

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON MONDAY, NOVEMBER 8, 2010 AT 6:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by Chair Tebon at 6:06 pm. Roll call: Frutiger, Schreiber and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle and Warren Myers.

CONSENT AGENDA

Motion by Frutiger, second by Tebon to approve the November 8, 2010 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 25, 2010

Motion by Schreiber, second by Tebon to approve the minutes from October 25, 2010 as written. All ayes, Frutiger abstained, motion carried.

PUBLIC APPEARANCES - NONE

A. PUBLIC COMMENTS - NONE

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. REQUEST FOR SEWER FORGIVENESS – 245 STONE BRIDGE CIRCLE/PERRY SANOY

The Committee reviewed a sewer forgiveness request from Perry Sanoy for watering grass in May 2010 at 245 Stone Bridge Circle. The Committee agreed that since the water did not go to the sewer plant they could forgive the sewer portion of the bill.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board to forgive the sewer portion of the May 2010 bill in the amount of \$343.99. All ayes, motion carried.

2. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

Myers informed the committee that Gilbank Construction submitted pay request #7 from for \$66,027.85. There are a few items left on the punch list still needing to be completed but Myers felt that the committee should still approve the request. Myers also recommended approval of a request for disbursement for financial assistance in the amount of \$71,416.80.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board payment of pay request number 7 to Gilbank Construction for \$66,027.85 and request number 12 for disbursement of Financial Assistance for \$71,416.80. All ayes, motion carried.

Myers also presented and recommended that the committee approve Change Order #3 totaling \$8,038.87 for items previously reviewed and approved by the committee. This amount will come out of the contingency fund for Well #4.

Motion by Frutiger, second by Tebon to approve and recommend to the Village Board change order #3 for Well #4 from Gilbank Construction. All ayes, motion carried.

Myers inform the committee that the cost to abandon Well #1 increased due to additional pea gravel and grout needed to complete the job and that he will be submitting a change order next month to reflect this increase; Contract A without contingencies is coming in approximately \$7,000.00 under budget and Contract B including change orders 1, 2, and 3 is approximately \$45,000.00 under budget; the costs for the removal of the remediation building and filling the underground pipes connecting to the building can be covered through the Well #4 project.

NEW BUSINESS

A. RESOLUTIONS - NONE

B. LICENSES & PERMITS - NONE

C. REVIEW & ACTION

1. REVIEW OF SANITARY SEWER RATES

The Committee discussed the sanitary sewer rates and the equipment replacement fund per a requirement by the

DNR for the Village’s sanitary sewer operation. The Village’s accounting firm will be contacted to see if a sewer rate study needs to be performed.

2. DESIGNATION OF SNOWMOBILE ROUTES WITHIN THE VILLAGE OF DEERFIELD

The committee reviewed the plan designating the snowmobile routes with the Village of Deerfield. Doyle stated that he has had only a couple of problems. One being that in the past some of the snowmobilers have cut across the front yard of the Library as they were leaving the BP and the other being that Public Works is unable to shovel the sidewalk where the snowmobilers cross because after awhile it gets too packed down. The committee agreed that crossing the sidewalk wasn’t a good idea but felt this was better and safer route than having them use the road.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board the plan submitted by Chad Petersen designating the snowmobile routes within the Village. All ayes, motion carried.

ORDINANCES - NONE

COMMUNICATIONS - NONE

STAFF REPORTS - NONE

ADJOURN

Motion by Schreiber, second by Frutiger to adjourn at 6:35 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer