

**JOINT VILLAGE BOARD/PERSONNEL COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD AND THE PERSONNEL
COMMITTEE HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN
MONDAY, MAY 13, 2013 AT 6:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 6:35 pm by President Frutiger. Roll call: Tebon, Schreiber, McMullen, Fritz and Frutiger present, Wilkinson absent. Also present: Village Administrator, Patrick Vander Sanden and Public Works Director, John Doyle.

CONSENT AGENDA

Motion by Tebon, second by McMullen to approve the May 13, 2013 agenda as presented. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION:

1. **CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO §19.85(1)(B) AND §19.85(1)(C) CONSIDERING DISMISSAL, DEMOTION, LICENSING OR DISCIPLINE OF ANY PUBLIC EMPLOYEE OR PERSON LICENSED BY A BOARD OR COMMISSION OR THE INVESTIGATION OF CHARGES AGAINST SUCH PERSON, OR CONSIDERING THE GRANT OR DENIAL OF TENURE FOR A UNIVERSITY FACULTY MEMBER, AND THE TAKING OF FORMAL ACTION ON ANY SUCH MATTER; PROVIDED THAT THE FACULTY MEMBER OR OTHER PUBLIC EMPLOYEE OR PERSON LICENSED IS GIVEN ACTUAL NOTICE OF ANY EVIDENTIARY HEARING WHICH MAY BE HELD PRIOR TO FINAL ACTION BEING TAKEN AND OF ANY MEETING AT WHICH FINAL ACTION MAY BE TAKEN. THE NOTICE SHALL CONTAIN A STATEMENT THAT THE PERSON HAS THE RIGHT TO DEMAND THAT THE EVIDENTIARY HEARING OR MEETING BE HELD IN OPEN SESSION. AND CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. (PUBLIC WORKS EMPLOYEE AND VILLAGE ADMINISTRATOR)**

Motion by Frutiger, second by McMullen to move to closed session pursuant to §19.85(1)(b) and §19.85(1)(c) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. And considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote: Tebon aye, Schreiber aye, McMullen aye, Fritz aye and Frutiger aye, motion carried.

2. **CONSIDER A MOVE TO OPEN SESSION PURSUANT TO §19.85(1)(B) AND §19.85(1)(C) CONSIDERING DISMISSAL, DEMOTION, LICENSING OR DISCIPLINE OF ANY PUBLIC EMPLOYEE OR PERSON LICENSED BY A BOARD OR COMMISSION OR THE INVESTIGATION OF CHARGES AGAINST SUCH PERSON, OR CONSIDERING THE GRANT OR DENIAL OF TENURE FOR A UNIVERSITY FACULTY MEMBER, AND THE TAKING OF FORMAL ACTION ON ANY SUCH MATTER; PROVIDED THAT THE FACULTY MEMBER OR OTHER PUBLIC EMPLOYEE OR PERSON LICENSED IS GIVEN ACTUAL NOTICE OF ANY EVIDENTIARY HEARING WHICH MAY BE HELD PRIOR TO FINAL ACTION BEING TAKEN AND OF ANY MEETING AT WHICH FINAL ACTION MAY BE TAKEN. THE NOTICE SHALL CONTAIN A STATEMENT THAT THE PERSON HAS THE RIGHT TO DEMAND THAT THE EVIDENTIARY HEARING OR MEETING BE HELD IN OPEN SESSION. AND CONSIDERING EMPLOYMENT,**

PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. (PUBLIC WORKS EMPLOYEE AND VILLAGE ADMINISTRATOR)

Motion by Schreiber second by Fritz to move to open session at 6:45 pm pursuant to §19.85(1)(b) and §19.85(1)(c) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. And considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote: Tebon aye, Schreiber aye, McMullen aye, Fritz aye and Frutiger aye, motion carried.

3. ACTION, IF ANY, TO COME OUT OF CLOSED SESSION

Motion by Schreiber, second by Fritz to approve appointing Elizabeth McCredie as the acting Administrator Clerk Treasurer until the Personnel Committee can review information that has been requested. All ayes, motion carried.

- ORDINANCES**
- COMMUNICATIONS**
- STAFF REPORTS**
- ADJOURN**

Motion by Tebon, second by Fritz to adjourn at 6:47 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Clerk-Treasurer