

PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, DECEMBER 13, 2010 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order by Chair Tebon at 6:03 pm. Roll call: Schreiber and Tebon present, Frutiger absent. Also present: Village Administrator Patrick Vander Sanden, Public Works Director John Doyle, Nathan Paoli, Village President Mary Chadwick-Kiefer and Tim Kingman from Town & Country Engineering.

CONSENT AGENDA

Motion by Schreiber, second by Tebon to approve the December 13, 2010 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM NOVEMBER 8, 2010

Motion by Tebon, second by Schreiber to approve the minutes from November 8, 2010 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Kiefer questioned the water features being left outside in the winter. Doyle informed her that he contact the manufacturer and was told that they are under warranty and are designed are to stay outside. In fact more harm could be done by removing and putting them back in.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. WELL #4 PROJECT – DISCUSSION & ACTION AS NECESSARY

The committee reviewed change order number 2 for \$5,642.50 for additional cost to abandon Well #1 and number 3 for a credit of \$31,755.00 from unused bid quantities both from Municipal Well and Pump, pay request No. 8 Final from Municipal Well & Pump for \$16,624.25, pay request No. 8 from Gilbank Construction, Inc. for \$83,225.28 and request No. 13 for disbursement of Financial Assistance totaling \$75,670.71 which is a combination of Gilbank Construction and Municipal Well and Pump's pay requests, engineering costs of \$3,622.60 and a bill from Dane Co. Land Conservation for \$21.00. Kingman also presented and discussed the current project costs in relationship to the budget for Well No. 4.

Motion by Schreiber, second by Tebon to approve and recommend to the Village Board charge order No. 2 and 3 from Municipal Well and Pump, the final pay request No. 8 from Municipal Well & Pump for \$16,624.25, pay request No. 8 from Gilbank Construction, Inc. for \$83,225.28 and request No. 13 for disbursement of Financial Assistance for \$75,670.71. All ayes, motion carried.

Kingman informed the committee that the OPS system for the SCADA system is running out of support. We can purchase new software & interfacing equipment for approximately \$2,800.00 and he can do the installation, saving us money, making the total cost around \$4,000.00. There are sufficient funds available through Well #4 to cover these costs.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board the purchase of new software, the necessary equipment for interfacing and installation for \$4,000.00 for the SCADA system contingent upon Vander Sanden approving the project scope perimeters.

2. STORMWATER UTILITY

Vander Sanden informed the committee that he is looking into the cost of having a storm water study done in the Village and has contacted Town & Country, Ruekert Mielke, and Vierbicher to obtain some preliminary cost. Vierbicher did not feel comfortable going against Town & Country but the other two companies gave similar cost quotes. The committee requested that a meeting be set up in January for each of them to give a presentation.

NEW BUSINESS

A. RESOLUTIONS - NONE

B. LICENSES & PERMITS – NONE

C. REVIEW & ACTION

1. PUBLIC WORKS ON-CALL POLICIES

Doyle and Paoli informed the committee that when this policy was initially implemented the rate was set at \$80.00/week which was to be reviewed annually which has not been done since the policy was implemented. Public Works is now requesting that the pay be increased to \$160.00. Other communities were contacted and some had no On-Call but in these cases the Supervisor was in charge and the others paid anywhere from \$80.00 to \$400.00 but the most common amounts were \$100.00 to \$130.00. The committee instructed Vander Sanden to look at the budget to see if he can find some funds that could be used to offset an increase.

ORDINANCES - NONE

COMMUNICATIONS - NONE

STAFF REPORTS

Doyle stated he was not happy with the training received from L.W. Allen especially the training relating to the generator. Other company has been contacted and they will be giving the Public Works employees additional training on the generator.

Vander Sanden stated that he has had some preliminary discussion with Cottage Grove using the Village salt shed for storage which would give some additional revenue.

ADJOURN

Motion by Tebon, second by Schreiber to adjourn at 6:49 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer