

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON OCTOBER 14, 2013 AT 6:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00 pm by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Public Works Director, John Doyle.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the October 14, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 9, 2013 AND SEPTEMBER 30, 2013

Motion by Frutiger, second by Tebon to approve the minutes from September 9, 2013 as written. All ayes, motion carried.

Motion by Tebon, second by Schreiber to approve the minutes from September 30, 2013 as written. All ayes, Frutiger abstained, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2013-11 AUTHORIZING A REPRESENTATIVE TO FILE AN URBAN FORESTRY GRANT APPLICATION

This resolution authorizes Village Staff to file an Urban Forestry Grant application. The grant is a 50/50 matching grant for a total amount of \$13,580 which will be used to purchase and remove trees and bags to water the new trees, attend the WWA Conference and to provide Public information on the Emerald Ash Borer.

Motion by Frutiger, second by Tebon to approve and recommend to the Village Board resolution R2013-11 Authorizing a Village representative to file an Urban Forestry grant application. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. 2014 BUDGET

The Committee reviewed the year to date 2013 expenses in comparison to the 2013 budget. Some of the accounts were on target and some were not but the overall picture looked good.

2. 2014 STREET WORK

Doyle informed the Committee that in 2014 he would like to pulverize and overlay Washburn Road from Main Street to the end of the cul-de-sac, E. Nelson Street from Main Street to the top of the hill and W. Nelson Street from Main Street to Grand Ave. The Committee also discussed repairing Liberty Street, Doyle stated that he would recommend only doing repairs that would last until Tierney is ready to do his portion of Liberty and then go in together on the project.

3. 2014 HOURS/ATTENDANT FOR COMPOST SITE

Doyle informed the Committee that in the 2014 budget he would like to include the cost of having an attendant present at the compost site one weeknight and one Saturday each week. The committee agreed that this is a good idea.

4. SAVANNAH PARKWAY, LLC – PAYMENT NO. 7

McCredie informed the Committee that Savannah Parkway submitted an invoice for payment number 7 in the amount of \$104,160. The Village Engineer will review the status of the plat and will notify the Village when he has given his approval.

5. PARKING ON GOLF DR. – JOHN DOYLE

Doyle informed the Committee that he would like to eliminate the parking on the south side of Golf Drive from S. Industrial Park Road to the north driveway entrance of BCP. This would eliminate some of the parking used by the employees of MPI but they could still use the parking lot on S. Industrial Park Road. The Committee had no opposition to the parking elimination but requested that letters be sent to businesses affected by the change.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board the elimination of the parking on the south side of Golf Drive from S. Industrial Park Road to the north driveway entrance of BCP, 1 Golf Drive. All ayes, motion carried.

6. REPAIR OF KLEINE & LEGRIED STREET INTERSECTION

Doyle informed the Committee that he received a quote of \$6,504.25, from Grade-Tech Pavers, to repair a section of road on Kleine Street where it intersects with Legreid Street. This area was damaged, during the 2012 Street project, in order to hook-up the water and the inlet has caved in.

Motion by Schreiber, second by Tebon to approve repairing the intersection of Kleine & Legreid Streets for \$6,504.25 contingent upon there being sufficient funds. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

McCredie reported that she received an email for BCP stating that they were not very happy with the lack of communication regarding the street construction in front of their business.

Doyle reported that he sold one of the Village's truck and a plow, the pump for Well #3 was lost and it will be awhile before it can be installed as it had to be remade and that the work on the sludge storage tank was completed.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:43pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer