

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, NOVEMBER 26, 2012 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00 pm by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Village Engineers Warren Myers and Mark Barden, trustee Roger Fritz and as listed on the sign in sheet on file in the Clerk's office.

CONSENT AGENDA

Motion by Tebon, second by Frutiger to approve the November 26, 2012 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 8, 2012

Motion by Frutiger, second by Schreiber to approve the minutes from October 8, 2012 as written. All ayes, Tebon abstained, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. ENGINEER'S UPDATE – 2012 DEERFIELD STREET & UTILITY PROJECT

Barden informed the committee that there has been no work done on the project since the last meeting. Pay request #4, from B.R. Amon & Sons, is for the repair a section of sidewalk on Greenwood Street due to a retaining wall being replaced; restoration of a portion of the terrace area being the curb and gutter on Legreid Street; 165 tons of hot mix asphalt surface course in the alley between Main and Bue; topsoil restoration on Washington St. and an application of hot mix asphalt at the intersection of Washington and Nelson Streets. Amon is also request payment of \$5,023.25 for change order #3 due to extra watering of the streets; replacement of curb & gutter on State Street (this amount will show as a credit on S & L's next pay request); removal of a non-standard manhole castings on Liberty Street; raising of riser ring by Steve Keller's house; installation of wild flower seed mix and erosion mat at the request of Judy Hottman in lieu of replacing her wall; installation of retaining was at the corner of Legreid and High St. and for the removal of asphalt at the intersection of Washington and Nelson Street in order to blend into the existing pavement. The committee was not happy with the work done on Liberty Street and questioned Barden on its status. He informed the committee that they had a meeting with the contractor and they have agreed to extend the warranty on it to 5 years.

Motion by Tebon second by Frutiger to approve and recommend to the Village Board payment of pay request #4 and change order #3 from B.R. Amon & Sons totaling \$33,080.46. All ayes, motion carried.

2. DNR URBAN NONPOINT SOURCE GRANT – STORMWATER UTILITY

Vander Sanden informed the committee that in 2011 the Village Board approved a resolution authorizing the submittal of a 75/25 match grant through the DNR. The Village has qualified for the grant and Vander Sanden asked Myers to explain the implications for the utility and the work required to put it in place. Myers explained the positives and negatives of billing residents for the Stormwater utility on the monthly utility bill versus raising the money through the tax roll. Using the monthly billing method would include organizations that do not pay taxes, including the Village, to share in the cost of the utility creating a larger base to spread the cost. The cost could be based on the impervious surface area with all residential customers paying equally and then everything above being charged proportionally. Provisions for credits could also be established. Myers recommended doing the feasibility study first, keeping it as simply as possible, and then educating the public. He also placed a big emphasis on educating the commercial customers.

Motions by Tebon, second by Frutiger to approve Town & Country preparing a contract to perform a Stormwater feasibility study and to present to the Village Board for consideration.

3. 2013 PUBLIC WORKS/CAPITOL BUDGET

This agenda item was tabled to be discussed during the Village Board meeting.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. SEWER UTILITY – STORAGE TANK

Doyle informed the committee that during a routine inspection of the sewer storage tank it was discovered that the diffuser line and pedestal had corroded. Necessary precautions were taken and Town & County was called in to evaluate. The tank will need to be drawn down again in the spring at which time it can be reevaluated in depth.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer