

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN  
AUGUST 25, 2014 AT 6:15 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:15 pm by President Frutiger. Roll call: Tebon, Schreiber and Frutiger present. Also present: Public Works Director, John Doyle and Paul Sauer.

## **CONSENT AGENDA**

Motion by Tebon, second by Schreiber to approve the August 25, 2014 agenda as presented. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM JUNE 4, 2014 AND JULY 14, 2014**

Motion by Tebon, second by Schreiber to approve the minutes from June 4, 2014 and July 14, 2014 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

#### **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

##### **1. 2012 STREET PROJECTS – PAYMENT NO. 5 FINAL**

The Committee reviewed payment no. 5, the final payment for the 2012 Street projects. McCredie informed the Committee that there was an issue with the quantity of asphalt material placed by Grade Tech last year. They believe they installed 41.2 tons more of 1-1/2" surface course than Mark indicated which extends to an increase of \$2,434.92.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board payment of application number five (5) not to exceed \$41,526.58 contingent upon Barden receiving the additional asphalt slips from Grade Tech Pavers. All ayes, motion carried.

## **NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

#### **1. DISCUSS USE OF 2012 BORROWING FUNDS FOR SAGER AND HOLMAN**

Doyle informed the Committee that he would like to have patch Sager Street and Holman as both roads are in desperate need of repair. Doyle stated that he received a quote, from Wolf Paving, in the amount of \$15,000.00, to have the repair work done and that he could cover this expense with funds from the 2014 Street and Alleys other and outlay categories but it would clean them out and he would not be able to do any crack filling this year.

Doyle questioned if \$8,000.00 could be allocated from the 2012 Borrowing Fund to cover a portion of the work. McCredie informed the Committee that the current balance remaining in the 2012 Borrowing Fund, after a payment of \$41,527.00 was made to Grade Tech, was \$64,231.26.

Motion by Tebon, second by Schreiber to allocate \$8,000.00 from the 2012 Borrowing Fund to Streets and Alleys Outlay and to go out for bid on the E. Nelson Street project. All ayes, motion carried.

#### **2. LETTER TO THE PSC FROM MEG WATER DIVISION REGARDING FRAMEWORK FOR MANAGING FROZEN SERVICE LATERALS IN THE FUTURE**

McCredie informed the committee that included in their packet was a letter from MEG Water Division to the Public Service commission regarding framework for managing frozen service laterals in the future and changes to the PSC administrative rules. The letter is just for informational purposes only and no action needs to be taken.

## **ORDINANCES**

## **COMMUNICATIONS**

## **STAFF REPORTS**

Doyle informed the Committee that he received a quote to repair the sidewalk located in between 27 and 33 N. Main Street that came in lower than anticipated and based on the amount of the quote there is enough available in the 2014 sidewalk budget to do the work this year. McCredie will contact the owner of 27 N. Main Street to see if they would like to have their sidewalk portion repaired at the same time.

McCredie reminded the Committee that, as part of the 2013 audit report, the auditors suggested that, due to the lower rate of return, a rate increase might be considered for the Water Utility. McCredie questioned if the committee wished to move forward with a rate increase. The committee questioned if the reduce rate was due to the utility borrowing funds to TIF #3 and asked McCredie to check with the auditors on this and to research the process.

McCredie also informed the Committee that BCP Transportation, a local business located in the Industrial Park, is still looking into the possibility of expanding their parking lot to meet the needs of their growing business. The problem they are encountering is the 75-foot wetland setback requirement which would limit the parking availability and reduce the space to almost half. Recently, Wisconsin Act 80 repealed the 75-foot setback requirement and reduced it to 50-foot. McCredie asked the committee if she should move forward with amending the Village's ordinance to comply with the new amount and the Committee instructed McCredie to do so.

**ADJOURN**

Motion by Schreiber, second by Tebon to adjourn at 6:47 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer