

# **PUBLIC WORKS MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
JULY 11, 2016 AT 6:15 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:15 pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: Public Works Director, John Doyle, Trustees Evensen and Wiczorek and Troy Dobrzynski.

## **CONSENT AGENDA**

Motion by Wilkinson and seconded by Tebon to approve the July 11, 2016 agenda as presented. All ayes, motion carried

### **A. APPROVAL OF MINUTES FROM JUNE 27, 2016**

Motion by Tebon and seconded by Wilkinson to approve the minutes from June 27, 2016 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

Dave Lemke stated that the Town of Deerfield was discussing the garbage/recycling contract at their meeting tonight and questioned if the Village's Engineer was aware of the blasting at the gravel pit on Oak Park Road.

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

#### **1. CONSIDER SEWER ADJUSTMENT REQUEST – TROY & LAURA DOBRZYNSKI, 413 MEADOW TRACE**

Troy & Laura Dobrzynski, 413 Meadow Trace, submitted a request for forgiveness of the June utility bill as they were billed for 30,100 gallons when their average is only 3,000. Doyle informed the committee that Public Works went to the Dobrzynski's residence to perform a leak detection to see if there was a problem but no leaks were found. Doyle also stated that the only way a meter registers usage is by water going through it. The committee agreed that the water was clean if it went to the sewer treatment plant.

Motion by Tebon and seconded by Frutiger to approve and recommend to the Village Board to forgive 27,100 sewer gallons totaling \$257.45. All ayes, motion carried.

#### **2. CONSIDER REQUEST TO CLOSE BUE STREET FROM LIBERTY TO STATE STREET JULY 16, 2016 FROM 11:00 AM TO 12:00 PM FOR A BLOCK PARTY**

Mary Chadwick-Kiefer submitted a street use permit application for Bue Street between Liberty and State Street on July 16, 2016 from 11:00am to midnight. The committee found no reason for denial and agreed to allow the party to go to 12:00 am. Public Works will drop off and pick-up barricades to block the street.

Motion by Tebon and seconded by Frutiger to approve and recommend to the Village Board issuance of a street use permit to Mary Chadwick-Kiefer to close Bue Street between Liberty and State Street on July 16, 2016 from 11:00 am to 12:00 am. All ayes, motion carried.

#### **3. CONSIDER USE OF VILLAGE FUNDS TO PURCHASE FOOD/WATER FOR VOLUNTEERS WORKING AT THE DREAM DEPOT**

Doyle requested that he be allowed to purchase food/water for the volunteers working at the Dream Depot.

Motion by Tebon and seconded by Wilkinson to approve John Doyle to purchase food/water for the volunteers working at the Dream Depot. All ayes, motion carried.

## **ORDINANCES**

## **COMMUNICATIONS**

## **STAFF REPORTS**

Doyle reported that the Washburn mill/overlay project is complete and Wolf Paving did a great job, both Savannah Park and the Dream Depot have been re-mulched using in house material, both trees purchased by the Lions Club have been planted in Firemen's Park, a draft copy of the CMOM report will be on the next agenda, there were parking problems on S. Industrial Park Rd during the Community Center's Deerfield Days event which will need to be looked at for next year.

## **ADJOURN**

Motion by Tebon and seconded by Wilkinson to adjourn at 6:48 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer