

**SPECIAL VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
THURSDAY, APRIL 12, 2012 AT 5:15 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 5:35 pm by President Kiefer. Roll Call: Tebon, Frutiger, Schreiber (by phone) and Kiefer present, Wilkinson and Smith absent. Also present: Village Administrator, Patrick Vander Sanden and see sign in sheet on file in the clerk's office.

CONSENT AGENDA/SIGN IN SHEET

Motion by Kiefer, second by Tebon to amend the April 1, 2012 agenda to allow item C1 to be the first issue on the agenda. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 26, 2012

No action taken.

B. APPROVAL OF VOUCHERS

Kiefer stated that the vouchers were approved by the Finance Committee on April 9, 2012 in order to get the checks distributed.

C. COMMITTEE REPORTS

1. COMMUNITY CENTER 04/02/12

Schreiber absent.

2. PUBLIC WORKS 04/09/12

Tebon reported that Public Works discussed the bids received for the 2012 Street & Utility projects, a street closure during the Parade of Homes and a storm water issue.

3. FINANCE 04/09/12

Kiefer reported that Finance approved the vouchers and everything else on their agenda is on the Board agenda for discussion.

4. POLICE COMMISSION 04/10/12

The Commission discussed the purchase of the speed limit notification sign awarded the police through the DCDTF. The sign will have to be moved by the Public Works employees and will be able to be placed on either Liberty Street or N. Main Street. There was also discussion regarding fights occurring in the local bars.

5. FIRE COMMISSION 04/10/12

The Fire Commission presented Bill Peters with a plaque acknowledging his 25 years of service as secretary/treasurer for the commission. Peters is stepping down and Doreen Truden has accepted the position. The Firemen are asking Village residents to make sure their house numbers are visible for emergency personnel and one of the tankers needs a new axel.

6. CABLE 04/11/12

Lemke reported that Cable discussed their normal operations and the need to acquire another person to help with the taping as Ken Meyer has moved. Lemke thanked both Lynn Meyer and Jerry Wichlacz for their hard work.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Kiefer informed the public that at the start of the meeting there were not enough trustees present to form a quorum so Dalton Schreiber was contacted by phone in order to get Roger Fritz appointed thus forming a quorum.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2012-08: A RESOLUTION TO CARRY FORWARD UNUSED FUNDS INTO 2012 FROM 2011 FOR THE PURPOSES OF FUNDING AND ACCEPTING A WISCONSIN DNR GRANT

Vander Sanden stated that the Village needs to show documentation that funds will be available for the local share of the WDNR grant. Resolution R2012-08 pledges the Village's share of \$3,150.00 which is being taken out of last year's snow and ice account and carried forward to 2012.

Motion by Tebon, second by Frutiger to approve resolution R2012-08, a resolution to carry forward unused funds into 2012 from 2011 for the purposes of funding and accepting a Wisconsin DNR grant. All ayes, motion carried.

2. RESOLUTION R2012-09: PRELIMINARY ASSESSMENT RESOLUTION – 2012 STREET & UTILITY PROJECTS

Vander Sanden that resolution R2012-09 is the formal document creating the assessment district and outlining the projects for 2012. The date and location of the public hearing need to be determined in order to finalize the resolution. Frutiger noted that the spelling of Greenwood Street on page 4 needs to be corrected.

Motion by Tebon, second by Frutiger to approve resolution R2012-09, with the correction of the spelling of Greenwood Street on page 4, the date of the assessment hearing being set for May 10, 2012 and with the location to be determined. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. APPOINTMENT OF ROGER FRITZ TO VACANT VILLAGE BOARD TRUSTEE POSITION

Motion by Kiefer, second by Tebon to appoint Roger Fritz to fill the vacant Village Board Trustee position. All ayes, motion carried.

2. PROCLAMATION FOR ARBOR DAY

Kiefer read the Arbor Day proclamation into the record proclaiming April 22, 2012 as Arbor Day in the Village of Deerfield.

3. DEER-GROVE EMS JOINT AGREEMENT

The Board reviewed the revised red-lined version of the current DGEMS agreement. Frutiger noted that there may need to be some revisions made to the terms of the appointment periods for the commissioners if the Town of Deerfield opts out. EMS Chief Erschen informed the Board that he is also recommending that a Capital Fund be established to help reduce difficulties when equipment needs to be purchased. The agreement will be presented at the May 30th joint meeting with any input going back to the committee level. Once the committee has reviewed the agreement it will be presented to the individual Boards for approval and then to the attorney for finalization.

4. CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO § 19.85(1)(E) FOR THE PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION (EMS) AND PURSUANT TO § 19.85(G) FOR THE CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR LIKELY TO BECOME INVOLVED (MUELLER COLLECTION ACTION)

Motion by Frutiger, second by Tebon to move to closed session pursuant to § 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (ems) and pursuant to § 19.85(g) for the conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved (Mueller collection action). Roll call vote: Tebon aye, Fritz aye, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

5. CONSIDER A MOVE TO OPEN SESSION AND POSSIBLE ACTION REGARDING EMS AND MUELLER COLLECTION ACTION AS A RESULT OF CLOSED SESSION

Motion by Tebon, second by Frutiger to move to open session and possible action regarding EMS and Mueller collection action as a result of closed session. Roll call vote: Tebon aye, Fritz aye, Frutiger aye and Kiefer aye. Motion carried.

Motion by Tebon, second by Frutiger to approve the settlement agreement and release between Randal J. Mueller and Beth A. Mueller and to approve the stipulation and order for dismissal for Randal J. Mueller, Beth A. Mueller, Dalton Schreiber and Mary J. Schreiber, Case No. 12 CV 475 as prepared by Stafford Rosenbaum LLP. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

Vander Sander reported:

- An Organizational meeting will be held to determine who will sit on each of the various committees
- A policy is being worked on regarding calls made to Public Works with the on-call phone
- Jerry McMullen has thrown his hat in for the vacant Village Trustee position
- Roger Fritz was thanked for accepting the vacant trustee position

Clerk McCredie reported on the election results from April 3, 2012.

ADJOURN

Motion by Tebon, second by Frutiger to adjourn at 6:45 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk/Treasurer