

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
DECEMBER 9, 2013 AT 5:45 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:45 pm by Chair Tebon. Roll call: Schreiber, Frutiger and Tebon present. Also present: Public Works Director, John Doyle, Village Engineer, Mark Barden, Water Superintendent, Derek Anderson and Walter Olson.

CONSENT AGENDA

Motion by Frutiger, second by Tebon to approve the December 9, 2013 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 11, 2013

Motion by Tebon, second by Frutiger to approve the minutes from November 11, 2013 as amended. All ayes, motion carried.

B. MOVE TO 7 E. DEERFIELD STREET AND THEN TO THE AG BUILDING ON GRAND AVE. TO EVALUTATE BOTH BUILDINGS – RETURN TO VILLAGE HALL

The Committee moved to 7 E. Deerfield Street to evaluate the Police Station and then returned to the Village Hall.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. REQUEST FOR ADDITIONAL PAYMENT FROM GRADE-TECH PAVERS

Barden informed the Committee that Grade-Tech Pavers, LLC is requesting an addition payment on the 2013 Street project contract. Barden went through the numbers and determined that Grade-Tech received enough money from the Village to cover the costs of their sub-contractors and recommended that no additional payment be given. No action taken.

2. REQUEST FOR PERMISSION TO REACTIVATE SNOWMOBILE TRAIL AT SOUTH END OF TRAIL TO CONNECT WITH THE PICKLE TREE – CHAD PETERSEN

Petersen informed the committee that he was present on behalf of the Utica/Nora Trail Blazers club and that he would like permission to reactivate the snowmobile trail at the south end of the Village. The trail will go through Bert Riege's property, come onto the Village by the lift station, cross the retention pond and David Dinkel's property and then connect to the Pickle Tree will be marked by the club and they will install "Water" and "No Snowmobile" signs in the appropriate areas.

Motion by Tebon, second by Schreiber to approve the request for permission from the Utica/Nora Trail Blazers club to reactivate the snowmobile trail at the south end of their trail to connect with the Pickle Tree. All ayes, motion carried.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. REQUEST FROM DEERFIELD COMMUNITY CENTER TO ATTACH A BASKETBALL HOOP ON THE EAST SIDE OF THE POLICE STATION AND TO DISCUSS OPTIONS FOR SNOW/ICE REMOVAL FROM THE SIDEWALK ON W. DEERFIELD STREET

The Community Center is requesting permission to attach a basketball hoop on the east side of the police station. The committee table this request while the Village of evaluating the use of the alleyway. The Center is also asking the Village to assist in a solution to make the sidewalk on E. Deerfield Street safer from snow and ice buildup in the winter months. The Committee felt that the maintenance of the sidewalk is the property owner's obligation and instructed McCredie to send a letter to the Community Center and the property owner reflecting this.

2. DISCUSS/APPROVE ACCEPTANCE OF THE CURB & GUTTER, SIDEWALK, STREET BASE COURSE AND STORM SEWER & RELEASE OF LINE OF CREDIT DEPOSIT – DRUMLIN HILL PLAT

Walter Olson is requesting that the Village release the line of credit deposit being held on the Drumlin Hill plat. Town & Country Engineering is recommending approval of the plat contingent upon the completion of the items listed in their memorandum dated July 8, 2013 which relate to the line of credit deposit. The only concern raised was the construction of the Bike Trail Emergency access breakaway gate. Olson submitted a revised drawing of its construction and the Committee agreed that \$1,100.00 of the deposit would be held until the gate is repaired in the spring.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board acceptance of the curb & gutter, sidewalk, street base course and storm sewer and to hold \$1,100.00 of the line of credit deposit in escrow until the Bike Trail Emergency access breakaway gate is constructed per the plan submitted by Walter Olson. All ayes, motion carried.

Motion by Tebon, second by Schreiber to approve and recommend release of \$5,839.76 of the line of credit deposit to Walter Olson. All ayes, motion carried.

3. DISCUSS/APPROVE ACCEPTANCE OF THE CURB & GUTTER, SIDEWALK, STREET BASE COURSE AND STORM SEWER FOR THE NEXT PHASE OF SAVANNAH PARKWAY

Per Town and Country's letter dated November 19, 2013 they are recommending acceptance of the curb & gutter, sidewalk, street base course and storm sewer through the first lift of asphalt in the next 20 TID #3 of the Savannah Parkway plat.

Motion by Tebon, second by Frutiger to approve and recommend to the Village Board acceptance of the curb & gutter, sidewalk, street base course and storm sewer through the first lift of asphalt in the next 20 TID #3 of the Savannah Parkway plat. All ayes, motion carried.

4. SEWER FORGIVENESS REQUEST - OTTO ROSEMeyer/221 MORNINGSIDE DRIVE

Otto Rosemeyer of 221 Morningside Drive is requesting forgiveness on his bill dated 11/04/13 in the amount of \$455.33. The committee reviewed Rosemeyer's request and heard input from Anderson regard the usage and agreed that the request did not comply with Village policy #2006-2 A-1, adjustment to sewer billing due to exceptional circumstance.

Motion by Tebon, second Schreiber to deny the sewer forgiveness request from Otto Rosemeyer, 221 Morningside Drive due to the fact that it did not comply with Village policy #2006-2 A-1, adjustment to sewer billing due to exceptional circumstance. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

Doyle reported that the polyphosphate count at Well #4 is down and that they will continue pumping and take sample in order to monitor the counts.

Berryman removed snow from the sidewalks in the downtown area and everything worked out well but a few bugs will need to be worked out.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:43 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer