. Deerfield Street, August 25<sup>th</sup> and 26<sup>th</sup>. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM JULY 9, 2012**

Motion by Frutiger, second by Schreiber to approve the minutes from July 9, 2012 as amended. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

### **1. PARKING/NO PARKING ON LEGREID STREET**

Vander Sanden reported that the Public Works Director, the Village Engineer and himself met with Deputy Chad Lauritsen to discuss possible changes in the parking status on Legreid Street. After studying the plot map and reviewing the area Deputy Lauritsen recommended that the parking is left as it currently is. Wilma Brouwer-Herwig handed in a petition, signed by eight (8) couples affected by the parking, requesting that the parking be switched to the south side of Legreid Street. Brouwer-Herwig stated that they have dealt with this parking issue for many years and doesn't believe that switching the parking to the south side will affect the amount of U-turns made or will it enable deliveries to the residents. Schreiber stated that the people who are utilizing the parking on the north side of Legreid are the ones that live on the south side of the street so changing the side should not affect them. Tebon informed the citizens that their concerns would be passed on to the Village Board.

### **2. 2012 VILLAGE STREET PROJECT PAY REQUEST #2 AND CHANGE ORDER #1 – B.R. AMON AND SONS, INC.**

Barden gave an update on the status of the Village Street projects. The binder course of asphalt has been laid on Greenwood, Legreid and N. Washington Street. The alley between Liberty and Greenwood and the alley off of Legreid Street, by Huston's house, have been paved with both layers of asphalt and are completely done. Rough landscaping restoration should begin this week and then Forest Landscaping will follow up with topsoil, seeding and mulching. Forest Landscaping will also be installing a retaining wall at 16 Legreid Street and one on the alley side of 105 S. Main Street. Amon and Sons has submitted pay request #2 which includes ¾ "crushed aggregate base course, saw cutting, excavation/fill to subgrade, 3" breaker run base course and erosion and traffic control. Amon is also requesting payment of \$55,921.23, change order #1, for Liberty Street. Barden reminded the committee that the original projected cost for Liberty Street was \$215,000.00 but due to the reduced amount of under cutting required the actual cost should be significantly less.

Motion by Schreiber, second by Frutiger to approve and recommend to the Village Board payment of pay request #2 and change order #1 to B.R. Amon and Sons totaling \$79,016.12 contingent upon receipt of all lien waivers to date. All ayes, motion carried.

## **NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

#### **1. REQUEST BY DEERFIELD PISTOL RANGE TO USE PARKING SPOTS FOR STORAGE IN SEPTEMBER**

Scott Whiting, Deerfield Pistol Range, 43 N. Main Street, submitted a request to place storage pods in the parking

spots in front of his store. Recently, the business suffered a considerable amount of damage due to a water issue in the apartment located above his business. The merchandise needs to be removed while the repair work is being done and the pods are where the merchandise will be stored. The police recommended that the pods be placed on Park Street, which is still in close enough proximity to the store, as they would pose a safety hazard on Main Street.

Motion by Tebon, second by Frutiger to allow Scott Whiting owner of the Deerfield Pistol Range, located at 43 N. Main Street to place storage pods behind the building, off of Park Drive. All ayes, motion carried.

**2. REQUEST FOR SEWER FORGIVENESS, CAROL DUNN, 12/14 S. MAIN ST.**

This item was tabled at the last Public Work's meeting due to lack of information. Carol Dunn, owner of 12/14 S. Main Street submitted a request for sewer forgiveness due to a water pipe bursting sending nearly 10,000 gallons of water into the dirt basement. The committee reviewed the usage at the property and based on the Village's sewer forgiveness policy agreed that the request did not meet the criteria.

Motion by Tebon, second by Frutiger to deny the sewer forgiveness request from Carol Dunn, 12/14 S. Main Street as it does not meet the policy's criteria. All ayes, motion carried.

**3. REQUEST FOR SEWER FORGIVENESS, CATHY CRARY, 4 S. HIGH ST.**

The Committee reviewed the request from Cathy Crary, 4 S. High Street for sewer forgiveness. Based on the usage report the usage between 5/22/12 and 6/25/12 was 14,000 gallons higher than Crary's normal usage. The Committee agreed that the usage was due to extenuating circumstances arising from the water being shut off during the Village's street project on Legreid Street and because of this fact there should be forgiveness of both the water and sewer excess usage.

Motion by Schreiber, second by Tebon to forgive payment from Cathy Crary, 4 S. High Street, for 14,000 gallons of water and sewer usage due to extenuating circumstances arising from her water being shut off during the Village's street project on Legreid Street. All ayes, motion carried.

**4. STREET CLOSURE REQUEST – PHEASANT COURT FOR ANNUAL BLOCK PARTY ON SATURDAY, AUGUST 18, 2012**

Tebon stated that this is an annual request and Doyle stated that Public Works had no objections and will deliver a barricade to the area.

Motion by Tebon second by Frutiger to approve the street closure request of Pheasant Court for their annual block party, Saturday, August 18, 2012. All ayes, motion carried.

Tebon informed the committee that this is request 4b which is similar to the Pheasant Court request. Jerry and Debbie Haberkorn are asking that the Grand Ave, between Liberty and W. Deerfield Street, be closed August 25, 2012. Doyle stated that he would deliver two (2) barricades as this is a 2-way street and due to this fact recommended that the barricades be placed as to allow residents access to their property.

Motion by Tebon, second by Frutiger to approve the street closure request of Grand Ave, between Liberty and W. Deerfield Street, Saturday, August 25, 2012. All ayes, motion carried.

**5. MOWER – SEWER PLANT**

Doyle informed the committee that the mower at the sewer plant is leaking oil and unable to be fixed. The funds to purchase a new mower do not come out of the General Fund but out of Sewer Replacement fund which is set aside for such purchases. The cost of the mower will be \$10,500.00.

Motion by Tebon, second by Schreiber to approve purchasing a mower for the Sewer Plant at a cost of \$10,500.00 which will come out of the Sewer Replacement fund. All ayes, motion carried.

**ORDINANCES - none**

**COMMUNICATIONS - none**

**STAFF REPORTS - none**

**ADJOURN**

Motion by Tebon, second by Frutiger to adjourn at 6:48 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk-Treasurer