

PUBLIC WORKS MNUTES VILLAGE OF DEERFIELD

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
SEPTEMBER 14, 2015 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00 pm by President Frutiger. Roll call: Schreiber, Tebon and Frutiger present. Also present: Public Works Director, John Doyle, Walter Olson, Jerry McMullen and Dave Lemke.

CONSENT AGENDA

Motion by Tebon, second by Schreiber to approve the September 14, 2015 agenda as presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM AUGUST 10, 2015

Motion by Frutiger, second by Schreiber to approve the minutes from August 10, 2015 as written. All ayes, Tebon abstained motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2015-18 A RESOLUTION AUTHORIZING A REPRESENTATIVE TO FILE AN APPLICATION FOR AN URBAN FORESTRY GRANT – URBAN FORESTRY GRANT

Doyle stated that resolution R2015-18 authorizes the submission of an Urban Forestry grant for 2016. The grant, which is a 50/50 matching one, is for \$10,000 which means the Village must spend the entire amount and then we will be reimbursed \$5,000. If the grant is approved it will be used training, tree removal and replanting and supplies.

Motion by Tebon, second by Schreiber to approve and recommend to the Village Board resolution R2015-18 a resolution authorizing a Village representative to file an application for an Urban Forestry Grant in the amount of \$10,000.00. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. DISCUSS/CONSIDER ACCEPTANCE OF BREAK-AWAY GATE - DRUMLIN HILL PLAT

Walt Olson is requesting that the Village accept the break-away gate located off of the Glacial Drumlin State trail in the Drumlin Hill Plat that he installed. The Committee discussed its acceptance and recommended that the Fire Department determine if it was acceptable.

Motion by Tebon, second by Schreiber to accept the break-away gate located off of the Glacial Drumlin State trail in the Drumlin Hill Plat contingent upon the Fire Department signing off on it. All ayes, motion carried.

2. 2016 BUDGET

The Committee discussed various roads in need of repair and agreed to apply for a 2016 WI DOT Municipal Street Improvement Program (MSIP) grant for either Washburn Rd or Knoll Ct. The Committee also recommended that the Village work with the Township and Don Tierney for the repair of Liberty Street in 2017. The committee also requested that the cost for mowing the greenspace, in the Savannah Park development, at least one (1) be included in the 2016 budget

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. HIRING OF FULL TIME PUBLIC WORKS EMPLOYEE

Doyle informed the committee that an ad will be run for a full-time public works employee at \$14/hr. The applicant does not need to have a CDL but they must be able to obtain one.

B. DISCUSS MOWING OF THE GREENSPACE AREA IN SAVANNAH PARK SUBDIVISION

Doyle stated that Don Tierney has been mowing the greenspace area in the Savannah Park subdivision and that he will not always be doing so. The committee requested that the cost for mowing the greenspace be looked into.

C. UPDATE ON 2013 STREET PROJECTS

Doyle stated that Mark Barden informed the Village that Tri-County Paving had been paid by the bonding company for the 2013 street projects. McCredie informed the committee that the deadline for Grade Tech to file a

law suit in response to the Village's letter of disallowance is November 14, 2015

ADJOURN

Motion by Schreiber, second by Tebon to adjourn at 6:48 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer