

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY, SEPTEMBER 13, 2010 AT 6:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by Chair Tebon at 6:18 PM. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Village Engineer Warren Myers and Village President Mary Chadwick-Kiefer.

CONSENT AGENDA

Motion by Schreiber, second by Frutiger to approve the September 13, 2010 agenda as presented. All ayes, motion carried.

APPROVAL OF MINUTES FROM AUGUST 09, 2010

Motion by Frutiger, second by Schreiber to approve the minutes from August 09, 2010 as written. All ayes, motion carried.

PUBLIC APPEARANCES - NONE

A. PUBLIC COMMENTS - NONE

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Myers informed the Committee that the Village has three pay requests and a request for disbursement for financial assistance that need to be approved. The pay requests are number 6 & 7, from Municipal Well & Pump totaling \$19,312.45 and request number 5 from Gilbank Construction for \$54,305.80. The request for disbursement of Financial Assistance is for \$80,348.36 which is a combination of Municipal Well & Pump and Gilbank's pay requests, engineering costs of \$6,632.11 and a bill from Dane Co. Land Conservation for \$98.00.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board payment of pay requests number 6 & 7 from Municipal Well & Pump totaling \$19,312.45, pay request number 5 from Gilbank Construction for \$54,305.80 and request number 10 for disbursement of Financial Assistance for \$80,348.36. All ayes, motion carried.

Myers also informed the Committee that per the Committee's request he received a proposal from Gilbank Construction for \$1,782.00 for the installation of a sign on Well #4. The sign will be anchored on the building wall with the letters "Village of Deerfield" being a minimum of 6 inches tall and the letters "Well No. 4" being a minimum of 8 inches tall. Myers asked the Committee to approve a payment of \$10,237.00 for pumps, tanks, scales, a transmitter and spare parts totaling \$7,475.00 and the installation of the equipment by Gilbank Construction for \$2,782.00 at Well No. 3. This is the same equipment that Well No. 4 will be using and it will also work with the Village's SCADA system. Motion by Schreiber, second by Tebon approve and recommend to the Village Board payment of \$10,237.00 for pumps, tanks, scales, a transmitter and spare parts and the installation of the equipment at Well No 3. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS - NONE

B. LICENSES & PERMITS – NONE

C. REVIEW & ACTION

1. WATER USE DURING NEW HOME CONSTRUCTION – POLICY

The Committee reviewed policy #2010-1 "General Water Service during Construction of New Home", made a correction and asked for the policy to be tabled to the next agenda.

ORDINANCES

A. ORDINANCE O-2010-02: AN ORDINANCE CREATING WELLHEAD PROTECTION PLAN (WHP) BY ESTABLISHING LAND USE RESTRICTIONS WITHIN THE VILLAGE OF DEERFIELD TO PROTECT THE VILLAGE'S GROUNDWATER AQUIFER AND MUNICIPAL WATER SUPPLY

Vander Sanden informed the Committee that as part of the preparation for the completion of Well No. 4 the Village is required by the Wisconsin Department of Natural Resources (DNR) and advised by Wisconsin Rural Water Association (WRWA) to adopt this plan. Myers did not like the idea of Well No. 1 being included in the plan as it will be eliminated as soon as Well No. 4 goes on line. The committee also requested that Vander Sanden review the map referred to as exhibit A as it is not included.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board Ordinance O2010-02: An Ordinance creating a Wellhead Protection plan (WHP) by establishing land use restrictions within the Village of Deerfield to protect the Village's Groundwater aquifer and Municipal Water Supply contingent upon Vander Sanden reviewing and approving the map referred to as exhibit A. All ayes, motion carried.

COMMUNICATIONS - NONE

STAFF REPORTS - NONE

ADJOURN

Motion by Schreiber, second by Frutiger to adjourn at 6:43 PM. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer